



Chirnsyde Primary



School handbook

Last updated November 2023

Welcome

**Welcome from the Head Teacher
Chirnsyde Primary School
School Handbook**

I would like to welcome you and your child to Chirnsyde Primary School. This handbook contains a range of information that you might find helpful. Please do not hesitate to contact the school or check the school website if you need more information.

I hope that this handbook gives you a glimpse of life at Chirnsyde Primary School. We look forward to having you and your child work with us and hope that this will be the start of a strong partnership.

Jackie MacIver, Headteacher

School Values, Aims & Motto

Learning together.....Growing together

“Our vision at Chirnsyde is to create a safe, healthy, happy and inclusive school where everyone feels valued and work together to promote lifelong learning.”

Values:

- ❖ *Caring*
- ❖ *Healthy*
- ❖ *Achieving*
- ❖ *Included*
- ❖ *Respect*



Our school vision, values and aims link in with Children’s Rights and below is a web link to the Children’s Rights leaflet from Education Services which outlines the expectations in all establishments:

<https://www.glasgow.gov.uk/index.aspx?articleid=17854>

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Background information:

- Co-educational school
- Non-denominational
- Stages taught: P1-P7
- Current Roll: 185
- Capacity: 382
- Chirnsyde Primary School is part of the Springburn New Learning Community.



The leadership team is as follows:

Headteacher: Mrs Jackie MacIver
Depute Headteacher: Mrs Pamela McTaggart
Principal Teacher: Miss Eleanor Wilkins
Acting Principal Teacher: Mrs Kirsty Ritchie

We are always happy to talk to parents. Please call to make an appointment if you have any concerns or enquiries.

School Information

You can cut out the following information and have it on your fridge, purse or work desk etc. for ease of finding the numbers required.

Contact Details:

Chirnsyde Primary School
288 Ashgill Road
Milton
Glasgow
G22 7SB
Phone: 0141 336 8672
Email: headteacher@chirnsyde-pri.glasgow.sch.uk

Twitter @chirnsydeps

Pupil Absence Reporting Line: 0141 287 0039

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Enrolment

Registration of Primary 1 children

Registration of Primary 1 children takes place in November and is advertised widely in local press etc. Prospective parents are welcome to visit the school and should contact the school office. Enrolment is now conducted online – see the link below.

Families living out with the catchment area are welcome to make a placing request to attend Glasgow Primary School but must enroll their child online as a first step.

Enrolment information is available using the following link

<https://www.glasgow.gov.uk/index.aspx?articleid=18426>

Parents/carers of those children due to commence attendance at school in August 2022 should register their children in November 2021.

To register you should now complete an **[enrolment application](#)** online

<https://www.glasgow.gov.uk/index.aspx?articleid=19898&return=aHR0cHM6Ly93d3cuZ2xhc2dvdY5nb3YudWsvaW5kZXguYXNweD9hcnRpY2xlaWQ9MjE2Nzc%3d>

To complete this form you will need

- A digital copy of the child's birth certificate (The requirement to upload a birth certificate only applies to children who did not attend a nursery or pre-school operated by Glasgow City Council)
- Your child's Doctor's details
- The name of the local school/centre you wish to register the child. If you are unfamiliar with schools within your catchment area, please use our [School catchment lookup](#) before completing the form.

Paper applications can be requested by contacting the North East Hub on telephone number 0141 287 8000

Please note, as the parent/carer you have the right to apply to place your child in a school other than your local school. **You must complete an enrolment application before you submit a placing request.** Once you submit your enrolment application, you can find information on how to apply for a placing request [here](#).

<https://www.glasgow.gov.uk/index.aspx?articleid=18426>

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At Chirnsyde we warmly welcome new children to our school throughout the year. Please contact the school office (phone 0141 336 8672) to arrange a visit and to let us know your intention to send your child to Chirnsyde. You must complete an *In Term Enrolment form* at <https://www.glasgow.gov.uk/index.aspx?articleid=18426>

Composite Classes

There are times when the distribution of children over the various stages of the school means we have to form composite classes. This is where children from two stages of the school come together to form one class. Primary teachers are trained to teach children in differentiated ability groups. Consequently, composite classes, organised in teaching and learning groups, operate in the same way as single stage classes and allow children to study at their own stage level. Scottish Government guidelines apply stating a composite class will not exceed 25 pupils; single stage classes have the following capacity:

P1 = 25 pupils
P2-3 = 30 pupils
P4-7 = 33 pupils

The School Day

Opens	9.00am *Breakfast Club starts at 8.00am
Interval	10.30 - 10.45 10.45 - 12.15
Lunch	12.15 - 1pm
Afternoon	1- 3pm



Healthy Eating

Chirnsyde Primary is a Health Promoting School and we wish to help equip pupils in making healthy choices in life. There are many healthy choices available as part of the daily school breakfast and lunch services. We ask for parental support by providing children with healthy snacks and water or fruit juice to drink. Healthy snacks can earn house points! Our Healthy Snack leaflet is available by request.



School Meals

School meals are run by CORDIA in our dining hall. Healthy eating is a priority at lunchtime and in addition to a main course pupils can eat what they like from the “pick’n’mix”, which usually includes homemade soup, bread, salad, fruit, yogurt and milk. Meals are served from **12.15 – 1.00pm**. Children wishing to buy a meal need to bring money with them every day. The cost as at Oct 2021 is £1.90. This should be kept in a purse or wallet. You can view up-to-date menus on Cordia’s website: <http://www.fuelzoneprimary.co.uk/>

Children may bring a packed lunch, which will be eaten in the dining hall. In accordance with Health and Safety regulations hot food purchased outwith the school cannot be brought into the school grounds or building. We ask that, in the interests of safety, children are provided with non-breakable containers for drinks, and that no drinks in cans or glass bottles are brought into school.

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All children in P1-4 are entitled to a free school meal. Free milk is available to all children in the dining hall during the lunch period. Medical diets for children can be provided. Please inform the Headteacher of any medical diets.

✚ If you plan to send your child/children to breakfast club, you should inform Cordia staff of any medical dietary requirements.

Free School Meals

Children and young people of parents/carers receiving Income Support, income-based Job Seekers Allowance, Working Tax Credit (check link below for thresholds), Child Tax Credit only (check link below for thresholds), Universal Credit (check link below for thresholds) and income-related Employment and Support Allowance are entitled to a free midday meal. Information and application forms for free school meals may be obtained at

<https://www.glasgow.gov.uk/index.aspx?articleid=17885>

Clothing & Footwear Grants

Parents/Carers receiving Income Support, Job Seekers Allowance (Income Based), Working Tax Credit (check link below for thresholds), Housing Benefit, Council Tax Benefit or Universal Credit (check link below for thresholds) will normally be entitled to monetary grants for footwear and clothing for their children. Information and application forms may be obtained from schools and at

<https://www.glasgow.gov.uk/index.aspx?articleid=17885>

School Uniform

Chirnsyde strongly encourages the wearing of school uniform. Encouraging our pupils to be smart and easily identified as pupils of Chirnsyde Primary encourages them to feel part of the school community and contributes positively to the school ethos and school security. We are eager to promote high standards in all aspects of school life and wish the school's dress code to reflect this.

Chirnsyde Primary School uniform consists of:

- Yellow or white polo shirt
- White shirt with school tie
- Maroon sweatshirt or jumper/cardigan
- Grey or black trousers/skirt
- Red gingham dresses or grey shorts may be worn in the summer months



Sweatshirts, cardigans, polo shirts with the school logo and ties are available for purchase at the school office. We are pleased to offer three orders of uniforms each session to help parents spread the cost. We also offer the service of buying uniform online. This can be done at www.schoolwearmadeeasy.com – click on 'Badged School Uniform'; choose initial 'C' for Chirnsyde; then click on our school name/logo to see our uniform items.

There are forms of dress that are unacceptable in school, such as items of clothing which:

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- Potentially encourage factions (such as football colours)
- Could cause offence (such as anti-religious symbolism or political slogans)
- Could cause health and safety difficulties (such as loose fitting clothing, jewellery)
- Could cause damage to flooring
- Carry advertising particularly for alcohol or tobacco
- Could be used to inflict damage on other pupils

Our uniform was agreed in consultation with pupils and parents. It is expected that all children attending Chirnsyde Primary School will adhere to this dress code.

PE Kit

It is important that pupils come prepared to learn and for PE this requires appropriate clothing. All jewellery should be removed. The school cannot be held responsible for jewellery that goes missing or is lost on gym days.

Pupils who are not participating in PE must have a note or a medical certificate. Pupils who are unable to participate in practical PE should still bring their kit to allow them to assist in the lesson by refereeing, keeping scores or assisting with the distribution of equipment. This ensures that they are still able to take part in some way in the work of the class and do not miss out on the knowledge and understanding of the course.

Transport

The education authority has a policy of providing free transport to all pupils who live outwith a certain radius from their local school by the recognised shortest walking route. This means that the provision of transport could be reviewed at any time. Parents/Carers who consider they are eligible can apply online at

<https://www.glasgow.gov.uk/index.aspx?articleid=17882>

Transfer from Primary to Secondary School

Children and young people normally transfer between the ages of 11½ and 12½, so that they will have the opportunity to complete at least 4 years of secondary education. Parents and carers will be informed of the school arrangements no later than December of P7.

Children from our school normally transfer to:

**Springburn Academy
151 Edgefauld Road
Glasgow G21 4JL**

Phone: 0141 582 0230

Email: headteacher@springburnacademy.glasgow.sch.uk
www.springburnacademy.glasgow.sch.uk

Springburn Academy staff work with our pupils from Primary 6 onward to prepare them for the transfer to secondary school.

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CURRICULUM FOR EXCELLENCE

Bringing learning to life and life to learning

Curriculum for Excellence is the curriculum for all 3-18 year olds, wherever they learn. It aims to raise standards, prepare our children for a future they do not yet know and equip them for jobs of tomorrow in a fast changing world.

Curriculum for Excellence enables professionals to teach subjects creatively, to work together across the school and with other schools, to share best practice and explore learning together.

Teachers and practitioners will share information to plan a child's "learning journey" from 3-18, helping their progression from nursery to primary, primary to secondary and beyond, ensuring the change is smooth. They'll ensure children continue to work at a pace they can cope with and with challenge they can thrive on.

Curriculum for Excellence balances the importance of knowledge and skills. Every child is entitled to a broad and deep general education, whatever their level and ability. Every single teacher and practitioner will be responsible for literacy and numeracy – the language and numbers skills that unlock other subjects and are vital to everyday life.

It develops skills for learning, life and work to help young people to go on to further study, secure work and navigate life. It brings real life into the classroom, making learning relevant and helps young people apply lessons to their life beyond the classroom. It links knowledge in one subject area to another helping children understand the world and make connections. It develops skills so that children can think for themselves, make sound judgements, challenge, enquire and find solutions.

Curriculum levels and stages: The curriculum has two stages: the broad general education (from the early years to the end of S3) and the senior phase (S4 to S6).

The broad general education has five levels (early, first, second, third and fourth). The senior phase is designed to build on the experiences and outcomes of the broad general education, and to allow young people to take qualifications and courses that suit their abilities and interests.

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There's personal support to help young people fulfil their potential and make the most of their opportunities with additional support wherever that's needed. There will be a new emphasis by all staff on looking after our children's health and wellbeing – to ensure that the school is a place where children feel safe and secure.

Ultimately, Curriculum for Excellence aims to improve our children's life chances, to nurture successful learners, confident individuals, effective contributors, and responsible citizens, building on Scotland's reputation for great education.

CURRICULUM AREAS

Within Curriculum for Excellence there are 8 curricular areas:

- Literacy and English
- Numeracy and Mathematics
- Health and Wellbeing
- Social Studies
- Sciences
- Technologies
- Expressive Arts
- Religious and Moral Education



These areas are not structures for timetabling. Schools have the freedom to think creatively about how best to meet learning outcomes and ensure deep, sustained, relevant and enjoyable learning which meets each pupil's needs and enables them to fulfil their potential.

Chirnsyde Primary engages in a continuous cycle of self-evaluation and school improvement to ensure our curriculum reflects the principles of Curriculum for Excellence.

Parents/Carers are welcome to contact the Headteacher, Depute Headteacher to discuss their child's progress at any time. Parents/Carers wishing to meet with the class teacher to discuss progress should contact the school office.

Teachers will invite parents into school to discuss their child's "progress and next steps" at Parents' Meetings. An annual written report will be sent to parents in June. This report invites parents/carers to record any comments they wish to make on the year's work and progress made.

Parents/Carers of pupils with Additional Support Plans will receive copies of the programme and additional opportunities throughout the session to discuss their child's progress with staff. Children and parents/carers are offered opportunities to contribute to creation of these plans and teachers evaluate children's progress against agreed targets on an on-going basis giving regular feedback to children and parents/carers.

For additional information you can visit the Curriculum for Excellence website 'parent zone' at:

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<https://education.gov.scot/parentzone/>

Homework

We hope that you will encourage your child to do the homework that is set for him/her. Homework gives parents/carers the opportunity to become involved in their child's learning experiences. Homework is a very valuable tool used to reinforce and revise concepts and skills taught in class and teachers spend time preparing and marking completed homework so that it is effective. Homework is generally set on a weekly basis via the Seesaw app. All pupils have a Seesaw account. Please contact the school if you have difficulty accessing this.

At Chirnsyde Primary your child can come along to our afterschool homework club. These clubs are a great support for parent/carers and children as staff members are available to help. *Please note due to Covid restrictions we cannot have homework club at the moment.*

School Holidays

Details of holiday dates are available on the Glasgow City Council website:

<https://www.glasgow.gov.uk/index.aspx?articleid=17024>

Pupil Absence

Regular attendance at school and good timekeeping are vital if a child is to make progress at school. Regular late coming will be noted on the class register and drawn to the parent's attention. The Headteacher supported by the Depute Headteacher will monitor attendance rates of all pupils. Where attendance is unsatisfactory, parents will be informed in writing and invited to discuss any difficulties with the school.

Pupil Absence Reporting Line

Within Glasgow Primary School good attendance is encouraged at all times and children rewarded accordingly. Parents are asked to advise if their son or daughter is going to be absent. This should be done as early as possible on the first day of absence. If the young person is going to be absent for some time, it would be helpful to know at the earliest opportunity. The school uses daily text messaging to inform parents and carers of absence if no contact is made. All unexplained absences are investigated by the school and appropriate action taken. All calls must be made to the Pupil Absence Reporting Line on 0141 287 0039. Alternatively you can use the online form on the Glasgow City Council website:

<https://www.glasgow.gov.uk/index.aspx?articleid=18832>

Medical & Healthcare

The school nurse visits the school at various times during the year. Parents are kept informed by letter.

If a child becomes ill during the course of the school day, he/she may require to be sent

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home. Please ensure that you keep the school informed of all contact details.

Parents should inform the school of any medical requirements relating to their child. If a child requires medication during the school day, parents must complete the appropriate medical form. This is available on request from the school office.

Emergencies

We make every effort to maintain a full educational service, but on some occasions circumstances arise which lead to disruption. Schools may be affected by, for example, severe weather, temporary interruption of transport, power failures or difficulties of fuel supply.

In such cases, we shall do all we can to let you know about the details of our closure or re-opening by using tweets, texts and the local media etc.

Communication with Parents



At Chirnsyde Primary School we use a variety of ways to keep in touch.

Email is the main form of communication. Key information/updates will be sent to parent/carers via email. This is also the preferred way to communicate with class teachers and the Senior Leadership Team. Please ensure the school has an up-to-date email address for you.

Newsletters – will be sent out on a regular basis to keep parents informed about the work of the school.

Text messaging – You may also receive text reminders about events/school closures etc.

Twitter – follow us @Chirnsydeps

Meetings - Parents and carers are welcome in the school to discuss any aspect of their child's development and progress. To avoid disappointment, you must make an appointment. There are various opportunities throughout the year when parents can discuss their child's progress with the class teacher and view the child's work.

Parents Meetings & Open Afternoons – October and February/March

Reports – December: Interim report; June: Progress report

Parents and carers are welcome at other events throughout the school year e.g. workshops, information evenings, class performances, religious and other assemblies. The school newsletter will keep you informed.

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Seesaw – parent/carers are able to see examples of their children’s work on their seesaw profile.

Emergency Contact Information

At the start of each school session, parent/carers will be issued with the annual data check form via email. Please ensure that this is completed and returned to the school. It is also important that you let us know if there are changes to your telephone number(s) or to those of your emergency contacts throughout the year.

Appointments during school hours

If your child has an unavoidable appointment, please email their class teacher and collect them from the school at the specified time. Please try to make appointments for after 3pm if possible.

Compliments, Comments & Complaints

In Chirnsyde Primary School we aim to have positive relationships across our school community. If you have a compliment, comment or complaint about any aspect of school life, please contact the Headteacher in the first instance.

Glasgow City Council complaints procedures are available at:

<https://www.glasgow.gov.uk/index.aspx?articleid=16133>

The above website also includes information on data protection and freedom of information.

Religious Observance

Our school is fortunate to have a close link with the local church. The minister assists with the Christianity element of Religious and Moral Education and provides opportunities for religious observance. Parents have the right to withdraw their child from religious observance and should inform the school in writing.

Assessment & Reporting

We continue to develop our use of a range of formative assessment strategies, aimed at progressing pupils’ learning and development.

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Assessment is a continuous process. It is the aim of our assessment policy to:

- Improve the quality of learning and teaching for all pupils
- Raise standards of individual pupil attainment and achievement
- Enable a continuum in provision for pupils across the range of stages through primary and into secondary school
- Enable more effective reporting to parents and pupils.

All children are assessed both formally and informally throughout the year. This allows children and their teachers to identify their strengths and areas for improvement. A variety of assessment methods are used to enable staff to pass on information to parents about the progress of their child. Assessment records are kept by the class teacher and form the basis of discussion at Parents' Evenings and report cards which are sent to parent/carers in December and June.

If you have any concerns about your child's progress do not hesitate to contact the school.

Support for Pupils

The school has a duty to ensure that all pupils have equal access to the curriculum, with appropriate support for their needs if required. This applies to the content of lessons, teaching strategies and minor adaptations to the school environment. There are a wide range of factors which may act as a barrier to learning. We are committed to working closely with parents and carers to ensure that they are fully involved in any decisions about support for their children's needs.

Any parent or carer seeking further advice regarding this policy should contact the Headteacher in the first instance.

CHILD WELFARE & SAFETY and CHILD PROTECTION

All educational establishments and services must take positive steps to help children and young people protect themselves by ensuring that programmes of health and personal safety are central to the curriculum and should have in place a curriculum that ensures that children/young people have a clear understanding of the difference between appropriate and inappropriate behaviour on the part of another person, no matter who.

As with other areas of the curriculum, you will be kept informed of the health and personal safety programme for your child/young person's establishment.

Educational establishments and services must create and maintain a positive ethos and climate which actively promotes children and young people's welfare and a safe environment by:

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- Ensuring that children and young people are respected and listened to
- Ensuring that programmes of health and personal safety are central to the curriculum
- Ensuring that staff are aware of child welfare and safety and protection issued and procedures
- Establishing and maintaining close working relationships and arrangements with all other agencies to make sure that professionals collaborate effectively in protecting children and young people

Should any member of staff have concerns regarding the welfare or safety of any child or young person they must report these concerns to the head of the establishment. The Headteacher or the person deputising for the Headteacher, after judging that there may be grounds for concern regarding the welfare or safety of any child or young person must then immediately advise the duty Senior Social Worker at the local Social Work Services area office of these concerns.

Our child protection co-ordinators are Jackie Maclver, Headteacher and Pamela McTaggart, Depute Headteacher.

Promoting Positive Behaviour

Children's Rights as outlined in the UNCRC (United Nations Convention on the Rights of the Child) are fundamental to a good school ethos. Adults in our school will work with children to ensure they are aware of their rights and fully respect the rights of others. Therefore, the approach within Chirnsyde Primary School is to build a positive ethos that demonstrates our core values. Positive behaviour is recognised and celebrated. Our school operates a system of class charters to set out expected behaviour. This is celebrated through various class and school-wide rewards.

The highest standards of behaviour are expected of pupils at all times. Where this is not the case, a stepped system of consequences are used. Parents/carers are asked to co-operate with the school in encouraging a sense of responsibility and good behaviour in their children.

ADDITIONAL SUPPORT NEEDS CO-ORDINATOR

Our Depute Headteacher, as part of her remit, co-ordinates additional support needs in the school. A key part of this remit will be multi-agency partnership working, including parents.

Throughout the school, the Additional Support Needs Co-ordinator will undertake to support and guide staff with the teaching, learning and pastoral care of pupils with additional support needs. These needs may be social, emotional or academic. This support will be provided in the form of consultation and advice, provision of resources, referral to other agencies as appropriate, assessment and monitoring of progress.

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Pupils with specific learning needs will have a Support Plan drafted to meet their needs as relevant and appropriate.

Children who are failing to progress after receiving such support may, after consultation with parents may be referred to the Psychological Services Office, who would be requested to offer further assistance as appropriate.

Further information relating to additional support needs is available on the Glasgow City Council website – <https://www.glasgow.gov.uk/index.aspx?articleid=18941>

The following information is specified by the Education (additional Support for Learning) (Scotland) Act 2009

(a) the authority's policy in relation to provision for additional support needs, GCC Policy – Glasgow City Council has a duty, as outlined in the Standards in Scotland's Schools 2000 Act, to ensure that your child achieves their potential. Glasgow's Education Services is committed to the inclusion of all children and young people with additional support needs, where possible, within mainstream schools. This is in accordance with the statutory requirement in the 2000 Act. It is also part of Glasgow's policy to maintain a range of special educational establishments. This recognises the key role to be played by specialist provisions in addressing severe low incidence disabilities. The authority recognises that there are a wide range of factors, which may act as a barrier to your child's learning. We are committed to working closely with parents and carers to ensure that you are fully involved in overcoming barriers to learning. Additional support needs may be linked to a learning difficulty or disability but could also apply to a child or young person suffering from bereavement who requires pastoral support, a more able child/young person or those with a particular talent, which needs to be fully developed. The policy requires all establishments to provide an environment where children and young people with additional support needs are actively encouraged to be effective learners and benefit from their school education.

Any parent/carer seeking further advice regarding this policy should contact the Headteacher in the first instance.

There are organisations specified by Scottish Ministers which provide advice, further information and support to parents of children and young people with ASN. These organisations are identified under The Additional Support for Learning (Sources of Information) (Scotland) Amendment Order 2011 as:

- (a) Children in Scotland: Working for Children and Their Families, trading as "Enquire – the Scottish advice and information service for additional support for learning", a charitable body registered in Scotland under registration number SC003527;
- (b) Scottish Independent Advocacy Alliance, a charitable body registered in Scotland under registration number SC033576; and
- (c) Scottish Child Law Centre, a charitable body registered in Scotland under registration number SCO12741."

Information on Glasgow City Council's Parental Involvement Strategy can be found at <https://www.glasgow.gov.uk/index.aspx?articleid=17870>

Getting it Right for Every Child (GIRFEC)

The GIRFEC approach is about how staff in all children's services meet their needs by working together where necessary to ensure that children reach their full potential.

www.scotland.gov.uk/gettingitright



The wellbeing of children

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The wellbeing of children and young people is at the heart of the GIRFEC approach.

Wellbeing is about how things are going for children in their lives.

The GIRFEC approach uses eight words to describe what it looks like when things are going well – in other words whether a child is:

Safe
Active

Healthy
Respected

Achieving
Responsible

Nurtured
Included

The words can be used to find out where a child's strengths lie and also, if there are concerns, to see where some advice, help or support might be needed.

These eight words help everyone to understand wellbeing in the same way, and use the same language to talk about it. You can expect to hear *wellbeing* referred to when your child's health visitor or school contact you.

And while mums, dads, carers, grandparents and the wider family are there to provide love and support, sometimes children – or those looking after them – might need a bit of extra help with something, or advice and reassurance that they are doing the right thing.

Nurturing City

The Glasgow City Council vision 'towards the nurturing city', puts building positive, trusting relationships at the core of our work. We ensure children, young people and families feel they belong, they are listened to and they are valued by embedding the principles of nurture across our early years, primary and secondary establishments. Staff are trained in attachment and nurture which deepens understanding of child development and enhances effective practice by responding to the needs of all children and young people in a consistent and caring way. Nurture is a universal approach which builds resilience, helping to reduce the impact of adversity. Effective communication and collaboration with parents and carers builds an ethos of partnership working putting the child at the centre, fostering high quality learning contexts.

OUR NURTURE GROUP



The Nurture Group is an Early Intervention Initiative supported by Glasgow City Council. In Chirnside Primary School, it is known as the Sunshine Room. The Nurture Group is staffed by one full time teacher and a support assistant.

For some children, being a member of a large class in school can be overwhelming. Due to a

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variety of reasons, some children may need a little extra help to settle into school and become ready to learn there.

Groups like ours have existed for a long time in the UK and research has shown that children benefit from this nurturing environment which provides a bridge between home-life and school-life to give youngsters a positive start in school.

Children spend an average 60% of their week in the Nurture Group. There is a close liaison between the child's class teacher and the Nurture Group staff. It is important that parents/carers are also involved in this initiative. With this in mind, parents are consulted before a child joins the Nurture Group.

Class teachers, nurture staff and parents work together to assess the needs of each child and devise how best to support them. A variety of assessments are carried out, the main one being the Boxall Profile. This was developed in the 1980's by Marjorie Boxall and is a two-part checklist which is completed by staff who know the child well. The results then give clear guidelines as to where the child's development needs lie and the Nurture teacher will plan activities for children to practise the skills required to work well in their main class.

The curriculum features structured play, practical activities such as baking and there is particular emphasis on Health and Wellbeing with the exploration and management of feelings. Children will also follow a Literacy and Numeracy programme which is in line with their main class (where possible).

Parents/carers and class teachers are consulted about the child's re-integration to the full-time mainstream class. Once children are deemed ready, a gentle programme of reintegration is planned and the children are fully supported into their main class.

SIP Priorities 2021/2022

School Improvement

On an annual basis, we produce our Standards and Quality report and an overview of SIP priorities. The current plan and copies from previous years are available on request from the school office. The Standards and Quality report highlights progress in key curricular areas such as literacy, numeracy and health & wellbeing. Our priorities for improvement are detailed in our School Improvement Plan which is discussed with our Parent Council.

Pupil Voice at Chirnsyde

At Chirnsyde Primary we value pupil voice and encourage children to be actively engaged in the life of the school. Article 12 of the United Nations Convention on the Rights of the Child (UNCRC) states that children have 'the right to be listened to and taken seriously'. In our school, we use this right as a springboard for our 'Choices and Voices' sessions, where pupils are given the opportunity to affect positive change within the school and local community. Each class is given the opportunity to decide on an issue or an area of the school they would like to investigate and organise a plan detailing how they will improve their chosen focus area.

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Choices and Voices sessions are facilitated by the class teachers, but the pupils lead the sessions with their collective pupil voice. There are regular opportunities for each class to communicate their progress and ideas with the wider school through creative digital approaches.

Extra-Curricular Activities

Our normal full range of curricular activities has been limited due to Covid regulations. In the meantime, we have invested funds into creating more opportunities in our playground for physical activity, imaginative play and socialising.

Data Protection – use of information about children and parents/carers

We collect information about children attending school (and also about parents/carers, emergency contacts etc. provided in the annual data check) to allow us to carry out the Council's functions as the education authority for the City of Glasgow. This may sometimes involve releasing personal information to other agencies and other parts of the Council, particularly in relation to child protection issues or criminal investigations, and it may also be used for research purposes (see the link below for more details regarding this).

Information held by the school is, in legal terms, processed by Glasgow City Council. The Council is registered as a data controller under the Data Protection Act 2018 and all personal data is treated as confidential and used only in accordance with the Data Protection Act, the General Data Protection Regulations, and the Information Use and Privacy Policy approved by the City Council. For more information on how we use personal information, or to see a copy of the Information Use and Privacy Policy, see <https://www.glasgow.gov.uk/index.aspx?articleid=18010> .

Education specific privacy statements can be accessed at <https://www.glasgow.gov.uk/index.aspx?articleid=22069> .

Useful addresses:

*Education Services
City Chambers East
40 John Street
Glasgow G1 1JL*

*Tel: 0141 287 2000
www.glasgow.gov.uk*

Details of Representatives: Council Members, Political Parties, Members of Parliament, Members of European Parliament & Members of Scottish Parliament can be found online at <http://www.glasgow.gov.uk/councillorsandcommittees>

Connect

Connect is a national organisation that provides advice and resources for parents and carers. www.connect.scot

Enquire Scotland

Enquire is a national advice service for families with additional support needs. www.enquire.org.uk

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Useful websites

Education Scotland www.education.gov.scot
National Parent Forum of Scotland www.npfs.org.uk

Although this information is correct at time of printing, there could be changes affecting any of the matters dealt with in the document:

- a) before the commencement or during the course of the school year in question;**
- b) in relation to subsequent school years.**