



Annual Procurement Report FY22/23

1 April 2022 – 31 March 2023

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INTRODUCTION & SUMMARY

Glasgow City Council (“the council”) has an annual procurement spend of £630m. This spend is categorised across 53 commodities and is the combined purchasing power of two procurement teams; the Corporate Procurement Unit (CPU) which manages 48 commodities and £311m of the spend and the Health and Social Care Partnership (HSCP) Commissioning Team which manages 5 commodities and £319m of the spend. Glasgow’s budget for local services remains under continued financial pressure.

The budget set aside for local government continues to reduce and the share of the national budget allocated to Glasgow has also declined. As a result, the council has had to find new ways of working and innovative solutions to reduce its spending and to increase its income in order to balance the city’s budget, which it is legally required to do. Procurement is instrumental in supporting the council with its response to these challenging budget reductions. Procurement strategies continue to be developed with an aim to reduce the impact of BREXIT and ‘black swan’ events like the conflict in Ukraine via;

- Early market engagement to inform and shape the market and drive innovation
- Ambitious outcome focused specifications
- Robust and comprehensive contract and supplier management process to drive savings and deliver best value
- Tracking market and cost indices to understand and mitigate what is driving price increases
- Spend analysis and demand management activities with our stakeholders.

The Council and the CPU continues to be recognised nationally via the GO Excellence in Public Procurement awards. In 2022/23, we achieved the winner award under the category Best Procurement Delivery for our provision of Education Counselling services framework agreement. We also achieved a finalist award under the same award category for our Supply and Maintenance of stair lifts and track hoists and achieved a further finalist award under the Collaborative Procurement Initiative category also for our Supply and Maintenance of Stair lifts and Track Hoists framework agreement.

This follows on from the success of the 2021/22 awards when Glasgow City Council were appointed “Procurement Team of the Year”. The Council is satisfied that this Report covers all areas that should be included within a public sector’s Annual Procurement Report. It will continue to monitor the Scottish Government’s Scottish Procurement Policy notes (SPPNs) on Annual Procurement Reports and best practice, and will update its future Annual Procurement Reports accordingly.



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SUMMARY OF REGULATED PROCUREMENT & SPEND

Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires organisations to include a summary of the regulated procurements that have been completed during the year covered by the report.

Regulated procurement refers to any procurement above £50,000 for goods and services, or £2,000,000 for works. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. Regulated procurements can refer to new contracts and framework agreements, but also to mini-competitions and call offs from existing framework agreements.

The Council completed 88 regulated procurements during the reporting period with a total award value of £141,947,986. Appendix 1 sets out a full list of the 88 procurements completed.

These procurements include projects supporting: Occupational Health and Employee Assistance Programme, School Coach Hire, Vehicle and Plant Recovery Service, Ground Investigation Work Framework, Tidal Weir Design and Consultancy Report, Cremator Maintenance, LED Column Replacement, Provision of Telematics and Onboard Weighting System, Temporary Labour, Secure City Cycle Storage Scheme and other Council's Business as Usual (BAU) Requirements.

Other contracts awarded out with BAU were for key procurements projects such as Glasgow City Region City Deal Initiative.

The Council also completed 40 non-regulated, non-social care related procurements with a total award value of £13,140,739 during the reporting period.

The following table shows the split of awards by Framework type

Type	Volume	Value
Awards of new Council Frameworks and Contracts* Includes DPS*	33	£50,900,309
Awards from existing Council Frameworks	2	£7,648,455
Awards from non-Council Frameworks	53	£83,399,222

The table below shows the % split between Goods/Works/Services

Description	Total	No of Contracts
Goods	£51,030,790	31
Services	£80,468,742	54
Works	£10,448,454	3
Grand Total	£141,947,986	88

The Council utilised multiple internal Frameworks and external collaborative Frameworks to make new call offs for individual packages of social care. The total spend for the new call offs from existing Council Social Care Frameworks was £1,437,000 and for social care Scotland Excel Frameworks this was £1,127,000. The Council also utilised the COSLA National Care Home Contract with a total spend on older people's residential care of £79,870,000.

During the reporting period there were instances where alternative methods of procurement were used in line with the regulations and the Council Standing Orders Relating to Contracts 2022 (e.g., where there is only one known supplier)

The Council currently has a commercial spend profile with 618 contracted suppliers. The table below provides further details, including the size of the organisation. 6% of suppliers are classed as unknown as we do not hold that data internally and it is not available on the Scottish Procurement Information Hub.

Count by Supplier Size

Small Company	169	27%
Medium Company	231	37%
Large Company	184	30%
Unknown	34	6%



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CLIMATE CHANGE AND SUSTAINABLE PROCUREMENT

As part of Glasgow's transition and target of being net zero by 2030, public sector procurement is now viewed as a key partner and enabler as part of this transition. The Council reports annually on how its procurement policies and activities have: contributed to carbon emissions reduction targets; contributed to climate change adaptation; and acted sustainably.

The Council is continuing to develop and deliver against a number of sustainable related policies such as its Low Emission Zone (LEZ) which went live 1st June 2023, Glasgow's Climate Adaptation plan, Plastic Reduction Strategy; the Council's Fleet Strategy, Circular Economy Route-map and Glasgow Climate Plan. These policies and plans are embedded within the Corporate Procurement Unit's strategic procurement process as are the Scottish Government's sustainable tools which help to identify sustainable risks and opportunities.

The delivery of the Council's Fleet Strategy is now fully underway with a number of strategic procurement activities being undertaken, with the full replacement programme due to start in 2023/2024 which will help in the decarbonisation of the Fleet to support a reduction in the city's carbon emissions and improve air quality in Glasgow.

Out-with our Fleet requirements, several other projects have helped support the Council's sustainable agenda and will enhance the delivery outcomes of the Council's Climate Plan. Please see an example of the key projects detailed below:

- **Connecting Woodside** - This Procurement will have positive impacts through new and improved travel routes to include cycling lanes and junction modifications
- **Byres Road Phase 1 Public Realm** - These works include the installation of rain gardens. The benefits of planting rain gardens are numerous and include pollution control, habitat creation and water conservation. Rain gardens are shown to provide the highest carbon sequestration which can offset its carbon footprint. Carbon sequestration of bioretention basins, green roofs, vegetated swales, and storm water ponds can mitigate against 70%, 68% , 45% and 8% of their carbon footprint respectively.
- **Holland and Pitt Street Public Realm** - These works support decarbonisation of transport systems by helping to improve infrastructure for walking , cycling , wheeling and reducing the need to travel. The installation of rain gardens will deliver new habitat creation and water conservation.
- **Supply and Delivery of Janitorial Cleaning Products, Chemicals and Paper Products** – reduction in single use plastics, The supplier will work with the Council to uplift packaging that can be refilled in a closed loop system

- **Catering Sundries** - With the plastic reduction strategy being introduced, putting a contract in place for catering sundries will encourage the use of reusable materials and facilitate the implementation of the plastic reduction strategy. Use of delivery vehicle to transport the goods to the final destination for use by user groups will create carbon emissions. The recommended supplier's delivery vehicle use computerised routing systems to optimise delivery routes and reduce fuel usage. Currently 33% of the recommended suppliers fleet of vehicles are electric and they have implemented a phased move towards 100% electrical vehicles by 2027 in anticipation of Glasgow Cities Phase 2 roll out of the low emissions zone.
- **MGSDP Hillington and Cardonald Surface Water Management Plan Construction Phase** - Promote and enhance our city's natural resources including nature reserves and public parks. To protect and enhance local habitat connectivity and biodiversity in the city. Positive impact expected due to improving the open spaces for the community and residents.
- **Disposable Catering Products** – Our contracted supplier has adopted energy efficiency measures in its warehouses. Working towards 100% renewable energy to only be used in their offices and warehouses. Efficiencies in transport by reducing the amount of fuel used by investing in energy efficient vehicles, routing systems, monitoring of driving efficiencies and continued training for drivers. 25% Improvement in carbon efficiency by 2025. Working with the supply chain to reduce material content and make it easier to recycle. Providing regular reports to show the footprint for all current products purchased if there are better options and costs. Remove all unnecessary plastics from packaging. Transition fleet to low and zero carbon solutions including electric vehicles and renewable HVO fuel.
- **Bedding Plants and Hanging Baskets** - This contract will result in more plants in and around Glasgow City Centre. This will not only help to bring nature into the city centre and potentially improve the health and wellbeing of residents but may also help to protect and enhance local habitat connectivity and biodiversity in the city by providing connections/highways for pollinators. As part of this contract, we will be exploring and trialing the production of plants in a peat free compost with the supplier recommended for award. This should result in all plants purchased via this contract grown in peat free compost. This will support Glasgow's Climate Action Plan in relation to peatland restoration. A peat free compost is better for the environment in terms of the volume of carbon produced when extracting peat from compost. This will contribute to Glasgow's net zero carbon target through peatland restoration.

- **Tankering of Landfill Leachate at Cathkin and Summerston** - Glasgow City Council Landfills are in very close proximity to and have a direct impact upon good quality open spaces around Glasgow. The control of landfill leachate is critical to protecting the health of our water course which runs directly through these good quality open spaces. The effective control and disposal of leachate ensures that the water courses are in good health, thrive and flourish and make a positive contribution to the good quality open spaces throughout Glasgow.
- **Secure City Cycle scheme** - Potential for reduction in vehicle use with the option of secure cycle storage within the city centre at an affordable rate.
- **Energy Advise and related services** - The ABS program helps deliver the Climate Plan actions to reduce fuel poverty to householders. The Scottish Governments ABS allocation contributes to the uptake energy efficiency improvements in the City. The installation of external wall insulation and the provision of energy related advice services to householders will result in energy and carbon savings. This program also helps mitigate against fuel price increases and the rising cost of inflation.
- **Hogganfield Landscape Designs** - Well connected and thriving city by creating improved infrastructure for walking, cycling and wheeling. Supporting green recovery through tree planting and investment in green infrastructure. Health and wellbeing by creating good quality, multifunctional open space and equitable access to open space. Encouraging people to walk and cycle to reduce carbon emissions.

Appendix 1 provides further details of the above projects and shows all regulated procurements undertaken in FY22/23.

The Council utilises the measures available in the Public Contracts (Scotland) Regulations 2015 (PC(S) R 2015) and the Procurement (Scotland) Regulations 2016 (P(S) R 2016) to ensure contractors comply with environmental, social, and labour laws when performing public contracts. These measures also allow the Council to request companies to replace their sub-contractors where they have breached any obligations in the fields of environmental, social, or labour law.

The Council continues to apply best practice and utilise the Single Procurement Document Scotland (SPDs), which is an electronic self-declaration document, to be submitted by suppliers interested in tendering for contracts. Procurement has embedded the Scottish Government's sustainable procurement tools and guidance within its Strategic procurement process to help compliance with policy and legislation, including how to take an ethical approach in delivery of all relevant procurement activity.

The Council continues to access the Scottish Government's Prioritisation Tool and last completed this in FY21/22. This covers the work plan for the next 18 months. This assists in the early-stage of strategic planning and will bring a structured targeted approach to the assessment of sustainable risks and opportunities within our 48 spend categories. A new prioritisation tool will be complete in FY 23/24.

The Single Procurement Document and associated tools helps the Council to continue to mitigate against the risk of its tier 1 suppliers/contractors and their supply chains non-compliance with the Human Trafficking and Exploitation Act 2015 and Modern Slavery Act 2015.

All Procurement staff are required to complete the two training modules, Introduction to Sustainable Procurement and Climate Literacy as a mandatory requirement every two years. Staff will also be due to undertake the new module titled Circular Procurement and Supply within the next FY 23/24



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COLLABORATION AND STRATEGIC PARTNERSHIPS

In line with the efficiency and effectiveness aim of the Council's Corporate Procurement and Commercial Improvement Strategy 2018 – 2022 (Procurement Strategy), the CPU considers collaborative frameworks and will utilise these if identified as the most appropriate route to market and proven to deliver best value for the Council.

The Council participated in 63 of the 69 available Scotland Excel Frameworks which is a participation level of 91% and covers a contractual spend of over £54m. Other collaborative opportunities were reviewed on a project-by-project basis by working strategically and collectively with other public sector organisations and sharing work plans to identify areas of collaboration. This ongoing activity has resulted in the CPU utilising Frameworks implemented by the following procurement organisations:

External Framework	Volume
Crown Commercial Services	6
ESPO	1
LGPS	1
Scottish Government	3

The Council has a number of collaborative live frameworks with other public sector bodies. Please see the list below of our collaborative partners that have contractual spend associated with these frameworks during FY 22/23.

Local Authority/Public Body	Framework
National Records of Scotland	Taxi and Private Hire Services
Disclosure Scotland	Taxi and Private Hire Services
Register of Scotland	Taxi and Private Hire Services
Scottish Courts and Tribunals services	Taxi and Private Hire Services
Scottish Prison Services	Taxi and Private Hire Services
Transport Scotland	Taxi and Private Hire Services
The Scottish Government Core Directorate	Taxi and Private Hire Services
Glasgow Clyde College	Taxi and Private Hire Services
City of Glasgow College	Taxi and Private Hire Services
Glasgow Kelvin College	Taxi and Private Hire Services
Glasgow Caledonian University	Taxi and Private Hire Services
Glasgow School of Art	Taxi and Private Hire Services
University of Glasgow	Taxi and Private Hire Services
University of Strathclyde	Taxi and Private Hire Services
Glasgow Alliance to End Homelessness	Taxi and Private Hire Services
Angus Council	Supply and Maintenance of Stairlift and Hoists
West Dunbartonshire Council	Supply and Maintenance of Stairlift and Hoists
East Dunbartonshire Council	Supply and Maintenance of Stairlift and Hoists
South Lanarkshire Council	Supply and Maintenance of Stairlift and Hoists
Renfrewshire Council	Supply and Maintenance of Stairlift and Hoists
East Renfrewshire Council	Supply and Maintenance of Stairlift and Hoists
Stirling Council	Supply and Maintenance of Stairlift and Hoists
Clackmannanshire Council	Supply and Maintenance of Stairlift and Hoists
Dumfries and Galloway Council	Supply and Maintenance of Stairlift and Hoists
NHS Greater Glasgow and Clyde	Supply and Maintenance of Stairlift and Hoists
North Ayrshire Council	Supply and Maintenance of Stairlift and Hoists
Falkirk Council	Supply and Maintenance of Stairlift and Hoists
Scottish Borders Council	Supply and Maintenance of Stairlift and Hoists
Dumfries and Galloway Housing Partnership Ltd	Supply and Maintenance of Stairlift and Hoists

The council is currently working with several Local Authorities on the development of the new Civils and Infrastructure framework which will be awarded in FY23/24



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DEMAND MANAGEMENT, SAVINGS AND ADDED VALUE

‘Savings and Positive Outcomes’ is a key strand of the Council’s Corporate Procurement and Commercial Improvement Strategy 2018-2022. The categories of procurement savings and the process for calculation, approval, recording and reporting has been formalised and agreed by Corporate Finance and Council senior managers. These calculation categories and processes are also consistent with the ‘Procurement Benefits Reporting Guidance issued by the Scottish Government.

The savings achieved from procurement activity in FY 22/23 can be broken down as follows:

Best Practice Indicator 1A Cash Savings	£2,045,716
Best Practice Indicator 1B Non-Cash Savings	£8,013,099
Total Savings	£10,058,815

These savings were delivered by the strategic procurement teams through a combination of tendering activity and contract management. The totals represent an increase on previous year’s figures and the savings have been delivered during a time where materials, labour, fuel, and shipping costs remain significantly higher than pre-pandemic levels. This has meant that a significant amount of the strategic procurement workload has continued to be focused on challenging and mitigating price increases requests resulting from current market conditions. The ‘Non-Cash’ saving figure quoted above includes £1m of Cost Avoidance savings delivered by reducing price increase requests. The value of price increases incurred during the period was £5.1m.

To further support the strategic procurement teams focus on the commercial aspects of procurement, the CPU Commercial Team was formed in 2018. During the period covered by this report, the Commercial Team has continued to deliver comprehensive spend and demand management analysis underneath a revised list of key targeted commodities: Post, Courier & Distribution; Vehicles; Refuse and Waste; Road Materials; Food & Water; Catering; Cleaning and Janitorial; Teaching Supplies; Aids; Coach Hire.

The Commercial and Strategic Teams have continued to identify and deliver savings across these commodities which contributed to the £10m saving figure listed above. In addition, the Commercial Team has continued to develop training, supporting documents and templates to ensure a consistent and more commercially focused approach is achievable within the Strategic Procurement and the Demand Management Processes.

Going into the next financial year, the Commercial Team will continue to support the strategic teams in identifying and securing savings under the targeted commodities wherever possible. Emphasis will continue to be placed on non-contract spend within these commodities (including non-contract item spend with contracted suppliers) as this will likely be the best opportunity to deliver commercial improvements. The team will also continue to identify saving opportunities resulting from markets and suppliers returning to pre pandemic levels of performance and turnover.



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SUPPLIER SUPPORT AND LANDSCAPE

The Council continues to support the delivery of the actions that sit under the Social Enterprise Strategy. The action plan is split between four thematic leads which are Education, Economic Development, Procurement and Glasgow Social Enterprise Network (GSEN). Procurement has 10 actions that have action plan delivery dates of no later than March 2024 with a number of these actions already being delivered. The strategy was established to help support and encourage opportunities for social enterprises to bid for and win procurement opportunities.

The CPU engages continues to engage with GSEN and shares its work plan to identify opportunities for Social Enterprises. The Council continues to share any quick quote opportunity with GSEN to ensure that local Social Enterprises can submit a response to the quotation. GSEN have provided positive feedback on this change of process as it has increased opportunities for Social enterprises. Glasgow based SME and third sector organisations are also prioritised for Quick Quote opportunities.

The Council has had early market engagement on a number of tender opportunities. The purpose of this process is to support and encourage suppliers to bid for tender opportunities covering, but not limited to; Provision of Alarm Maintenance, Repair and Installation Services & CCTV Goods, Employability - Management of Paid Work Placements, The Provision of Corporate Mobile Phone Services, School Coach Hire, Ground Investigation Works Framework Agreement Retender and Provision of Telematics and Onboard weighing System Hardware complete with Software Solution for Vehicles and Plant Equipment.

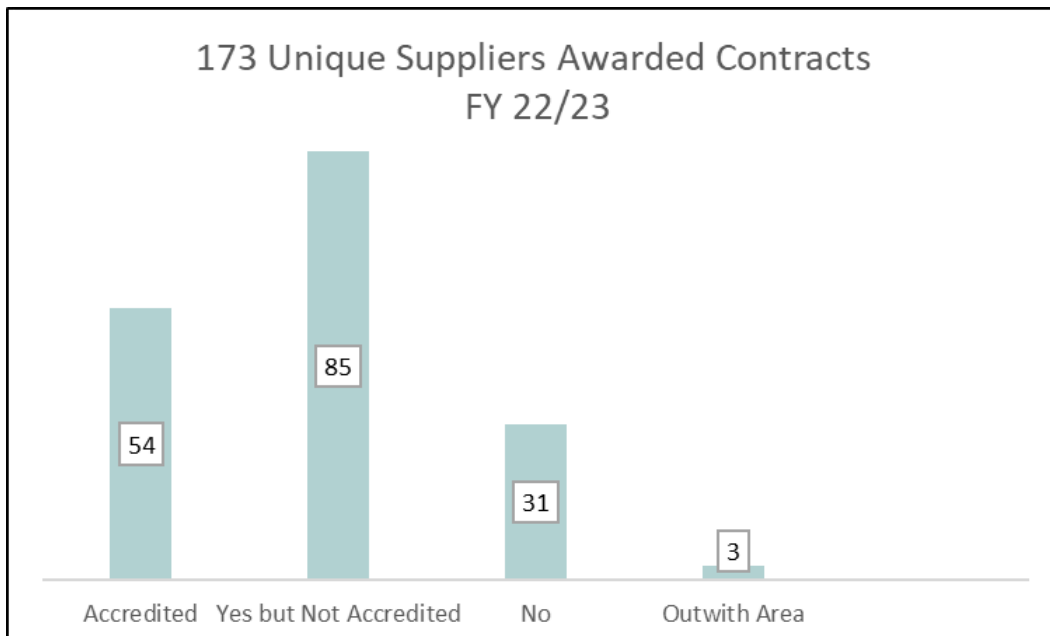
The Council including HSCP also supported The Annual Meet the Buyer Event in 2023 which was hosted by the Supplier Development Programme. This was the first in person event since Covid 19 pandemic. A number of changes and updates were made to our process to make it easier for suppliers to gain access on the day. A QR code was created to allow suppliers to access council information with ease. This received positive feedback on the day.

The Council is committed to ensuring that all suppliers awarded business are paid within 30 days. Prompt payment clauses requiring a 30-day payment term are embedded within the Council's contractual terms and conditions. Suppliers must also apply the same terms and conditions to its sub-contractors which are delivering and supporting a Council contract. During the reporting period the Council paid 93% of invoices within agreed timescales.

The Council has a significant commercial spend, and a strong influencing position to encourage our supply base to pay the Glasgow Living wage and the Real Living wage. Due to this, all relevant regulated and non-regulated contracts have a minimum 5% weighting applied against Fair work First criteria. The Council are currently in the process of aiming to become an accredited real living wage employer in FY23/24

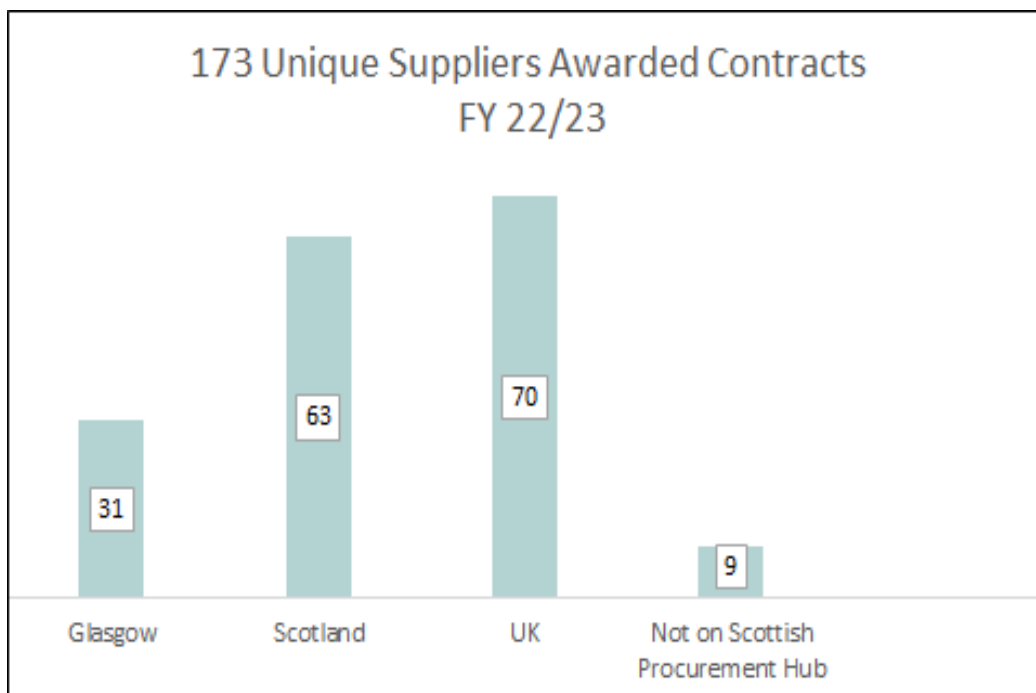
The diagram below details the number of appointed suppliers to a Framework /suppliers awarded a contract in FY 22/23 that either: pay the Real Living wage; pay the Real Living wage/Glasgow Living Wage and are a member of the Scottish Business Pledge; or don't pay the Real Living Wage but are committed to other forms of fair work practice such as non-exploitive use of zero hour contracts, flexible working models or training.

Living Wage Suppliers 22/23

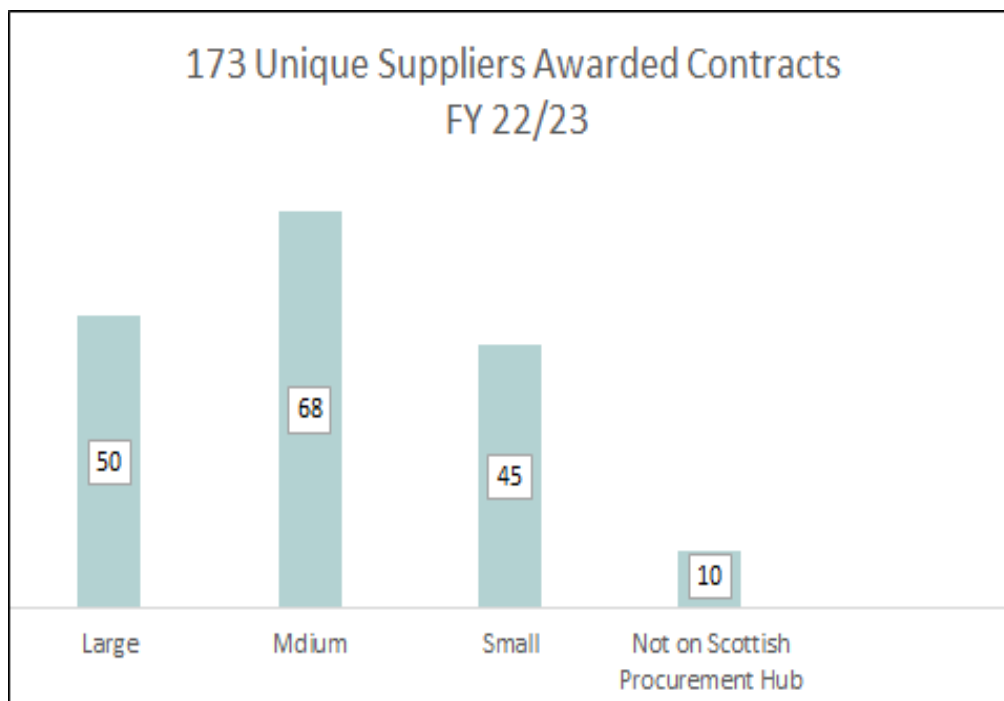


The Council's Procurement Strategy also encourages the utilisation of SME's and local suppliers within its quick quote process and regulated procurements. The diagrams below detail the number of successful suppliers of regulated procurements that have SME status and location information as detailed in Scottish Procurement Information.

Location of awarded suppliers



SME Status of awarded suppliers





7

REVIEW OF REGULATED PROCUREMENT COMPLIANCE

Section 17 of the Procurement Reform (Scotland) Act 2014 (Act) requires that regulated procurements are carried out in accordance with the organisation’s Strategy so far as reasonably practical. Section 18(2) states that an annual procurement report must include, at 18(2)(b), “a review of whether those procurements complied with the authority’s Strategy” and, at 18(2)(c), “to the extent that any regulated procurements did not comply, a statement of how the authority intends to ensure that future regulated procurements do comply”.

The Council’s Corporate Procurement and Commercial Improvement Strategy 2018 - 2022, published in June 2018, sets out how regulated procurement would be undertaken in compliance with the Act.

The Strategy has 28 actions, of which the final nine actions were targeted to be delivered within FY22/23. These actions supported four of the six key Strategic Procurement objectives:

1. Savings and Positive Outcomes
2. Deliver Sustainable Procurement across the council
3. Innovation
4. Leaner, more Efficient and Effective Procurement Function

The Table below provides further details on the nine actions delivered.

Actions Delivered in Financial Year 2022 - 2023			
Action Ref	Actions	Agreed Deliverables	Target Date
2.01	Continue to target savings from all aspects of the strategic procurement process (tender, contract management, P2P).	The CPU have continued to target savings and achieved a saving of £3m during the period of the Strategy. A Commercial Team was formed in 2018 to support and increase commercial awareness and focus across procurement activity. The Commercial Team, in collaboration with the Strategic Procurement Teams and service area Financial Teams, targeted key areas of spend/ commodities with a view to driving savings via robust commercial models within the procurement projects, demand management and contract management activities. This action will be continued in the new Sustainable Procurement Strategy 2023-2027.	Dec 22

Actions Delivered in Financial Year 2022 - 2023			
Action Ref	Actions	Agreed Deliverables	Target Date
2.03	Develop and implement a procurement communication strategy which will include updating our internal and external procurement pages and providing regular updates to all council staff.	The CPU has implemented a Strategy Support Board (SSB) which provides strategic direction, guidance and advice to the procurement officer in the development of specific sourcing strategies. The CPU SMT continue to review the workload allocation hours to ensure appropriate time is available for the development of robust sourcing strategies. The sourcing strategy template has been enhanced to ensure key areas are considered such as sustainability and pre-market engagement/analysis. Category Management is now fully embedded and this transition has allowed the strategic staff greater time to understand their allocated categories and commercial spend, in particular areas of opportunity re non-contract spend.	Apr 22
3.01	Review our procurement processes utilising the lean methodology (using external benchmarking and internal stakeholder engagement where possible) to improve efficiency, remove duplication and make best use of the available tools.	The CPU engaged with NRS using lean methodology to review the mini competition process. Following the review we agreed to a more streamlined process called Mini Comp B and this is now being used for the Construction and Trades Framework. This process will now be applied to other Frameworks when possible. Various documents have been updated on the Councils Procurement toolkit with a view to being more efficient and leaner. Many of the documents have been adopted by HSCP and are also available to the Council family.	Apr 22
3.02	Identify procurement Information and Communication Technology (ICT) development requirements and work with the new ICT provider to identify opportunities to implement them.	The CPU have continued to build on its close working relationship with other Local Authority and Council procurement teams during the period of the Strategy. The Procurement toolkit is continually updated to encourage a streamlined and standardised approach to procurement. A recent example is the work carried out on the implementation of Fair Work First (FWF) which required the development of a new FWF question and has resulted in over ten procurement documents being amended, in conjunction with Legal services and corporate HR. The agreed wording was subsequently shared with the Council family procurement teams to incorporate within their procurement process. All updated documents are available on the Council's procurement toolkit.	Apr 22

Actions Delivered in Financial Year 2022 - 2023			
Action Ref	Actions	Agreed Deliverables	Target Date
4.03	Streamline and standardise Social Work and Corporate Procurement Unit processes and documentation relating to sustainability where appropriate.	The CPU and SWS have formed a strong working relationship over the duration of this Procurement Strategy. SWS now have a Development Team in place, and this has allowed a review of processes and procedures between both services and documentation has been updated accordingly. Sharing of best practice takes place, covering areas such as Scottish Government's Sustainable tools, approach to continued delivery of Community Benefits and Fair Work First methodology. As part of the streamlined and efficiency approach, a combined delegated contract awards paper is now presented on behalf of the CPU and SWS to committee. This action will be continued into the new Sustainable Procurement Strategy to ensure efficiencies are still being achieved.	Dec 22
4.04	Increase the council's sustainable performance by utilising the Sustainable Procurement Steering Group and continuing to deliver the sustainable procurement action plan as derived from the Scottish Government's Flexible Framework tool.	The council had a previous scoring of Level 2 in the Scottish Government's Flexible Framework and this was last reviewed in 2016. It was agreed that we would restart the process to ensure we remained compliant with requirements of levels 1 and 2 before proceeding to assess level 3. Following a joint approach with the CPU and the NRS Sustainable Team we were able to achieve a score in the level 3 banding. This action will be continued into the new Sustainable Procurement Strategy and will include HSCP with an aim to continue to build on our scoring and to target level 4.	Apr 22
4.08	Streamline and standardise Corporate Procurement Unit and other council family procurement team processes and documentation where appropriate.	The CPU encourage and promote the use of (RSBi), the Council's supported business, at various Scottish Public Sector boards, forums and meetings.	Apr 22

Actions Delivered in Financial Year 2022 - 2023			
5.01	Continue to work with our clients to ensure that procurement is involved and that innovation is considered at the earliest possible stage in the development of the requirement.	<p>CPU facilitated a workshop to increase awareness across the council on the new Innovative Partnership route to market. This is included as a standard agenda item on the procurement governance boards.</p> <p>CPU were a key partner in the refurbishment of the Burrell Collection and undertook significant pre-market engagement with the supply base to ensure they were aware and prepared to bid for the various procurement packages. This activity supported the development of innovative and sustainable focused specifications.</p> <p>Innovation has been identified as a key objective within the new Sustainable Procurement Strategy 23-27 and the use of pre-commercial notices and innovative partnership will continued to be promoted across council services.</p> <p>CPU are now viewed as a strategic partner across all council service areas and sit on a number of boards and forums to agree on council strategies, policies and business cases which link into procurement e.g. the newly formed Climate and Sustainable Board. We continue to promote early procurement engagement, the Scotland Innovates Assessment Portal and the new pre-commercial</p>	Dec 22
5.02	Promote the innovation partnership model as a mechanism and share relevant examples of new procurement solutions	As mentioned in action 5.01, the CPU promote the innovation partnership model in all early tender stage discussion and is also considered as part of the single sourcing strategy that is completed for each procurement tender exercise. Innovation has been identified as a key objective within the new Sustainable Strategy so this will continue to be strong area of focus.	Dec 22

All nine actions have been successfully delivered and reported to the relevant Council Procurement Governance Boards. These actions are the final deliverables of the Corporate Procurement and Commercial Improvement Strategy 2018 – 2022.

The outcomes achieved from this strategy are set out within Appendix 1 of the council's new Sustainable Procurement Strategy 2023-2027, which is located at:

<https://www.glasgow.gov.uk/article/19647/Corporate-Procurement-Strategy--Annual-Procurement-Report>

The table below details the sub actions against the main actions that we delivered as part of this strategy delivery action plan.

Row Labels	Not Started	In Progress	Complete
1. Legal Compliance and Governance	0	0	22
2. Savings and Positive Outcomes	0	0	28
3. Leaner, More Efficient and Effective Procurement Function	0	0	22
4. Deliver Sustainable Procurement Across the Council	0	0	68
5. Innovation	0	0	10
6. Promote Procurement Awareness	0	0	10
Grand Total	0	0	160

The full Action Plan is set out in Appendix 5.

Development of the new strategy commenced in January 2023, with a go live date of June 2023, and this will align with the councils new Strategic Plan 2022-2027.

All regulated procurement in the Council is undertaken in accordance with a legal and procedural framework which ensures that each procurement is compliant with the Strategy. Legal requirements are set out in the Council Standing Orders Relating to Contracts 2022. Procedural requirements are set out in the Scottish Government Procurement Journey (for general procurement best practice) and the Council's Corporate Procurement Manual (for Glasgow specific best practice).

In addition, the Council's Procurement Toolkit provides templates and supporting documents which are aligned with these procedures.

The council continue to develop and maximise its Supply Chain Analysis and Risk (SCAR) report which was created during COVID and is issued to key stakeholders on a quarterly basis. This report focuses on key commodities that may be at risk due to areas such as Brexit, Ukraine conflict and other supply chain issues. It covers key details such as Supply Chain Issues, Commercial Impact, long Term Impact, Service Area Impact and Mitigation Actions. This allows full visibility of the potential challenges and risks the council may face and also provides the internal services areas, strategic partners, and senior management with visibility of the risks and mitigating actions being implemented to diminish the impact to the Council. The report also provides details of price reductions, increases and cost avoidance under each commodity included within the report.

Throughout the reporting period, the Council's regulated procurements continue to be monitored, on an ongoing basis, via the CPU's governance process. This monitoring process consisted of reviewing the key supporting documents which underpin the Council's legislative and procedural framework including ; sourcing strategies, project plans, procedural documentation, evaluation scoring calculators and award approval reports. The Procurement management report has been updated to allow real time monitoring of procurement timelines, including late tenders, staff/Team capacity and workload allocation.

These processes ensured that all regulated procurements were undertaken in compliance with the legal and procedural framework and, as a result, in compliance with the Strategy deliverables. The reviews have also allowed the Council to identify the following potential improvement areas and build on previous strategy achievements.

The Council will:

- Continue to work with client teams on advance provision of work plans and strategies which will allow additional opportunities to deliver increased best value from the Council's regulated procurements.
- Promote sustainability, fair work practices and the importance of equality and equal treatment through procurement.
- Continue to target savings from all aspects of the strategic procurement process (tender, contract management, Purchase to Pay).
- Continue to look for collaborative opportunities within the public sector.
- Ensure suppliers provide regular management information on the Council's usage of contracts.
- Promote the innovation partnership model as a mechanism and share relevant examples of new procurement solutions.
- Assess demand management opportunities at strategy development and contract management.
- Ensure SMEs are provided opportunities as standard within our quick quote process.
- Review Fair Work criteria and look to broaden the evaluation model and process for recording responses, and work with the Scottish Government on Fair Work First.
- Further promote the new Scottish Government sustainable online sustainable tools to wider key stakeholders.
- Ensure sustainability opportunities are acknowledged as part of strategy and specification development and incorporated into the evaluation process.
- Engage with new technology as part of the community benefits and contract and supplier management processes.
- Investigate solutions to encourage and enhance the prompt payment of sub-contractors and the impacted supply chain.



8

COMMUNITY BENEFIT SUMMARY

Section 18(2)(d) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory for an annual procurement report to include “a summary of any community benefit (CB) requirements imposed as part of a regulated procurements that were fulfilled during the year covered by the report”.

Section 25 of the Procurement Reform (Scotland) Act 2014 mandates that all contracting authorities “must consider whether to impose community benefit requirements as part of the procurement” when the estimated contract value is greater than or equal to £4,000,000.

Community benefits are a key objective of the Council's Strategy for 2018 to 2022 and the Council's own CB policy stipulates that community benefits must be considered for inclusion in all:



Robust processes have been developed to ensure that community benefits are considered for inclusion in all relevant contracts in line with the requirements of both the Procurement Reform (Scotland) Act 2014 and the Council's own CB policy.

When initiating procurement activity, client departments are required to consider and highlight potential community benefits for inclusion where relevant. Procurement staff then engage with key stakeholders (including Community Planning, Economic Development and Education) and undertake market research and benchmarking activity to further explore potential opportunities and identify appropriate requirements for inclusion in the contract, or which will form part of the CB evaluation criteria and menu.

Delivery of agreed outcomes is monitored and reported internally on a quarterly basis using monitoring updates provided by suppliers. The entire process is overseen by a Community Benefits Steering Group comprised of key stakeholders from across the Council who are responsible for ensuring delivery of the policy, progressing further developments, and identifying and resolving any issues.

The Council continues to access Cenefits to support the monitoring and delivering of Community Benefit outcomes. Cenefits is a web and mobile application which makes it easy for Council staff and public sector buyers to manage, measure and realise benefits in their contracts. The system allows suppliers to upload evidence on their delivery of benefits for approval/rejection by the Council's Strategic Leads. The Community Benefit Officer, with support from the relevant category managers and procurement officers, manages and monitors the suppliers' Community Benefit obligations.

Key community benefits outcomes delivered in FY 22/23 include:



Please see four sample case studies of CB outcomes that have been delivered during financial year 22/23

Case Study 1

Community Benefits Theme - Community Engagement, Non-Financial support and Financial Support, Support for Women suffering from Homelessness

Supplier: Hawkins Brown

As part of their Community Benefit commitments the Supplier agreed to provide 2 Community Engagement – Non-financial outcomes. The Supplier was very proactive in selecting the organisation that would benefit from their expertise in architecture and design. The Simon Community was the organisation with the best fit. The Simon Community Scotland are a Homeless Charity who provide information, advice, care, support, accommodation & homes to people experiencing, or at risk of, homelessness. The Simon Community meet people where they're at, walk alongside them, listen and offer hope. The Simon Community Scotland provide consistent, friendly and informed support so that people can explore options and take the next step towards a positive future.

The Simon Community Scotland had a vacant unit and required assistance with the development of design proposals in order that it could be utilised for the needs and purpose of the organisation. Between August 2021 and August 2022, the Supplier worked with the Simon Community in providing pro-bono architectural services, in developing design options for the unit. The Supplier also assisted with the design proposals for the initial 'Streetreads' brief and concept for the space. Additional support was also provided by the Supplier in reviewing the feedback from the users and assisted in the development of the brief.

Time was dedicated to the organisation by the supplier to attend site visits to survey the unit to provide an updated measured layout. The supplier worked alongside the Simon Community to develop design proposals, provided sketch plans and 3D model data and they were also present during consultation sessions. Under the contract the supplier had committed to provide 10hrs of time in order to fulfil their Community Benefits. However, their commitment and willingness to assist the Simon Community organisation, this has resulted in Hawkins Brown providing 90hrs of support and this remains ongoing.

In addition, the supplier has committed to an element of financial support and also continues to support the Simon Community Scotland to organise various internal fundraising events. These included selling raffle tickets, a studio launch party, Christmas raffle and a charity Burns Night. The total raised was £1,450.23 which was above the original commitment figure of £1000.

Supplier Quote:

“ Organising outreach and engagement activities through the Cenefits programme has provided many opportunities to strengthen our work in the community. Recently, we've had a great experience working with the charity Simon Community Scotland, developing design options for one of their spaces in Scotland, in collaboration with charity members and the people they support. We look forward to this space opening in the future, and to our continued work with the charity. ”

Case Study 2

Community Benefit Theme - Community Engagement, Non Financial, Area Tidy Up Campaign

Supplier: Royal HaskoningDHV

As part of their Community Benefit commitments the Supplier agreed to provide one Community Engagement – Non-financial outcome. The Supplier had prepared a proposal to take part in a litter picking/community enhancement activity around the area relating to where the contract was taking place.



The Supplier was directed to the council's Neighbourhood Improvement and Enforcement Service (NIES) section which

is responsible for coordinating and scheduling community clean-ups. The Neighbourhood Improvement and Enforcement Service (NIES) deliver a range of initiatives which aim to clean up Glasgow making it a cleaner place for people to work, for children to play and for everyone to visit. From Community clean-ups to open space enhancement, the service supports activities that, besides improving the environment, can help to reduce antisocial behaviour.

The NIES has an integral role in delivering our aims and objectives at a local level. The NIES Officers regularly visit schools and community groups around the city to talk about keeping Glasgow clean, as well as providing equipment and support for clean-ups.

NIES work with individuals, resident's groups, schools and businesses, educating and encouraging them to take an active role in addressing local neighbourhood environmental issues. Working in partnership with NIES the Supplier attended a clean-up event that was scheduled for Sunday 4th June 2023. The location was Gorbals along Clydeside Footpath at the Tidal Weir and the supplier had nominated 3 members of staff to be involved in the activity with 17 bags being filled.

A council representative said:

“ There was real great effort from Royal HaskoningDHV, 17 bags full of refuse removed. The area around the Tidal Weir was Spotless. Massive thanks to Royal HaskoningDHV. ”

Case Study 3

Community Benefits Theme - Career Event,
Educational Video of Bespoke Engineering,
Stained Glass Handling Frames

Supplier: Martlet

The supplier as part of its tender submission had agreed to provide work experience and therefore engaged with the council's Strategic Lead to try and think of ways to get to more students and remove potential location issues. After discussions with the council's representative, it was agreed that this could be accommodated via Career Events. The council representative suggested that the supplier might be able to create a video, which would overcome the challenges of distance, but also reach a larger audience.

The Supplier agreed to this proposal as it had a film production arm within its business and was put in touch with the Faculty Head of Technologies at Shawlands Academy, Glasgow to discuss the details. The supplier was advised that this would provide great assistance for our Design & Manufacture pupils at N5/Higher level following the design process from start to finish, as well as our N5 practical Metalworking pupils.

Following various telephone calls and email communication regarding content and structure the outline of a short film was created that could be used by the Academy and was feasible to produce. The Supplier got to work in producing the short film which was broken down into the various stages of the process and to ensure engagement with the students.

This film offers an insight into working practices within the designing and manufacturing of Stained Glass frames. It also demonstrates the skills required, shows many of the techniques involved and aids as a positive and genuine portrayal of the engineering sector for people who want to know more.

The feedback from the Faculty Head of Technologies at Shawlands Academy and Strategic Lead has been extremely positive and the film has been used on several occasions within the Higher Design & Manufacture class with a view to working with the supplier again for a Q and A Session.

Faculty Head of Technologies at Shawlands Academy said:

“ Delighted with the video. ”

Strategic Lead said:

“ It's brilliant. ”

A downloadable link of the finished film is located at: https://drive.google.com/file/d/1hR62zt1fE4THpUIDs_n07GU3RgzKnvxf/view?usp=sharing Alternatively, this can be streamed on Vimeo: <https://vimeo.com/709064219>

Case Study 4

Community Benefits Theme - New Employee, Full Time Job (from Priority Group)

Supplier: McLays Quality Food Ltd

As part of their Community Benefit commitments McLays Quality Food agreed to provide a New Employee - Full Time Job (from Priority Group). The Supplier has always been proactive in making the best use of the opportunities that they offer and fulfilment of this outcome was no different.

The supplier had previously supported their staff with Autism Training and Social Work Services had previously provided individuals for work experience in the past. For this outcome the supplier had used the employability provider GP Strategies Training when offering the opportunity.

The job created for this contract was for a Fruit & Vegetable Picker at their Glasgow based location and this was for a full-time position. The minimum criteria for this outcome was 26 weeks which the Supplier had provided however this has now been extended with the individual given a permanent position.

The individual offered this position has a learning disability and was never given the proper opportunity in the working environment. His previous employment was inconsistent and was made up of seasonal work which did not always guarantee him the hours he wanted or required. The supplier offered him full time work and the individual jumped at the chance. This role is the individuals first ever full-time job and he is thoroughly enjoying it. He has settled in well to the fast-paced environment and has adapted well.

The individual stated that:

“ I am finding full time employment great for my health, and I no longer needs to worry about how many hours I get to work now I am employed on a full-time contract. I am also enjoying the social side of being in full time employment. ”

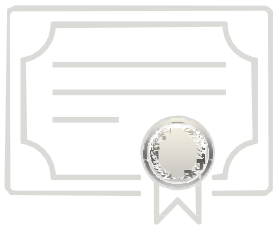
The Supplier stated that:

“ the individual has been working in a busy warehouse environment and has successfully completed the tasks required of him. He is a great attender and a reliable individual. ”

Community Benefits Supplier Recognition Scheme

The Council Community Benefits Supplier recognition scheme is now over one year old and is growing with the passing months. The scheme is receiving positive feedback from a significant number of suppliers and recipients of the community benefits. The scheme highlights and celebrates the varying stages of delivery of the agreed Community Benefit outcomes.

Suppliers are awarded certificates - Silver, Gold and Platinum status, dependent on the delivery status of their agreed Community Benefit outcomes. The award status criteria is outlined as follows:



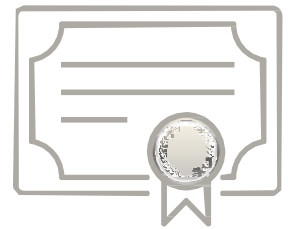
Platinum Status

delivery of 100% of Community Benefit outcomes with additional voluntary benefits also delivered within the agreed timescales.



Gold Status

delivery of 100% of Community Benefit outcomes within the agreed timescales.



Silver Status

delivery of 50% of Community Benefit outcomes within the agreed timescales.

The appropriate certificate is issued to suppliers post a monthly status review and is valid for a period of 12 months from the date of issue, where applicable, or from the contract expiration date.

The scheme also highlights good news case studies from delivered Community Benefits. These, along with a list of all suppliers under each certificate status are available to the public via <https://www.glasgow.gov.uk/article/26577/Community-Benefits-Supplier-Recognition-Page>. To date the Council has awarded the following certificates:



A Voluntary Community Benefits Recognition Award certificate has recently been introduced. This will only be issued to suppliers which deliver voluntary benefits .



9

SUPPORTED BUSINESSES SUMMARY

Section 18(2)(e) of the Procurement Reform (Scotland) Act 2014 requires organisations to include “a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report”.

The Council's corporate procurement manual instructs that consideration must be given to the inclusion of supported businesses in all regulated procurements.

In addition, the Council's procurement toolkit includes the register of supported businesses supplied by the Scottish Government and an expanded list of potential supported businesses provided by the Ready for Business organisation.

During the reporting period there were no regulated procurements awarded to supported businesses. The reason for this is that the goods, services or works associated with these procurements are not provided by existing supported businesses.

The Council does have existing agreements in place with Royal Strathclyde Blindcraft Industries (RSBi) for the provision of furniture and for the collection and disposal of confidential waste. The annual value of these contracts is £7m for FY22/23.



10
FUTURE REGULATED PROCUREMENTS
SUMMARY

Section 18(2)(f) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory that an annual procurement report must include “a summary of the regulated procurements the authority expects to commence in the next two financial years.”

Future regulated procurements have been identified via the following means:

- Current contracts on the Council's register that will expire and need to be extended or re-tendered over the next two years.
- New procurements identified via future work plans provided by Council service areas/teams.
- New procurements identified via anticipated work plans for special projects (e.g. The Glasgow City Region City Deal)

A full list of anticipated procurements in the next two years is set out in Appendix 4. However, this list is subject to change.



APPENDICES

APPENDIX 1 – CONTRACTS AWARDED FY22/23

Awards of New Council Frameworks and Contracts: 33 in total £50,900,309

This includes Social Work awards that were approved under delegated authority.

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
14/02/2023	Kibble Education and Care	Social Care	Individual Placement	03/02/2022	03/02/2025	Direct Award Under Section 12	£1,734,096
01/09/2022	Barnardo's Scotland	Social Care	Glasgow Families Support Partnership	01/04/2022	31/03/2023	Direct Award Under Section 12	£50,000
16/06/2022	Caledonia Healthcare Limited	Social Care	Social Care Agency Staff	01/04/2022	31/03/2023	Direct Award Under Section 12	£1,564,000
13/06/2022	Kibble Education and Care	Social Care	Individual Placement	17/05/2022	17/05/2025	Direct Award Under Section 12	£1,229,592
30/05/2022	Sports and Playground Services UK Ltd, (04981677)	Sports & Recreation	Inspection and Maintenance of PE Equipment	10/06/2022	10/06/2026	GCC Framework, Under Procurement Threshold, Open	£143,940
23/05/2022	Hydrasun Ltd Rank 1 - (SC059688), Hydraulink Ltd - Rank 2 (SC441145)	Vehicles	Supply, Repair & Replacement of Hydraulic Hoses	13/06/2022	13/06/2026	GCC Contract, Under Procurement Threshold,	£131,268
13/06/2022	Includem	Social Care	Individual Placement	13/06/2022	13/09/2022	Direct Award Under Section 12	£126,600
13/06/2022	Right There	Social Care	Individual Placement	13/06/2022	13/06/2025	Direct Award Under Section 12	£545,760
19/08/2022	Murdostoun Neurological Care Centre	Social Care	Individual Placement	07/07/2022	07/07/2025	Direct Award Under Section 12	£1,066,327
18/08/2022	Savills UK Limited (02605138)	Professional Services	Increased Residential Capacity and Occupancy in City Centres	22/08/2022	22/05/2023	GCC Contract, Under Procurement Threshold, Open	£75,000

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
15/09/2022	Atkins Ltd Companies House -688424	Professional Services	Consultancy Support for SCOTS Roads Asset Management Project - Phase 4	09/09/2022	09/09/2025	GCC Contract, Above Procurement Threshold, Open	£712,450
22/09/2022	Kooth Digital Health	Social Care	Online Mental Health Support	01/10/2022	30/09/2023	Direct Award Under Section 12	£98,000
22/09/2022	Quarriers	Social Care	Emotionally Based School Avoidance Service (EBSA)	10/10/2022	09/10/2023	GCC Framework Above Procurement Threshold Open	£383,131
17/10/2022	Care Visions	Social Care	Individual Placement	17/10/2022	17/10/2025	Direct Award Under Section 12	£327,978
24/10/2022	Place2Be	Social Care	Teacher Mental Health Training Programme.	24/10/2022	23/06/2023	Direct Award Under Section 12	£80,000
01/11/2022	Pentland Plants Limited (SC259669)	Livestock, Animals & Plants	Bedding Plants and Hanging Baskets	01/11/2022	01/11/2026	GCC Contract, Above Procurement Threshold, Open	£191,720
11/08/2022	Enhance Health Care Ltd Clyde Valley	Social Care	Individual Placement	05/12/2022	05/12/2025	Direct Award Under Section 12	£783,900
29/10/2022	DPS	Security & Safety	DPS - Provision of Alarm Maintenance, Repair and Installation Services & CCTV Goods	12/12/2022	12/12/2032	DPS, DPS Overall Award (creation of DP),	£17,500,000
02/01/2023	Allander Coaches Ltd (SC052213), Doigs Ltd (SC133128), Craig of Campbeltown (SC033868)	Coach Hire	School Coach Hire	04/01/2023	04/01/2023	GCC Framework, Above Procurement Threshold, Open	£3,601,696
01/02/2023	Dunelm Geotechnical & Environmental Company, (5048973), Ian Farmer Associates (1998) Limited (03661447), Raeburn Drilling	Construction & Trades	Ground Investigation Works Framework Agreement Retender	18/01/2023	18/01/2027	GCC Framework, Under Procurement Threshold, Open	£2,800,000

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
	& Geotechnical Ltd(SC094320), RPS Consulting Services Limited (01470149), Soil Engineering Geoservices Limited (2727976), Structural Soils Ltd (828694)						
24/11/2022	Guthrie Court Ltd, Oakminster Healthcare Ltd, Oakbridge Care Ltd	Social Care	Intermediate Care	20/01/2023	29/01/2028	Open Lotted Contract	£4,095,936
31/01/2023	M8 Recovery Ltd (SC313931)	Vehicles	Vehicle and Plant Recovery Services(retender)	01/02/2023	01/02/2027	GCC Framework, Above Procurement Threshold, Open	£527,520
20/03/2023	Lilias Graham	Social Care	Individual Placement	22/02/2023	22/05/2023	Direct Award Under Section 12	£63,828
01/03/2023	R & J Strang Tyre Services Ltd (SC156534)	Vehicles	Supply and Fitting of Tyres (retender)	01/03/2023	01/03/2027	GCC Contract, Above Procurement Threshold, Open	£3,800,000
28/02/2023	Laplace Solutions Ltd (SC481235)	Other Commodity	Cremator Maintenance - Linn & Daldowie Crematoriums	06/03/2023	06/03/2031	GCC Contract, Above Procurement Threshold, Open	£2,405,208
06/02/2023	Graham Anderson Hospital (Disabilities Trust)	Social Care	Individual Placement	07/03/2023	06/06/2023	Direct Award Under Section 12	£109,744
16/03/2023	Cyclehoop Ltd (6537532)	Sports & Recreation	Secure City Cycle Storage Scheme	22/03/2023	22/03/2027	GCC Contract, Under Procurement Threshold,	£150,000
08/03/2023	Pistons and Components (Lot1), Motus Group UK Ltd (Lot 2), Elprosys UK Ltd (Lot 4), Springhill MOT Station (Lot 5), Gordon Cooley Coachbuilders (Lot 6 & 7),	Vehicles	The Vehicle Maintenance and Repair 9 Lot details: 1. Overhaul & repair of the fleet Engine faults	28/03/2023	28/03/2027	GCC Framework, Above Procurement Threshold, Open	£2,200,000

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
			2. Tachograph Calibrations and Repair, 3. Transmission maintenance including gearbox prop shaft and hydraulic repairs 4. Diagnostic analysis of vehicle systems and replacement and reprogramming of keys and ignition barrels 5. Class 4,5 and 7 Vehicle MOT's 6. Accident Damage and Operational Repairs for Council Vehicles - Cars/Car Derived Vans 7. Accident Damage and Operational Repairs for Council Vehicles - Light Goods Vehicles (LGVs) including buses 8. Accident Damage and Operational Repairs for Council Vehicles - - Heavy Goods Vehicles				

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
			(HGVs) 9.Vehicle Servicing, Repairs, and Ministry of Transport (MOT's) for heavy goods vehicles 3.5tonne and above				
	Willis Limited (00181116)	Financial	Insurance Broker	28/03/2023	28/03/2030	GCC Contract, Above Procurement Threshold, Open	£560,000
	EDC Systems Ltd T/A Questar UK (063418501)	Vehicles	Provision of Telematics and Onboard weighing System Hardware complete with Software Solution for Vehicles and Plant Equipment	28/03/2023	28/03/2028	GCC Contract, Above Procurement Threshold, Open	£1,741,135
	Avison Young	Financial	SPF Property Valuer Consultancy	01/04/2023	01/04/2029	GCC Contract, Under Procurement Threshold, Open	£420,000
02/02/2023	The Rock Trust	Social Care	Housing First for Youth	01/04/2023	31/03/2027	GCC Framework Above Procurement Threshold Open	£940,480
28/11/2022	Young Foundations Ltd	Social Care	Individual Placement	26/10/2023	26/10/2026	Direct Award Under Section 12	£741,000

Awards of Existing Council Frameworks/ Contracts: 2 in total: £7,648,455

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
16/11/2022	MacLay Civil Engineering	Construction & Trades	Byres Road Phase 1, Public Realm Construction	14/12/2022	14/06/2022	City Deal Mini Comp	£4,061,956
07/01/2023	Rainton Construction	Construction & Trades	Holland Street and Pitt Street Public Realm Construction	09/01/2023	09/08/2024	City Deal Mini Comp	£3,586,499

Awards from non-Council Frameworks: 53 in total: £83,399,222

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
04/04/2022	Fleet Factors Ltd (1231325)	Vehicles	Supply of Vehicle Spare Parts (M/C)	04/04/2022	04/04/2026	SXL Framework, Mini-Comp, Above Procurement Threshold	£3,200,000

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
12/04/2022	Lot 1 : ACL Hire, MV Commercial Ltd, Harris Vehicle Hire Ltd, Northgate Vehicle Hire Ltd, Jarvie Plant Ltd (JP Rental), Arnold Clark Finance Ltd, Dawson Group Vans Ltd, McNicoll Vehicle Hire Ltd, FMS Vehicle Rental Ltd, Accident Repair Centre (Scotland Ltd) , VMS Fleet Management Limited, Peter Vardy Ltd. Lot 2: ACL Hire Ltd, Harris Vehicle Hire Ltd, McNicoll Vehicle Hire Ltd, Dawson Group Bus and Coach Limited, Arnold Clark Finance Ltd, VMS Fleet Management Limited. Lot 3: ACL Hire Ltd, Wm Hamilton & Sons Limited, MV Commercial Ltd, Harris Vehicle Hire Ltd, Northgate Vehicle Hire Ltd,	Vehicles	SXL Hire of Vehicle and Plant with and without operators	18/05/2022	18/02/2026	SXL Framework, Call-off,	£13,200,000

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
	Dawsongroup Sweepers Ltd, John McGeady Ltd, Doherty and Lafferty Ltd, VMS Fleet Management Ltd, Jarvie Plant Ltd (JP Rental), Van Lee Transport, McNicoll Hire Ltd, FMS Vehicle Rental Ltd, Arnold Clark Finance Ltd, Peter Vardy Ltd, Accident Repair Centre (Scotland Ltd) Lot 4: Romaquip Ltd, James A Cuthbertson Ltd, Aebi Schmidt UK Ltd, Vanlee Transport, Bucher Municipal Ltd, Multevo Ltd. Lot 5: Romaquip Ltd, Dawsongroup Sweepers Ltd, Riverside Truck Rental Ltd. Lot 6: MV Commercial Ltd, Sunbelt Rentals Ltd, Jarvie Plant Ltd (Consortium Bid),GAP Group Ltd, Brown Plant						

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
	Hire Ltd, Clee Hill Plant Ltd, John McGeady Ltd, Doherty and Lafferty Ltd, Sweeney Plant and Vehicle Hire Ltd, WH Malcolm Ltd, Lomond Plant Ltd, Dawsongroup Sweepers Ltd. Lot 7 : Jarvie Plant Ltd, Clee Hill Plant Ltd, John McGeady Ltd, Sunbelt Rentals Limited, Multevo Limited, GAP Group Ltd, Doherty and Lafferty Limited, Hillhouse Quarry Group T/A MacAsphalt, Robert McCarroll Limited. Lot 8 : John McGeady Limited, Jarvie Plant Limited, MV Commercial Ltd, Roadside Vehicle Services Ltd, Nationwide Platforms Ltd, Sunbelt Rentals Ltd, Dawson Group Sweepers Ltd, GAP Group						

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
	Ltd. Lot 9: Hamilton Bros Engineering Ltd, Bryson Tractors Ltd, Doherty and Lafferty Ltd, Jarvie Plant Ltd, Fraser C Robb Ltd. Lot 10: WM Hamilton & Sons Ltd, John McGeady Ltd, Dawson Group Sweepers Ltd, Riverside Truck Rental Ltd, TIP Trailer Services UK Ltd, Bucher Municipal Limited, Aebi Schmidt UK Ltd, WH Malcolm Ltd. Lot 11: GAP Group Ltd, Sunbelt Rentals Ltd, Econ Engineering Limited, Multevo Limited. Lot 12 : Scotjet Ltd, Bucher Municipal Limited, TIP Trailer Services UK Ltd, Dawson Group Sweepers Limited, GAP Group Limited, Riverside Truck Rental Limited,						

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
	Acre Industrial & Cleaning Services Limited, Hamilton Industrial Services Ltd, Andrew Sykes Hire Limited.						
18/04/2022	Brake Bros Ltd (02035315)	Food & Water	Frozen Foods	18/04/2022	18/01/2023	SXL Framework, Call-off,	£2,250,000

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
15/05/2022	Dawsongroup Bus and Coach Limited (02434773)	Vehicles	22 Seater Bus Hire	23/05/2022	23/05/2024	Scotland Excel, Direct Award, Above Procurement Threshold	£328,573
24/05/2022	Datatank Ltd (04111483)	Financial	Single Person Discount Review	10/05/2022	10/05/2024	Crown Commercial, Direct Award, DA Above Procurement Threshold	£113,340
13/06/2022	Sweco UK Ltd (SC02888385)	Construction Consultancy	Appointment of Project Manager for the Phase 3 :Penilee element of the construction of the Hillington and Cardonald SWMP interventions	13/06/2022	30/03/2023	SXL Framework, Mini Comp Under Procurement Threshold	£89,693
27/06/2022	Hymans Robertson LLP	Financial	SPF Actuarial Consultancy	27/06/2022	27/06/2032	LGPS, Mini-Comp, Above Procurement Threshold	£4,000,000
01/07/2022	Muller UK & Ireland Group LLP t/a Muller Milk and Ingredients (OC384928)	Food & Water	Supply and Delivery of pasteurised Milk	01/07/2022	01/07/2026	SXL Framework,Mini-Comp, Above Procurement Threshold	£932,094
11/07/2022	The Double A Trading Company Limited, (SC205889)	Plant Equipment	Tractor Towed Cut and Collect Flail Mower with High Tip.	31/08/2022	31/03/2023	SXL Framework,Mini-Comp, Under Procurement Threshold	£66,744
22/07/2022	Alliance Disposables Ltd (03747333)	Catering	Catering Sundries	22/07/2022	22/07/2025	SXL Framework,Mini-Comp, Above Procurement	£1,037,001

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
						Threshold	
28/07/2022	Rexel UK Ltd (00434724)	Electrical	Supply and Delivery of Carbon Dioxide Monitors	10/08/2022	10/08/2023	SXL Framework, Mini-Comp, Above Procurement Threshold	£797,395
17/08/2022	Atkins Limited(00688424)	Construction Consultancy	Glasgow Parking Survey Work	18/08/2022	18/03/2023	SXL Framework, Mini-Comp, Under Procurement Threshold	£168,735
17/08/2022	Jones Lang LaSalle Ltd (01188567)	Professional Services	Buchanan Masterplan Property Advisor	19/08/2022	19/08/2037	Crown Commercial ,Mini-Comp, Above Procurement Threshold	£2,250,000
19/08/2022	The Double A Trading Company	Plant Equipment	5 x Ride on Rotary Triple Deck Wide Area Mowers	25/08/2022	25/11/2022	SXL Framework,Mini-Comp, Above Procurement Threshold	£349,065
14/09/2022	Whistl UK Limited (04417047)	Post, Courier & Distribution	Postal Services - Physical Mail	16/09/2022	16/03/2024	Crown Commercial Direct Award, DA Above Procurement Threshold	£301,079
15/09/2022	The Wise Group (SC091095)	Utilities & Fuel	Energy Advice (And Related) Services	16/09/2022	16/09/2026	SXL Framework,Mini-Comp, Under Procurement Threshold	£320,000

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
15/09/2022	Bibliotheca Ltd, Bolinda UK Ltd, EBCSO International Inc, OverDrive Global Inc, Ulverscroft Ltd, Wheelers eplatform Ltd	Books, Publications & Newspapers	Digital Publications and Services	13/09/2022	13/07/2026	SXL Framework, Call-off,	£664,000
16/09/2022	Critiqom Ltd (160484)	Post, Courier & Distribution	Postal Goods, Services and Solutions - Hybrid/Digital	16/09/2022	16/09/2027	Scottish Government, Direct Award, Above Procurement Threshold	£7,144,375
23/09/2022	Lot 1 - Mott McDonald - Lot 2 - ATKINS	Construction Consultancy	Liveable Neighbourhoods Plan - Tranche 2	05/10/2022	01/10/2023	SXL Framework, Mini-Comp, Above Procurement Threshold	£600,000
30/09/2022	Stantec UK	Professional Services	Retail Capacity Study	17/10/2022	17/01/2023	SXL Framework, Mini-Comp, Under Procurement Threshold	£68,858
01/10/2022	Instock Ltd SC055376	Catering	Light Commercial Catering Equipment	22/09/2022	22/09/2023	SXL Framework, Direct Award, Under Procurement Threshold	£80,000
01/10/2022	Sweco UK Ltd (02888385)	Construction Consultancy	Cathkin Landfill Consultancy Support	01/09/2022	31/07/2023	SXL Framework, Direct Award, Under Procurement Threshold	£87,170
09/10/2022	Vodafone Ltd - 0471587	IT	The Provision of Corporate Mobile Phone Services	09/10/2022	09/10/2026	Scottish Government	£4,519,500

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
10/10/2022	Fairways GM Ltd (SC263116)	Plant Equipment	Supply and delivery of Three Tractor Towed Triple Deck Mowers	11/10/2022	11/01/2023	SXL Framework, Mini-Comp, Under Procurement Threshold	£79,611
28/10/2022	Askews and Holts Library, Blackwell UK Ltd, Bright Red Publishing Ltd, AT Little & Sons t/a Browns Books, EBSCO International Ltd, Glowworm Books and Gifts Ltd, Hodder & Stoughton Ltd t/a Hodder Education, Kelvin Books Ltd, The Chancellor, Masters and Scholars of the University of Oxford- Trading as Oxford University Press, Peters Ltd, Scotia & Chameleon Books Ltd, Star Books International Ltd, Ulverscroft Limited, Waterstones Booksellers Ltd, W F Howes Ltd.	Books, Publications & Newspapers	Library Books and Textbooks	01/08/2022	01/08/2026	SXL Framework, Call-off,	£7,990,000

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
29/10/2022	Contego Environmental Services Ltd (06854998)	Pest Control	Pest Control (Products, Services including Birds of Prey)	01/11/2022	01/11/2026	SXL Framework, Direct Award, Above Procurement Threshold	£411,512
29/10/2022	Stantec UK Ltd 01188070	Construction Consultancy	Vision and Plan for the Golden Z	31/10/2022	31/03/2023	SXL Framework, Mini-Comp, Above Procurement Threshold	£144,959
01/11/2022	Lot 2 Bulk Rock Salt delivered to depot - Irish Salt Mining and Exploration Company Ltd (Salt Sales Co) , Lot 3 Bagged Salt, JC Peacock & Co Ltd. Lot 7, Grit Bins and other accessories and equipment , JC Peacock & Co Ltd.	Road Materials, Other Stone & Aggregates	Salt for Winter Maintenance	01/11/2022	01/11/2026	SXL Framework, Call-off,	£3,559,552
04/11/2022	Jacobs UK Ltd (02594504)	Construction Consultancy	Glasgow & Strathclyde BPF Strategy Bus Network Plan	24/10/2022	24/05/2023	SXL Framework, Mini-Comp, Above Procurement Threshold	£185,020
09/11/2022	One51 ES Plastics (UK) T/A MGB Plastics 06094735	Refuse & Waste	Purchase of Bins - 2 Wheeled Containers (Lot 1)	15/12/2022	15/06/2027	SXL Framework, Mini-Comp, Above Procurement Threshold	£1,467,068

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
17/11/2022	Mott MacDonald Limited (1243967)	Construction Consultancy	GCC005695CPU Electric Vehicle Charging Infrastructure Phase 2: Development of Outline Business Case, Strategies and Expansion Plans	17/11/2022	17/03/2023	SXL Framework, Mini-Comp, Under Procurement Threshold	£355,807
29/11/2022	Clearwater DC 2001 Limited SC228149	Refuse & Waste	Tankering of Landfill Leachate at Cathkin and Summerston	14/11/2022	14/11/2024	SXL DPS, DPS IIT,	£1,405,468
01/12/2022	Arrow County Supplies Ltd (06355141)	Cleaning & Janitorial	Supply and Delivery of Janitorial Cleaning Products, Chemicals and Paper Products	01/12/2022	01/12/2025	SXL Framework, Mini-Comp, Above Procurement Threshold	£4,939,155
07/12/2022	Storm Environmental Limited (06684647)	Refuse & Waste	Purchase of Bins - 4 Wheeled Containers (Lot 2)	15/12/2022	15/06/2027	SXL Framework, Mini-Comp, Above Procurement Threshold	£1,147,185
08/12/2022	Pricewaterhouse Cooper LLP OC303525	Financial	Buchanan Financial Adviser	08/12/2022	08/12/2026	Crown Commercial, Mini-Comp, Under Procurement Threshold	£76,172
12/12/2022	Bunzl UK Limited T/A Bunzl Catering Supplies Limited 2902454	Catering	Disposable Products - Catering disposables	12/12/2022	12/12/2025	SXL Framework, Mini-Comp, Above Procurement Threshold	£794,890

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
22/12/2022	Wybone Ltd (952455)	Refuse & Waste	Food Waste Bin Housings	21/12/2022	21/12/2027	SXL Framework,Mini-Comp, Under Procurement Threshold	£53,000
31/12/2022	Stantec UK Ltd 01188070	Construction Consultancy	Study into Free Public Transport Pilot & Electric Shuttle Bus	05/01/2023	05/07/2023	SXL Framework,Mini-Comp, Under Procurement Threshold	£74,719
30/01/2023	People Asset Management (5199107)	Professional Services	Occupational Health and EAP	27/01/2023	27/01/2028	Crown Commercial ,Mini-Comp, Above Procurement Threshold	£3,456,640
01/02/2023	UK Container Maintenance Limited (03617405)	Refuse & Waste	Refurbishment of Bins (Lot 8)	19/12/2022	19/06/2027	Scotland Excel, Mini-Comp, Under Procurement Threshold	£189,419
01/02/2023	Killgerm Chemicals Ltd	Pest Control	Pest Control Chemicals	01/11/2022	01/02/2026	SXL Framework, Call-off,	£152,750
09/02/2023	Glasgow Council for the Voluntary Sector (SC097679)	Professional Services	Employability - Management of Paid Work Placements	01/03/2023	12/10/2026	SXL DPS, DPS ITT,	£5,866,613
10/02/2023	Storm Environmental Limited (06684647)	Refuse & Waste	Purchase of Bins - 4-Wheeled Galvanised Steel On Street General Waste Bins (Lot 2)	10/02/2023	09/02/2028	SXL Framework, Mini-Comp, Under Procurement Threshold	£120,000
10/02/2023	Storm Environmental Limited (06684647)	Refuse & Waste	Purchase of Bins - 4-Wheeled Galvanised Steel On Street Recycling Bins (Lot 2)	10/02/2023	09/02/2028	SXL Framework, Mini-Comp, Under Procurement Threshold	£120,000

Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
13/02/2023	UBDS IT Consulting Ltd (04330005)	IT	ICT Sourcing Strategy	10/02/2023	31/05/2023	Crown Commercial Framework, Mini-Comp, Above Procurement Threshold	£316,500
02/03/2023	Valley Group Ltd, Jorro Ltd, Procast Energy Services Ltd, Everwarm Ltd, Ross-Shire Engineering Ltd, Liberty Charge Ltd, Saltire Facilities Management Ltd, Swarco UK Ltd, Story Contracting Ltd, Yunex Ltd, SSUK Ltd, Connected Kerb Ltd, Juuce Ltd T/A EO Charging, Chagemaster Ltd T/A BP Pulse, Scottish Power Energy Retail Ltd, Centregreat Ltd, Morrison Energy Services Ltd, Munro Wilson Limited, Enerveo Limited, WGM Engineering Ltd, MP Group UK Ltd, BMM Energy Solutions.	Vehicles	SXL Electric Vehicle Charging Infrastructure - Lot 1 -Supply, Installation and Maintenance of EV Charging Infrastructure (including removal)	15/09/2022	15/09/2026	SXL Framework, Call-off,	£4,000,000

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Award Date	Successful Supplier(s)	Commodity/Subject Matter	Title	Actual Contract Start Date	Contract End Date Inclusive of Extensions	Procurement Route	Award Value Inclusive of Extensions
03/03/2023	Haskoning DHV UK Ltd 1336844	Construction Consultancy	Tidal Weir Design and Consultancy support	17/03/2023	17/10/2026	SXL Framework, Mini-Comp, Under Procurement Threshold	£201,326
07/03/2023	Wybone Limited (952455)	Refuse & Waste	On Street Bin Hubs	10/03/2023	10/03/2028	ESPO Framework, Mini-Comp, Under Procurement Threshold	£490,000
30/03/2023	Rentokil Initial Ltd	Cleaning & Janitorial	Washroom Solutions - Direct Award	01/10/2022	01/07/2023	SXL Framework, Direct Award, Above Procurement Threshold	£400,000
30/03/2023	Enable Scotland (Leading the Way) (SC145263)	Professional Services	Employability - Unemployed Disabled Parents Services	12/04/2023	12/10/2026	SXL DPS, DPS IIT,	£1,156,976
30/03/2023	Socitm Advisory Ltd (09571840)	Professional Services	ERP Client Side Advisory	12/04/2023	12/04/2027	Scottish Government Framework, Mini-Comp, Above Procurement Threshold	£1,356,750
30/03/2023	George Beattie & Sons Ltd (Company House Number SC122379)	Demolition & Dismantling	Demotion of Garage and Wash Bay Buildings - Queenslie Depot	08/04/2023	08/06/2023	SXL Framework, Mini-Comp, Under Procurement Threshold	£200,509
30/03/2023	Matthew Algie & Company Limited SC028433	Food & Water	Hot Beverage Consumables	07/04/2023	07/04/2024	SXL Framework, Direct Award, Under Procurement Threshold	£120,000

APPENDIX 2 – REQUIREMENTS OF THE ACT

Procurement Reform (Scotland) Act 2014 asp 12 Part 2 General duties Section 8

8 General Duties

(1) A contracting authority must, in carrying out a regulated procurement -

- (a) treat relevant economic operators equally and without discrimination,
- (b) act in a transparent and proportionate manner.

(2) A contracting authority must also comply with the sustainable procurement duty.

(3) However, a contracting authority must not do anything in pursuance of subsection (2) that would conflict with its duty under subsection (1).

(4) A relevant economic operator is an economic operator who is a national of, or is established in -

- (a) A member State, or
- (b) Iceland, Liechtenstein or Norway.

(5) Subsection (1) does not apply in relation to an EU-regulated procurement.

9 Sustainable Procurement Duty

(1) For the purposes of this Act, the sustainable procurement duty is the duty of a contracting authority -

(a) before carrying out a regulated procurement, to consider how in conducting the procurement process it can -

- (i) improve the economic, social, and wellbeing of the authority's area,
- (ii) facilitate the involvement of small and medium enterprises, third sector bodies and supported businesses in the process, and (iii) promote innovation, and

(b) in carrying out the procurement, to act with a view to securing such improvements identified as a result of paragraph (a)(i).

(2) The contracting authority must consider under subsection (1) only matters that are relevant to what is proposed to be procured and, in doing so, consider the extent to which it is proportionate in all the circumstances to take those matters into account.

(3) In this section -

- “*small and medium enterprises*” means businesses with not more than 250 employees,
- “*third sector bodies*” means organisations (other than bodies established under an enactment) that exist wholly or mainly to provide benefits for society or the environment.

(4) In this section, references to the wellbeing of the authority's area include reducing inequality in the area.

Procurement Reform (Scotland) Act 2014 asp 12 Part 2 Procurement strategy and annual report Section 15

15 Procurement Strategy

(1) A contracting authority which expects to have significant procurement expenditure in the next financial year must, before the start of that year -

- (a) prepare a procurement strategy setting out how the authority intends to carry out regulated procurements, or
- (b) review its procurement strategy for the current financial year and make such revisions to it as the authority considers appropriate.

(2) Subsection (3) applies where a contracting authority -

- (a) has not, in relation to a financial year, prepared or reviewed a strategy under subsection (1), and
- (b) becomes aware of the likelihood of having significant procurement expenditure during that year.

(3) The contracting authority must, as soon as practicable after it becomes aware of the likelihood of having significant procurement expenditure -

- (a) prepare a procurement strategy setting out how the authority intends to carry out regulated procurements, or
- (b) review its most recent procurement strategy and make such revisions to it as the authority considers appropriate.

(4) An authority has significant procurement expenditure in a year if the sum of the estimated values of the contracts to which its regulated procurements in that year relate is equal to or greater than £5,000,000.

(5) The procurement strategy must, in particular -

- (a) set out how the authority intends to ensure that its regulated procurements will
 - (i) contribute to the carrying out of its functions and the achievement of its purposes
 - (ii) deliver value for money, and
 - (iii) be carried out in compliance with its duties under section 8,

-
- (b) include a statement of the authority's general policy on—
- (i) the use of community benefit requirements,
 - (ii) consulting and engaging with those affected by its procurements,
 - (iii) the payment of a living wage to persons involved in producing, providing or constructing the subject matter of regulated procurements,
 - (iv) promoting compliance by contractors and sub-contractors with the Health and Safety at Work etc. Act 1974 (c.37) and any provision made under that Act, and
 - (v) the procurement of fairly and ethically traded goods and services,
- (c) include a statement of the authority's general policy on how it intends its approach to regulated procurements involving the provision of food to -
- (i) improve the health, wellbeing and education of communities in the authority's area, and
 - (ii) promote the highest standards of animal welfare,
- (d) set out how the authority intends to ensure that, so far as reasonably practicable, the following payments are made no later than 30 days after the invoice (or similar claim) relating to the payment is presented -
- (i) payments due by the authority to a contractor,
 - (ii) payments due by a contractor to a sub-contractor,
 - (iii) payments due by a sub-contractor to a sub-contractor,
- (e) address such other matters as the Scottish Ministers may by order specify.

(6) The Scottish Ministers may by order modify subsection (4) so as to substitute for the figure specified there for the time being such other figure as they consider appropriate.

(7) In subsection (5)(b)(iii), a “living wage” means remuneration which is sufficient to ensure an acceptable standard of living.

APPENDIX 3 – COMMUNITY BENEFIT OUTCOMES

Outcomes Secured

Description	YTD FY 22/23
CHN01 - Supply Chain Briefings	7
CHN02 - Business Mentoring	44
COM01 - Community Engagement - Financial Support (minimum £1k)	59
COM02 - Community Engagement - Non Financial Support (minimum 5 hours)	37
EMP01 - New Employee - Full Time Job (from Priority Group)	15
EMP02 - New Employee Full Time Job (non Priority Group)	16
EMP03 - New Employee - Part Time Job (from Priority Group)	1
EMP04 - Apprentice New Start - Full Time (from Priority Group)	7
EMP06 - New Entrant Graduate - Full Time (from Priority Group)	4
EMP08 - Apprentice Transferred - Full Time	10
SKL01 - MCR Pathways 1-2-1 Mentoring Programme (or equivalent Programme)	1
SKL02 - School Mentoring or Enterprise Programme	4
SKL03 - Work Experience Placement - Foundation Apprenticeship	2
SKL05 - Work Experience Placement - School	12
SKL06 - Work Experience Placement - Non School	20
SKL07 - Careers Event	48
SKL08 - Workplace Visit	18
Outcomes Secured Total	361

Outcomes secured for delivery will be delivered and monitored throughout the duration of each contract.

APPENDIX 4 – FUTURE REGULATED PROCUREMENTS

Commodity Group	Title	Estimated Contract Start Date	Procurement Route	Estimated IPA Total
Advertising	Bus Stop Advertising	03/01/2025	GCC Contract, Above Procurement Threshold Open	TBC
Aids	Bariatric Category- Bariatric Mattresses	30/09/2023	GCC DPS, DPS ITT,	£2,936,090
Aids	Cushion, Riser Recliner, Inflatable Cushion, Pressure relieving cushion	30/09/2023	GCC DPS, DPS ITT,	£2,936,090
Aids	DPS Bariatric Mattress and Pressure care. Supply and Delivery of Bed Overlay	30/09/2023	GCC DPS, DPS ITT,	TBC
Aids	DPS Bariatric Mattress and Pressure Care. Supply and Delivery of Cushions	30/09/2023	GCC DPS, DPS ITT,	TBC
Aids	DPS Bariatric Mattress and Pressure Care. Supply and Delivery of Dynamic Mattress	30/09/2023	GCC DPS, DPS ITT,	TBC
Aids	DPS Bariatric Mattress and Pressure care. Supply and Delivery of Foam Static pressure relieving mattress	30/09/2023	GCC DPS, DPS ITT,	TBC
Aids	Hybrid Dynamic/alternative Cell/Static Mattress Combination	30/09/2023	GCC DPS, DPS ITT,	£2,936,090
Aids	Lateral Tilt, inflatable Mattress. Heel protector Cushion	30/09/2023	GCC DPS, DPS ITT,	£2,936,090
Aids	Lateral turning System With integral Mattress	30/09/2023	GCC DPS, DPS ITT,	£2,936,090
Aids	Pressure relief Cushions	30/09/2023	GCC DPS, DPS ITT,	£2,936,090
Aids	Repair & Maintenance of Community Equipment (EquipU)	31/01/2024	GCC DPS, DPS ITT,	£4,618,692
Aids	Single Bed cover for foam static relieve mattress, Non Foam Static Pressure relieve Mattress	30/09/2023	GCC DPS, DPS ITT,	£2,936,090
Aids	Supply and Delivery of Low Air Loss Dynamic Mattress	30/09/2023	GCC DPS, DPS ITT,	£250,000
Aids	Supply and Delivery of Non Foam static relieving mattress and replacement cover for	30/09/2023	GCC DPS, DPS ITT,	£250,000

Commodity Group	Title	Estimated Contract Start Date	Procurement Route	Estimated IPA Total
Aids	Supply and Delivery of Pre inflated pressure relieving cushion and riser recliner overlay	30/09/2023	GCC DPS, DPS ITT,	£250,000
Aids	Supply of Bariatric Equipment	31/01/2024	GCC DPS, DPS ITT,	£201,636
Aids	Supply of Bathing and Showering Equipment	31/01/2024	GCC DPS, DPS ITT,	£1,702,860
Aids	Supply of Daily Living Aids	31/01/2024	GCC DPS, DPS ITT,	£1,140,025
Aids	Supply of Evacuation Chairs	31/01/2024	GCC DPS, DPS ITT,	TBC
Aids	Supply of Mattresses and Pressure Care Equipment-Dynamic replacement static mattress overlay	30/09/2023	GCC DPS, DPS ITT,	£2,936,090
Aids	Supply of Paediatric Equipment	31/01/2024	GCC DPS, DPS ITT,	£318,548
Aids	Supply of Seating and Accessories	27/11/2023	GCC DPS, DPS ITT,	TBC
Aids	Supply of Sensory Equipment	31/01/2024	GCC DPS, DPS ITT,	£248,770
Aids	Supply of Walking Aids	23/12/2023	GCC DPS, DPS ITT,	£411,180
Aids	Supply of Wheelchairs	31/01/2024	GCC DPS, DPS ITT,	TBC
Aids	Thorough Examination (LOLER)	31/01/2024	GCC DPS, DPS ITT,	TBC
Catering	Supply, Delivery, Repair and Maintenance of Commercial Catering Equipment	31/01/2024	GCC Contract, Above Procurement Threshold, Open	£800,000
Cleaning & Janitorial	Sanitary Products - Lot 2 SXL	01/11/2023	SXL Framework, Direct Award, Above Procurement Threshold	£0
Cleaning & Janitorial	SXL Cleaning Equipment Framework Agreement Lot 1 – Supply & Delivery of Cleaning Equipment & Associated Products Lot 2 – Maintenance & Repair of Cleaning Equipment & Associated Products	28/04/2024	SXL Framework, Mini-Comp, Above Procurement Threshold	£324,000
Clothing & PPE	Supply and Delivery of Protective Gloves for Cleansing Staff	07/11/2023	SXL Framework, Mini-Comp, Under Procurement Threshold	£75,000
Construction & Trades	Argyle Street East (Hope Street to Glasgow cross), St Enoch's Square and Dixon Street Public Realm Construction	01/03/2024	GCC Framework, Mini-Comp	£10,800,000

Commodity Group	Title	Estimated Contract Start Date	Procurement Route	Estimated IPA Total
Construction & Trades	Argyle Street West Public Realm Construction	01/12/2023	GCC Contract, Above Procurement Threshold, Open	£10,100,000
Construction & Trades	Byres Rd phase 2 - University Avenue and Campus Connections- Public Realm Construction	01/03/2025	GCC Framework, Mini-Comp	£4,000,000
Construction & Trades	Civils and Infrastructure Core Works Framework	05/12/2023	GCC Framework, Above Procurement Threshold, Open	£300,000,000
Construction & Trades	Cowcaddens Road Public Realm Construction	31/05/2024	GCC Framework, Mini-Comp	£4,500,000
Construction & Trades	Dobbie's Loan Public Realm Construction	30/11/2023	GCC Framework, Mini-Comp	£1,500,000
Construction & Trades	Duke Street and John Knox Street Public Realm Construction	31/01/2024	GCC Framework, Mini-Comp	£6,800,000
Construction & Trades	Glasgow Structures Movement Joint Repairs	08/01/2024	GCC Contract, Under Procurement Threshold, Restricted	£100,000
Construction & Trades	HEEPS 2022/23	01/10/2023	SXL Framework, Mini-Comp, Under Procurement Threshold	£3,364,500
Construction & Trades	Hope Street Bus Stop Improvements Phase 1	10/10/2023	GCC Framework, Mini-Comp,	£730,000
Construction & Trades	North Hanover Street and Kyle Street Public Realm Construction	08/01/2024	GCC Framework, Mini-Comp	£6,600,000
Construction & Trades	Quay Wall Development (Windmillcroft) - Construction	14/05/2024	GCC Contract Above Procurement Threshold Competitive Procedure with negotiation	£22,400,000
Construction & Trades	Statutory Private Sector Housing Repairs Framework	10/08/2024	GCC Framework, Above Procurement Threshold, Restricted	TBC
Construction Consultancy	DEPOT ROAD SAFETY AUDIT	13/11/2023	SXL Framework, Mini-Comp, MC Under Procurement Threshold	£50,000
Construction Consultancy	Ibrox Stadium and Celtic Park Event Day Parking	03/10/2023	SXL Framework, Mini-Comp, MC Under Procurement Threshold	£80,000
Construction Consultancy	Liveable Neighbourhoods - Tranche 3	09/11/2023	SXL Framework, Mini-Comp, Above Procurement Threshold	£745,000

Commodity Group	Title	Estimated Contract Start Date	Procurement Route	Estimated IPA Total
Financial	Debt Management	01/04/2024	GCC Framework, Above Procurement Threshold, Open	TBC
Financial	Purchasing Cards	01/08/2024	Other Framework, Direct Award, Above Procurement Threshold	TBC
Financial	Treasury Management	31/03/2024	Other Framework, Mini-Comp, Above Procurement Threshold	£175,200
Food & Water	Hot Beverages - Machines and Consumables	12/04/2024	GCC Framework, Above Procurement Threshold, Open	£720,000
Food & Water	Lot 1 Fresh Meats (Poultry)	22/11/2023	SXL Framework, Mini-Comp, Under Procurement Threshold	£68,100
Food & Water	Lot 4 -Specialised Products - Halal Poultry	22/11/2023	SXL Framework, Mini-Comp, Above Procurement Threshold	£1,051,360
Food & Water	Sanitisation and Maintenance of Plumbed in Water Coolers	30/09/2023	SXL Framework, Direct Award, Under Procurement Threshold	£55,000
Legal Consultancy	Legal Services for SPF Property Portfolio	31/03/2024	Other Framework, Direct Award, Above Procurement Threshold	£8,500,000
Other Commodity	Dressing The City	16/10/2023	GCC Framework, Under Procurement Threshold, Open	£364,000
Other Commodity	Provision of Language Translation Services and British Sign Language Services	30/09/2023	Other Framework, Mini-Comp, Above Procurement Threshold	£3,900,000
Other Commodity	Transport and Storage of Rock Salt	08/10/2023	GCC Framework, Above Procurement Threshold, Open	£180,000
Plant Equipment	Supply & Delivery of Small Plant Equipment Spares, Maintenance and Repair Services	01/12/2023	GCC Framework, Above Procurement Threshold, Open	£900,000
Plant Equipment	Supply and Delivery of Ground and Plant Equipment (UIG participation)	30/11/2023	SXL Framework, Call-off,	TBC

Commodity Group	Title	Estimated Contract Start Date	Procurement Route	Estimated IPA Total
Plant Equipment	Winter Maintenance Assistance	16/10/2023	GCC Framework, Above Procurement Threshold, Open	£722,219
Post, Courier & Distribution	Postal Services - Physical Mail	01/12/2023	Other Framework, Direct Award, Above Procurement Threshold	£115,000
Professional Services	Embedded Mental Health and Wellbeing Support in Schools	12/04/2024	GCC Framework, Above Procurement Threshold, Open	£7,500,000
Professional Services	Provision of Funeral Service Arrangements for Public Health Funerals	01/11/2023	GCC Contract, Above Procurement Threshold, Open	£60,000
Professional Services	Salary Sacrifice Schemes Administrator for Childcare Vouchers scheme	01/08/2024	Other Framework, Direct Award, Under Procurement Threshold	TBC
Refuse & Waste	Disposal of Gully Waste	11/11/2023	SXL DPS, DPS ITT,	£320,000
Refuse & Waste	Organic Waste - Comingled Food and Garden Waste	01/05/2024	SXL Framework, Mini-Comp, Above Procurement Threshold	£1,000,000
Refuse & Waste	Supply and Delivery of Wheeled Bins - 240 Litres	16/10/2023	SXL Framework, Mini-Comp, Above Procurement Threshold	£3,000,000
Refuse & Waste	Supply, Install and Commission a Materials Recovery Facility (MRF) at Easter Queenslie	01/06/2024	GCC Contract, Under Procurement Threshold, Open	£7,000,000
Road Materials, Other Stone & Aggregates	Natural Stone Framework	22/01/2024	GCC Framework, Above Procurement Threshold, Open	£3,500,000
Scientific & Technical	Chromatography Equipment Maintenance (up to 5 years)	01/06/2024	GCC Contract, Under Procurement Threshold, Open	£259,000
Scientific & Technical	The Supply & Delivery of Laboratory Equipment, Supplies & Consumables	31/03/2024	GCC Contract, Above Procurement Threshold, Open	£345,000
Scientific & Technical	Triple Quadrupole Chromatography Equipment Maintenance (up to 5 years)	01/06/2024	GCC Contract, Under Procurement Threshold, Open	£259,000
Security & Safety	Cash Collection Services	01/12/2024	SXL Framework, Mini-Comp, Under Procurement Threshold	TBC
Security & Safety	DPS - CCTV - Goods only	01/11/2023	GCC DPS, DPS ITT,	TBC

Commodity Group	Title	Estimated Contract Start Date	Procurement Route	Estimated IPA Total
Signs	Supply & Delivery of Road Signage Materials (SXL UIG Participating offline)	01/11/2023	SXL Framework, Call-off,	TBC
Social Work	Justice Framework	29/09/2023	Open Procurement Route	£2,200,000
Social Work	Enhanced Community Living Service	01/10/2023	Open Procurement Route	TBC
Social Work	Appropriate Adult Service	29/12/2023	Open Procurement Route	TBC
Social Work	Addiction Move on Services	29/12/2023	Open Procurement Route	TBC
Social Work	Recovery Community Hubs and Abstinence	01/10/2023	Open Procurement Route	TBC
Social Work	Services for 16+	29/12/2023	TBC	TBC
Social Work	Unaccompanied Asylum Seeking Children (UASC) - outreach and residential	29/03/2024	Open Procurement Route	TBC
Social Work	Services for Children with a Disability	29/03/2024	TBC	TBC
Social Work	Provision of Carer Support	01/02/2024	Open Procurement Route	£11,394,890
Social Work	Mental Health Service Redesign	01/01/2024	TBC	TBC
Sports & Recreation	Secure Residential Cycle Storage Units	01/02/2024	GCC Contract,Above Procurement Threshold,Open	£1,500,000
Street Road Lighting	Street Road Lighting Purchase of Goods	20/10/2023	Other Framework,Mini-Comp,MC Under Procurement Threshold	£325,000
Taxis	Taxi & Private Hire Services - Lot 1 scheduled and lot 2 unscheduled	21/07/2024	GCC Framework,Above Procurement Threshold,Open	TBC
Utilities & Fuel	Demand Site Management	05/02/2025	Other Framework,Mini-Comp,MC Above Procurement Threshold	TBC
Utilities & Fuel	Fuel Card	02/10/2023	Other Framework,Mini-Comp,MC Above Procurement Threshold	£3,468,000
Utilities & Fuel	Meter Operator Services	22/01/2024	GCC Contract,Above Procurement Threshold,Open	£500,000

APPENDIX 5 – PROCUREMENT STRATEGY ACTION PLAN

Objectives, Aim and Outcomes	Performance Indicator	Action Ref	Actions	Target Date	RagStatus/ Mitigating Action	Owner
1. Legal Compliance and Governance						
<p>AIM > To ensure all procurement staff and council officers involved in the procurement process are fully aware of all aspects and impacts of the procurement rules and any other relevant regulations. > To adapt to any changes to procurement rules following Brexit.</p> <p>OUTCOME > Mitigation of the opportunities for procurement challenge. > Procurement activity will comply with all relevant statutory and regulatory requirements. > Procurement staff are confident in their understanding of procurement regulations and other relevant regulations.</p>	No successful legal challenges	1.01	Mandatory training for council officers involved in the procurement process (project leads, specification writers) including highlighting the social benefits that procurement must consider (e.g., Equality and Fair Work Practices).	Apr-19	Complete	Service Areas
		1.02	Ongoing training for procurement staff on changes to legislation and regulations.	Mar-19	Complete	Legal, Development Team, SW
		1.03	Adapt our internal procedures, processes, and documentation, where required, to reflect the requirements of the General Data Protection Regulation and new Data Protection Act.	Jun-18	Complete	Legal, CPU, SW
		1.04	Review procurement processes before Brexit and ensure appropriate procedures are in place for a smooth transition.	Apr-21 (original date Apr-20)	Complete	Legal, CPU, SW
		1.05	Adapt our internal procedures, processes, and documentation, where required, to reflect any new requirements of Brexit.	Apr-21 (original date Apr-20)	Complete	Legal, CPU, SW

Objectives, Aim and Outcomes	Performance Indicator	Action Ref	Actions	Target Date	RagStatus/ Mitigating Action	Owner
2. Savings and Positive Outcomes						
<p>AIM > To support the council in achieving budget savings targets.</p> <p>OUTCOME > Assisting the council to meet budget savings targets. > Positive outcomes (for example changes in buying behaviour, identifying alternative solutions, improved ordering and invoicing solutions). > To work closer with our clients to understand their needs identify opportunities to reduce expenditure, control demand and improve process efficiencies. > Work more collaboratively with other public sector organisations.</p>	<p>Savings for budget holders Reduced expenditure Reduction in Manual invoice volume</p>	2.01	Continue to target savings from all aspects of the strategic procurement process (tender, contract management, P2P).	Apr-22	Complete	Service Areas
		2.02	Further embed and improve demand management within the contract management process.	Apr-20	Complete	Legal, Development Team, SW
		2.03	Continue to prioritise more procurement time for the development of sourcing strategies to ensure that demand is fully understood (including future requirements) and that market analysis and supplier engagement is undertaken to establish the capabilities of the supply chain.	Apr-22	Complete	Legal, CPU, SW
		2.04	Ensure that suppliers provide regular management information on our usage of their contracts and incorporate this information into the contract management process.	May-19	Complete	Legal, CPU, SW
		2.05	Continue to look for opportunities to collaborate in procurement with our public sector partners and benchmark to ensure that collaborations provide best value.	Apr-20	Complete	Legal, CPU, SW

Objectives, Aim and Outcomes	Performance Indicator	Action Ref	Actions	Target Date	RagStatus/ Mitigating Action	Owner
3. Leaner, More Efficient and Effective Procurement Function						
<p>AIM</p> <ul style="list-style-type: none"> > To make best use of our procurement resources. > To have a more efficient and effective procurement processes. > To make the procurement process more consistent for all internal and external stakeholders. <p>OUTCOME</p> <ul style="list-style-type: none"> > More time to focus on the strategic element of the procurement process (developing sourcing strategy, benchmarking and market analysis). > Identified ICT improvements. > Procurement process and documentation is easier for suppliers to follow. > A cohesive approach to procurement across the council family. 	Increase percentage of strategic procurement activity	3.01	Review our procurement processes utilising the lean methodology (using external benchmarking and internal stakeholder engagement where possible) to improve efficiency, remove duplication and make best use of the available tools.	Apr-22	Complete	Development Team, SW
		3.02	Identify procurement Information and Communication Technology (ICT) development requirements and work with the new ICT provider to identify opportunities to implement them.	Apr-20	Complete	Development Team, SW
		3.03	Streamline and standardise Corporate Procurement Unit and other council family procurement team processes and documentation where appropriate.	Apr-22	Complete	Development Team, Legal, CPU Strategic Teams and other council family procurement teams

Objectives, Aim and Outcomes	Performance Indicator	Action Ref	Actions	Target Date	RagStatus/ Mitigating Action	Owner
4. Deliver Sustainable Procurement Across the Council						
<p>AIM > To increase the knowledge and understanding of the benefits of sustainable procurement of all council staff who participate in the procurement process and make better use of the expertise within the council to ensure wider sustainable outcomes are achieved. > To be compliant with the Procurement Reform (Scotland) Act 2014 and general and other duties contained therein, including the Sustainable Procurement Duty.</p> <p>OUTCOME > Increased opportunities for local SME's, Social Enterprises, Co-operatives, Supported Businesses and Third Sector organisations. > To secure wider social, economic and environmental benefits for the local area and ensure those benefits are realised. > Compliance with the Sustainable Procurement Duty. > Secured and realised sustainable benefits. > Staff involved in the procurement process understand and positively contribute to achieving sustainable outcomes. > The council is reassured that suppliers adhere to the principles of a Fair Work Practice organisation.</p>	Improvement in performance level of sustainable procurement as identified via the FFSAT	4.01	Training and awareness sessions for internal clients on sustainable procurement with an emphasis on the application of circular economy, whole life costing, life cycle impact mapping and the early involvement of SME's, Social Enterprises, Co-operatives, Supported Businesses and Third Sector organisations.	Jun-21 (original date Oct-19)	Complete	LES, Development Team
		4.02	Further optimise the community benefits process by working more closely with relevant internal stakeholders (community planning, employability team) and placing a greater emphasis on ensuring outcomes are delivered and benefits for Glasgow citizens are realised.	Jun-19	Complete	Development Team, Community Benefits Steering Group
		4.03	Streamline and standardise Social Work and Corporate Procurement Unit processes and documentation relating to sustainability where appropriate.	Apr-22 (original date Oct-19)	Complete	SW
		4.04	Increase the council's sustainable performance by utilising the sustainable steering group and continuing to deliver the sustainable procurement action plan as derived from the Scottish Government's flexible framework.	Apr-22	Complete	Sustainable Steering Group, Service areas

Objectives, Aim and Outcomes	Performance Indicator	Action Ref	Actions	Target Date	RagStatus/ Mitigating Action	Owner
		4.05	Review council mandatory evaluation requirements (insurance, health, and safety) to ensure they are compatible with the SME agenda.	Jul-19	Complete	CPU, Legal, Financial Services (Insurance), Health & Safety,
		4.06	Review Fair Work criteria looking at the potential to broaden the scope and develop the assessment process to include more external accreditations.	Feb-19	Complete	CPU Senior Management Team, Legal, SW
		4.07	Review our internal processes and documentation to identify potential improvements in how local SME's, Social Enterprises, Co-operatives, Supported Businesses and Third Sector organisations can gain opportunities to win council contracts.	Feb-21	Complete	Development Team, SW
		4.08	Advocate the use of the council's Supported Business (RSBI) within the Scottish public sector.	Apr-22	Complete	CPU Senior Management Team, SW

Objectives, Aim and Outcomes	Performance Indicator	Action Ref	Actions	Target Date	RagStatus/ Mitigating Action	Owner
5. Innovation						
<p>AIM > Opportunities for innovative procurement practice will be considered for all procurement activity where appropriate > To encourage innovation in products and services by adopting the aspects of the new procurement regulations that provide greater flexibility and scope to provide best value from procurement activity.</p> <p>OUTCOME > Requirements are met within budget constraints whilst also providing best value and wider benefits for the local areas. > Procurement delivers improved services and products. > To encourage innovation by adopting the aspects of the new procurement regulations that provide greater flexibility and scope to provide best value from procurement activity.</p>	Number of innovative partnership procedures	5.01	Continue to work with our clients to ensure that procurement is involved, and that innovation is considered at the earliest possible stage in the development of the requirement.	Apr-22	Complete	Service Areas, CPU Senior Management Team, SW
		5.02	Promote the innovation partnership model as a mechanism and share relevant examples of new procurement solutions	Apr-22	Complete	CPU Strategic Teams, Development Team, SW
		5.03	Encourage all service areas to identify procurement opportunities where innovative products and services could deliver benefits to the council.	May-19	Complete	CPU, SW, Service Areas

Objectives, Aim and Outcomes	Performance Indicator	Action Ref	Actions	Target Date	RagStatus/ Mitigating Action	Owner
6. Promote Procurement Awareness						
<p>AIM</p> <ul style="list-style-type: none"> > A better understanding and knowledge of procurement, including risk, throughout the council. > Procurement is integrated as a strategic partner who can assist in transforming how the council operates. > To encourage early procurement engagement and increase opportunities for partnership working. > To afford more opportunity to invest in strategic procurement activity (market analysis, benchmarking). > Advanced work plans provided by clients include all requirements for the year which will enable more efficient and effective allocation of workload and utilisation of resource within procurement. <p>OUTCOME</p> <ul style="list-style-type: none"> > Requirements are met within budget constraints. > Contracts provide best value and wider benefits for Glasgow and its citizens. 	<p>Percentage of adhoc requirements on work plan</p> <p>More time afforded to developing strategies</p> <p>Appropriate allocation of procurement activity within the procurement resource</p>	6.01	Develop and implement a procurement communication strategy which will include updating our internal and external procurement pages and providing regular updates to all council staff.	Dec-18	Complete	Development Team
		6.02	Make available training and awareness sessions for council staff involved in procurement on the council's internal procurement processes and procedures.	Aug-19	Complete	Development Team, CPU Strategic Teams, Legal
		6.03	Provide training and awareness sessions on council contracts for services who have purchasing compliance teams including highlighting the social benefits that procurement must consider (e.g., Equality and Fair Work Practices).	Apr-19	Complete	CPU Strategic Teams, Development Team, SW
		6.04	Establish a process to communicate procurement benefits and success stories (savings, sustainability outcomes including community benefits).	Dec-18	Complete	CPU

APPENDIX 6 – GLOSSARY

Best Value

An economic assessment by the public sector as to whether a project represents value for money; the optimum combination of cost and quality to provide the required service.

Commercial

Area of spend that can be influenced by the procurement function.

Commodity

Taxonomy (classification) for the entire Council, to give the Council the ability to accurately describe the primary business activities of its suppliers the commodity approach presently used by the Council was defined back in 2006 and was reviewed and refined as part of the 2016 to 2018 Strategy.

Commodity ownership, definitions and scope will continue to be developed as part of the Council's Corporate Procurement and Commercial Improvement Strategy 2018 to 2022.

Community Benefits

Community benefits are requirements which deliver wider benefits in addition to the core purpose of a contract. These can relate to social, economic and or environmental benefits.

Community Benefits Clauses

Community benefits clauses are requirements which deliver wider benefits in addition to the core purpose of a contract. These clauses can be used to build a range of social, economic, and environmental conditions into the delivery of Council contracts.

Flexible Framework Self-Assessment Tool (FFSAT)

This tool will help organisations assess where their current level of performance lies, and the actions required for improving their performance. The Scottish Government recommends that organisations carry out initial and periodic self-assessments against the FFSAT. This enables measurement against various aspects of sustainable procurement.

Public Contracts Scotland

The national advertising portal used to advertise all Scottish Government goods, services or works contract opportunities.

Regulated Procurement

Contracts above the EU contract threshold values where the relevant EU regulations apply (above £50,000 for goods and services contracts and above £2,000,000 for works contracts).

Small and Medium-sized Enterprises (SMEs)

Enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding 50 million euro, and/or an annual balance sheet total not exceeding 43 million euro.

Stakeholder

Any person or group who has a vested interest in the success of the procurement activity, i.e., either provides services to it, or receives services from it.

Supplier

An entity who supplies goods or services; often used synonymously with “vendor”.

Supported Business

An organisation whose main aim is the social and professional integration of disabled or disadvantaged persons.

Sustainable Procurement

A process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis and generates benefits, not only for the organisation but also to society, the economy, and the environment.

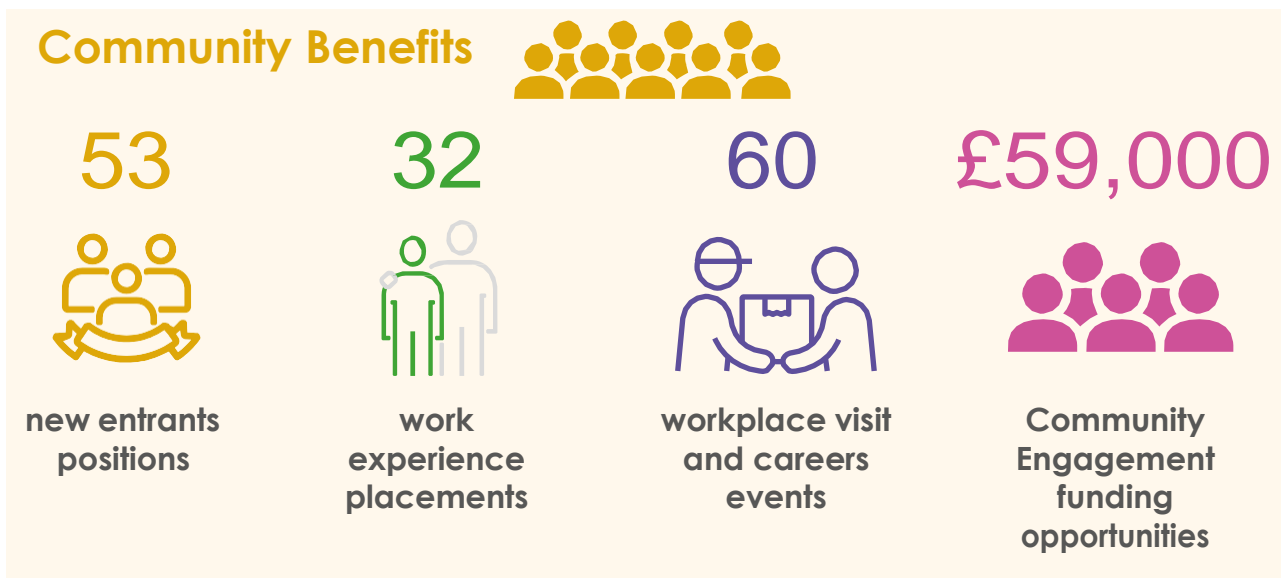
Third Sector

The part of an economy or society comprising non-governmental and non-profit-making organisations or associations

Work Plan

List of upcoming procurement activity including re-tenders, extensions, and new activity.

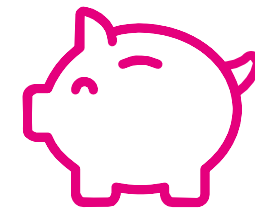
APPENDIX 7 – KEY STATISTICS



80%

of award suppliers pay the Real living wage in 22/23

Glasgow **living wage**



£2,045,716
of cash savings

£8,013,099
of cost avoidance savings