**Marriage/Civil Partnership Document Check List**

**ORIGINALS of the following MUST be enclosed**

**DO NOT send photocopies as they will not be accepted**

A **signed** Marriage (M10)/ Civil Partnership (CP10) form for each person

Declaration of Status by Non UK National Form(s) *(If applicable)*

Passport size photos *(If applicable)*

**Photocopies of the following documents submitted along with your application for each party (*In addition to the above*)**

**(DO NOT send originals through the post)**

(Please tick the appropriate boxes)

Birth certificates Passports Proof of Residence Death certificate(s)

Certificate(s) of no impediment Divorce/Dissolution Doc Immigration Proof/Marriage Visa

**Contact Details**

**1st contact 2nd Contact**

Name ………………………………………… Name …………………………………………

Email ………………………………………… Email …………………………………………

Mobile number ……………………………… Mobile number ………………………………

* We will contact you when we have received your paperwork using the email/phone numbers above
* Please ensure that you are giving enough time to lodge notice (**Within the statutory timeframe**)
* This form **MUST** be included with your notices and accompanying documents
* Please ensure that you pay sufficient postage when posting your application as this causes a delay

**Witness Details**

Please complete in **BLOCK CAPITALS** the names and addresses of both your witnesses who must be aged 16 or over. (Please include any known middle names)

**Witness 1**

Name ………………………………………………………………………………………….

Address ……………………………………………………………………………………….

…………………………………………………… Post Code ………………………………

Contact Telephone Number ………………………………………………………………..

**Witness 2**

Name ………………………………………………………………………………………….

Address ……………………………………………………………………………………….

…………………………………………………… Post Code ………………………………

Contact Telephone Number ………………………………………………………………..

**After my marriage/CP ceremony, I wish my marriage/CP certificate to be posted to the following address:-**

………………………………………………………………………………………………….

………………………………………………………………………………………………….