

# GCR Checklist

This document represents the information required to perform a basic GHG Baseline (Scopes 1 and 2 and Scope 3) and ensures the company is ready to undertake it.

I acknowledge that the following information and final report will be shared with my business advisor and the ExtendPLUS team.

## General information

Name of the company	
Address of the company	
Sector	
Operating hours	
Employees (FTE)	

Please indicate if you have the following information available.

Source		[X]
<b>Scope 1</b>		
Fuels (m <sup>3</sup> /kWh/£)	Gaseous fuels	
	Liquid/Solid fuels	
Vehicles (e.g. 1 petrol, 1 diesel)		
<b>Scope 2</b>		
Purchased electricity (kWh/£)		
Current renewables		
<b>Scope 3</b>		
Waste disposal		
Staff commuting	Rail (passenger kms)	
	Cycling (miles)	
	Bus (passenger kms)	
	Walking (miles)	
Business travel	Personal vehicle/Taxi (miles)	
	Air (passenger kms)	
	Road (miles)	
	Maritime (passenger kms)	
Train (passenger kms)		
Homeworking (FTE)		
Freighting goods		
Goods/Services Procured (£)		
Largest		
2 <sup>nd</sup> largest		
3 <sup>rd</sup> largest		
4 <sup>th</sup> largest		
5 <sup>th</sup> largest		

Comments:

(If you do not have all the information stated, we can provide further assistance.)

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