

FACILITY TIME REPORTING TEMPLATE

Facility Time Publication Requirements

The facility time data organisations are required to collate and publish under the new regulations is shown below.

- a) TU representative - the total number of employees who were TU representatives during the relevant period.

<i>Number of employees who were relevant union officials during the relevant period</i>	<i>FTE employee number</i>
189	179.34

- b) Percentage of time spent on facility time - How many employees who were TU representatives officials employed during the relevant period spent a) 0%, b) 1%-50%, c) 51%-99% or d) 100% of their working hours on facility time.

<i>Percentage of time</i>	<i>Number of representatives</i>
0%	40
1-50%	117
51%-99%	7
100%	25

- c) Percentage of pay bill spent on facility time - percentage of the total pay bill spent on paying employees who were TU representatives for facility time during the relevant period.

Total cost of facility £2482928.53	
Total pay bill	£1180682015.95
Percentage of the total pay bill spent on facility time, calculated as: (total cost of facility time ÷ total pay bill) x 100 0.21%	

- d) Paid TU activities - As a percentage of total paid facility time hours, how many hours were spent by employees who were TU representatives during the relevant period on paid TU activities.

<p>Time spent on paid TU activities as a percentage of total paid facility time hours calculated as:</p> <p>(total hours spent on paid TU activities by TU representatives during the relevant period ÷ total paid facility time hours) x 100.</p>	<p>Number of hours spent on paid TU activities = 36,235.3</p> <p>Number of hours spent of paid TU facility time = 92,693.28</p> <p>Time spent on paid TU activities as a percentage of total paid facility time = 39.1%</p>
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