

## **LORD PROVOST'S TRUST FUNDS.**

Glasgow, 1st November 2024

- Present: Bailie Norman MacLeod (Chair); and Mairi Millar, Director of Legal and Administration.
- Apologies: Lord Provost Jacqueline McLaren; and Martin Booth, Executive Director of Finance.
- Attending: P Yule (Clerk); P Kelly, J McCullough and N Roberts, Glasgow City Health and Social Care Partnership; W Shannon, Chief Executive's Department; S Gillespie, Customer and Business Services; A Ross and A Stewart, Financial Services; L Lambert, Advisors to Lord Provost; and J Alexander, Azets Audit Services.

### **Welcome and apologies noted.**

- 1 The Trustees were welcomed to the meeting and apologies noted.

### **Lord Provost's Trust Funds – Annual accounts and Audit 2024/25 - approved etc - Request to Executive Director of Finance.**

2 There was submitted a report by the Executive Director of Finance summarising the findings of the audit for all 3 Lord Provost's Trust Funds (Older People, Vulnerable Citizens and Children's Fund) for 2022/23,

- (1) advising that the annual accounts for 2023/24 had been audited by Azets and had received a clean unqualified audit opinion; and
- (2) detailing in the appendices to the report, the individual audited accounts, Azets's report on each set of accounts and letters of representation which required to be signed by 1 Trustee.

After consideration, the Trustees

- (a) approved and signed the audited accounts for the 3 Lord Provost's Trust Funds (Older People, Vulnerable Citizens and Children's Fund) for 2023/24;
- (b) noted Azets' auditor reports for each Fund; and
- (c) requested an overview of the layout of the reports and how the trustees could be involved, and for an update to be brought to the next meeting of the Trustees.

### **Minutes of previous meeting approved.**

3 The minutes of 7th June 2024 were submitted and approved.

### **Lord Provost's Trust Funds – 2024/25 financial update noted.**

4 There was submitted a report by the Head of Corporate Finance regarding the budget for the Lord Provost's 3 Trust Funds, detailing the expenditure position against the budget for the period from 1st April 2024 to 20th September 2024 (Period 7).

After consideration, the Trustees

- (1) noted the 2024/25 expenditure position of the funds; and
- (2) agreed to allocate the money raised at the Lord Provost's Charity lunch to be given to Vulnerable Citizens Fund.

### **Summary of applications by Glasgow City Health and Social Care Partnership to Lord Provost's Children's Fund – Approved applications noted etc.**

5 There was submitted a summary of applications made to the Lord Provost's Children's Fund by Glasgow City Health and Social Care Partnership, detailing the funding applications approved by the partnership to date under the agreed framework.

### **Summary of applications by Education Services to Lord Provost's Children's Fund – Approved applications noted.**

6 There was submitted and noted a summary of applications made to the Lord Provost's Children's Fund by Education Services, detailing the funding applications approved by the partnership to date under the agreed framework.

### **Summary of applications by Social Work Services to Lord Provost's Vulnerable Citizens' Fund – Approved applications noted etc – Request to Chief Officer, Glasgow City Health and Social Care Partnership.**

7 There was submitted a summary of applications made to the Lord Provost's Vulnerable Citizens' Fund by Social Work Services, detailing the funding applications approved by the service to date under the agreed framework.

After consideration, the Trustees

- (1) noted the report; and

- (2) requested for an additional column to be added to the report to confirm how much of the fund had been paid out to residents of the Wheatley Group for 2023/24 financial year.

**Summary of applications by Social Work Services to Lord Provost's Older People Fund – Approved applications noted etc – Request to Executive Director of Education Services.**

**8** There was submitted a summary of applications made to the Lord Provost's Older People's Fund by Social Work Services, detailing the funding applications approved by the service to date under the agreed framework.

After consideration, the Trustees

- (1) noted the report; and
- (2) discussed the possibility of moving funds from the Older People Fund to the Vulnerable Citizens fund and requested that officers explore this.

**Summary of applications for funeral payments to Lord Provost's Fund for Vulnerable Citizens – Approved applications noted etc.**

**9** There was submitted a report by the Head of Customer and Business Services regarding applications made to the Lord Provost's Fund for Vulnerable Citizens in relation to funeral payments.

**Christmas Sundries updated noted – funding approval**

**10** There was a report by Pauline Kelly, Glasgow City Health and Social Care Partnership setting out options for donations to Day Care and Residential Homes at Christmas.

After consideration, the Trustees noted the approved allocation of

- (1) £500 to each of the 3 community support services;
- (2) £300 to each of the 10 day care services; and
- (3) £300 to each of the 5 residential care homes.

**Future Meeting Dates**

**11** There was submitted a report by the Clerk regarding meeting dates for 2025.

After consideration, the Trustees approved the following dates:-

- (1) Friday 31st January 2025 at 10.00am;

- (2) Friday 20th June 2025 at 10.00am; and
- (3) Friday 31st October 2025 at 10.00am.