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Neighbourhoods, Regeneration & Sustainability

ALLOTMENT GARDENS

NAME**1**.....
(Name: Title, Mr Ms etc, First name, Last name)

ADDRESS.....**2**.....
.....
(Address: Flat/House number, Street name, City, Full Post Code)

Telephone No.....**3**.....

Email address**4**.....

Agree to rent from Glasgow City Council, Plot No**5**

at ...**6**..... Allotments at a rental payment of:

(£88.70 standard full plot)

(£44.35 half plot)

(*£60.60 full plot concession)

(*£34.70 half plot concession)

(£25.80 Raised Bed, 1/3 Plot, ¼ plot) **7**

8 For the year from 1st April 2025 to 31st March 2026, on the Allotments Rules and Regulations approved by Glasgow City Council, a copy of which I hereby acknowledge to have received. After which the rent shall be as stated in the table in Appendix 1 forming Part 1 of the Schedule until 2029 after which it will increase each year in line with the policy of Glasgow City Council.

9 * Concessions can only be applied for if you fulfil one of the following criteria:

Aged 60 or over, Full Time Student, in receipt of Universal Credit or Personal Independence Payment (or Adult Disability Payment when implemented).

To claim a concession, individuals are required to provide proof of eligibility within 2 weeks of application to Neighbourhoods Sustainability and Regeneration, Glasgow City Council, Eastgate, 727 London Road, Glasgow, G40 3AQ. Concessionary plotters are **not** required to provide proof of eligibility to their allotment association.

I agree for my details to be shared with Glasgow City Council and its ALEO's. This information will not be shared with third parties.

SIGNATURE: ...**10**.....

DATE:

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This portion to be signed by the Secretary of the Area Association

The above named is a member of the**11**..... Allotment Association

SECRETARY:**12**..... on behalf of.....

DATE:

Appendix 1

Period	Full Plot	Full Plot Concession	Half Plot	Half Plot Concession	Fractional Plot
2026/27	£115.80	£78.40	£57.90	£45.80	£34.35
2027/28	£142.90	£96.20	£71.45	£56.90	£42.95
2028/29	£170.00	£114.00	£85.00	£68.00	£51.50

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Instructions

Please ensure fields 1 to 9 are completed in **Block Capitals**

1 Name Your Name

2 Address Your Address

(The address must be the main residence of the plotholder; business addresses are not acceptable.)

Where applicable a flat number MUST **BE ENTERED.**

Post Codes **must** also be completed.

3 Telephone Number Either a landline or current mobile number is acceptable

4 Email Address Must be completed (where available)

5 Plot Number The number of the plot you rent Must be completed.

6 Association Your Association Must be completed.

7 Plot Size* Please ensure you indicate the correct plot size being rented.

The plot sizing guideline is available on Glasgow City Council allotments webpage
<https://glasgow.gov.uk/allotments>

*(incorrect information supplied here could lead to inaccuracies in billing)

8 Schedule of payments. We have introduced this section to highlight that the requirement for yearly signing of missive forms has been removed. The schedule in Appendix 1 contains the increases in rent approved by Glasgow City Council until 2029. Any future changes in rent amounts will be in line with the policy of Glasgow City Council. Notice will be given to tenants of any upcoming increases after 2029.

9 Concessions

Plotholders claiming a concessionary plot rental will be required to provide their National Insurance Number when completing their Missive of Let.

(This will remove the need for concessionary plot holders to provide proof of eligibility to Land and Environmental Services within two weeks of completing their missive)

Concessionary plot holders are **not** required to show proof of concession to their association.

10 Signature Your Signature Must be completed.

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Association Members

Please ensure you have completed parts 1 to 10 before returning your Missive to Let to your Association Secretary for completion and forwarding to Land and Environmental Services.

For Use by Association Secretaries Only

This portion to be signed by the Secretary of the Area Association

11 Association Verification To be completed by association secretary.

12 Secretary Association Secretaries signature confirming the plottolders membership of the above-named association.

Please ensure all details entered by plottolders match the details for the plottolder held by the association.

Please ensure all fields are complete.

Failure to do so could mean missives being returned for completion and delays in invoices being raised.

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