

Health and Safety

The licence holder **shall** ensure:

1. That all reasonably practicable steps shall be taken to ensure that they, and any person engaged by them for the purpose of the event, comply with their statutory duties in relation to the relevant Health and Safety legislation.
2. That a competent person with sufficient training, experience and knowledge shall be appointed to undertake all matters relating to health and safety.
3. That the following shall be submitted to LES Environmental Health in accordance with the timelines outlined below:

<u>DOCUMENTATION</u>	<u>SUBMISSION TIMELINE</u>
Event Management Plan	28 Days before event
Event Risk Assessment(s)	28 Days before event
Crowd Management Plan	28 Days before event
Traffic Management Plan	28 Days before event
Wind Management Plan	28 Days before event
Detail of Proposed Special Effects	28 Days before event
Detail of Proposed Animal Attractions	28 Days before event
<u>CERTIFICATION</u> <u>(for equipment/installations used during the event only)</u>	
Lifting Operations and Lifting Equipment Certification	14 Days before event
Training Certification for Operators of Forklift Truck(s)/Telehandler(s)/MEWP(s) etc.	14 Days before event
Gas Safe Certification	14 Days before event
Fixed Electrics Certification	14 Days before event
Temporary Electrical Installation Certification	Prior to the start of the event
Portable Appliance Testing Certification	14 Days before event
Generator Certification	14 Days before event
Pressure Systems Written Scheme of Examination Certification	14 Days before event
ADIPS/PIPA Certification	14 Days before event

Welfare

The licence holder **shall** ensure:

4. That suitable sanitary accommodation and hand washing facilities shall be provided at the event for:
 - a) Male and Female members of the public; and,
 - b) Male and Female workers/volunteers; and,
 - c) Male and Female Food workers (**designated for their use only**)

(The provision to be agreed in advance with LES Environmental Health)
5. That all sanitary accommodation is regularly and constantly maintained, cleaned and disinfected,

and in a usable state at all times whilst the public/staff are on site.

6. That suitable arrangements shall exist for the disposal of waste water produced by the welfare facilities on site.
7. That hand washing facilities shall be provided within, or in the immediate vicinity of, first aid station/posts.
8. That a constant, adequate potable supply of drinking water shall be provided at the event.
9. That the following shall be submitted to LES Environmental Health in accordance with the timelines outlined below:

<u>DOCUMENTATION</u>	<u>SUBMISSION TIMELINE</u>
Water Sample Certification (Drinking water)	14 days before event (If documentation is requested)

Food Safety

The licence holder **shall** ensure:

10. That they appoint a competent person to undertake matters relating to food safety and ensure Food Business operators at the event :-
 - a) Comply with Regulation (EC) No. 852/2004, The Food Hygiene (Scotland) Regulations 2006, The Food Safety Act 1990 and appropriate legislation.
 - b) Implement a fully documented Food Safety Management System (HACCP) in respect of any catering provision and that monitoring and verification records are kept in respect of any implemented system. These records shall to be made available to LES Environmental Health on request.
 - c) Ensure that all food handlers employed by them are supervised, instructed and/or trained in food hygiene matters appropriate to their work activity.
 - d) Adhere to The Food Standards Agency guidance on the Control of Cross-Contamination in respect of any catering provision.
 - e) Provide suitable and sufficient hand washing facilities.
 - f) Provide suitable and sufficient sinks for the purposes of cleaning and disinfecting work surfaces, equipment and utensils.
 - g) Provide a potable water supply for use in any catering provision at the event.
 - h) Provide a suitable means of waste water disposal.
11. That the following shall be submitted to LES Environmental Health in accordance with the timelines outlined below:

<u>DOCUMENTATION</u>	<u>SUBMISSION TIMELINE</u>
Full Details of the Proposed Catering Provision	28 days before event (If documentation is requested)
Food Safety Management System(s)	28 days before event (If documentation is requested)
Water Sample Certification	14 days before event (If documentation is requested)

Noise

The licence holder **shall** ensure:

12. That they shall appoint a suitably qualified and experienced noise control consultant who shall liaise between all relevant parties including but not restricted to the licence holder, the event organiser/promoter (if not the licence holder), the sound system supplier, the sound engineer, and the local authority on all matters relating to noise control prior to and during the event.
13. That a Noise Risk Assessment shall be provided in advance of an event, in agreement with LES Environmental Health, for all events to be held at Stadia, Arenas or other Urban Venues. The Noise Assessment shall include a noise survey to determine the background noise level at locations around an event site, representative of the noise sensitive premises likely to experience the highest noise level.
14. That a Noise Management Plan shall be provided at least 28 days in advance of an event detailing the measures to be taken to minimise the effect of noise on noise sensitive premises or dwellings nearby; this should include the configuration of the sound system and acoustic screening measures.
15. That the promoter, the sound system supplier, and all individual sound engineers shall be informed of the sound control limits and that any instruction from the noise control consultant and/or LES Environmental Health staff regarding noise levels shall be implemented.
16. That they shall take all reasonably practicable steps to ensure that the installation and operation of any plant, machinery or equipment associated with the event shall not give rise to a noise level, assessed with windows open, within any dwelling or noise sensitive building in excess of that equivalent to Noise Rating Curve 25 between the hours of 23:00 and 07:00 and Noise Rating Curve 35 at all other times.
17. That the start time of the event shall not be not prior to xx:xx hours and the finish time not after xx:xx hours unless permission has been authorised by LES Environmental Health.
18. That any rehearsal or sound check to take place prior to the event shall take place between 08:00 hours and 20:00hours, Monday to Saturday, and 10:00 hours and 20:00 hours on Sunday, unless permission has been authorised by LES Environmental Health to undertake this work out with these hours.
19. That all works associated with the erection and dismantling of any structure, including fencing, associated with the event shall take place between 08:00 hours and 20:00 hours, Monday to Saturday and 10:00 hours and 20:00 hours on Sunday, unless permission has been authorised by LES Environmental Health to undertake this work out with these hours. Best Practicable Means shall be employed at all times to keep noise to a minimum.
20. That the L_{eq} of the Music Noise Level (MNL) shall not exceed 75dB(A) over a 15minute period 1 metre from the façade of any noise sensitive premises for events held between the hours of 09:00 and 23:00 at Urban Stadia or Arenas.
21. That the L_{eq} of the Music Noise Level (MNL) shall not exceed 65dB(A) over a 15minute period 1 metre from the façade of any noise sensitive premises for events held between the hours of 09:00 and 23:00 at Urban Venues.
22. That they shall also take account of Low Frequency Noise emanating from an event if complaint arises. A sound pressure level of 70dB(A) or more taken 1 meter from the façade of any noise sensitive premises in either of the 63Hz or 125Hz Octave Band Frequency ranges can be deemed as satisfactory **achieved at properties at a distance of 2Km**. A level of 80dB(A) or more taken 1 meter from the façade of any noise sensitive premises in either of the 63Hz or 125Hz Octave Band Frequency ranges can be deemed to give rise to significant disturbance **achieved at properties at a distance of 1Km**. Control limits at the mixer position shall be adjusted accordingly if the aforementioned levels are exceeded.
23. That they shall take whatever steps are necessary to ensure local residents are informed at a reasonable length of time prior to the event, of the nature, time, and duration of the event.
24. That the following shall be submitted to LES Environmental Health in accordance with the

timelines outlined below:

<u>DOCUMENTATION</u>	<u>SUBMISSION TIMELINE</u>
Noise Management Plan	28 Days before event (If documentation is requested)
Noise Risk Assessment	To be agreed with Environmental Health Noise Officer (If documentation is requested)

General

The licence holder **shall** ensure:

25. That all waste materials generated from the event shall be uplifted and disposed of by a registered waste contractor.
26. That they shall refrain from advertising the event by fly-posting methods.
27. That the site shall be left in a clean and tidy condition at the end of the event.