

NOT OFFICIAL

Glasgow Bus Partnership Steering Group Meeting

Minutes of Meeting

23 November 2020 – 2:30 to 4:30pm

MS Teams Call Independent chair: Joan Aitken

Shared Chair: George Vincent

Attendees:

Independent Chair: Joan Aitken (JA)
GCC: George Vincent (GV)
Christine Francis (CF)
Marshall Poulton (MP)
Steven Gray (SG)
[REDACTED] (LF)

SPT: [REDACTED] (BK)
[REDACTED] (GD)
[REDACTED] (DB)

CPT: [REDACTED] (PW)
FirstGroup: [REDACTED] (JD)
[REDACTED] (DC)
[REDACTED] (AJ)

McGills: [REDACTED] (CN)

Stagecoach: [REDACTED] (RR)
[REDACTED] (FD)
West Coast Motors: [REDACTED] (SM)

TS: [REDACTED] (CC)
[REDACTED] (PG)

NLC: [REDACTED] (LW)
[REDACTED] (NP)

Item	Discussion/Decision	Actions
1.	1. Introduction of Independent Chair ➤ GV welcomed everyone to the meeting and introduced JA as the new independent chair.	

NOT OFFICIAL

NOT OFFICIAL

	<ul style="list-style-type: none"> - Congestion projects may be accepted but it would depend on the process. <p>Proposals will be scored against the following criteria:</p> <ul style="list-style-type: none"> - Evidence of congestion and ideas to reduce congestion, through improved bus services (40%) - How the proposal fits with the partnership area's overall strategy for integrated transport, to encourage a modal shift from cars to more sustainable transport and reduce emissions (25%) - Partnership strength and demonstrated commitment (20%) - Deliverability: the ability of the lead local authority and its partners to deliver the proposed developments, including local political buy-in (15%) <ul style="list-style-type: none"> ➤ Action: All: Thoughts and ideas shared by email regarding suggestions for the bid. <p>3.2 Delivery Team:</p> <ul style="list-style-type: none"> - SG provided a first draft organogram providing the details of the three formed groups; Glasgow Bus Partnership Steering Group, Glasgow Bus Partnership Bid Working Group & Glasgow Bus Service improvement Partnership Working Group. - Collate relevant information from passed reports/shared information, define the roles and responsibilities. <ul style="list-style-type: none"> ➤ Action: SG will circulate the organogram to all members of the meeting once finalised. ➤ Action: GD will provide a summary of key findings of submissions, define the roles and responsibilities. 	<p>SG/GD</p>
	<p>3.3 Bid Deliverables</p> <ul style="list-style-type: none"> - GD: Bus list; look at work that has already been done in the public transport strategy, RTS, local strategies. Pull together information from the terms of reference and strategy report. - JD shared an image showing input that can provide details of bus congestion overlaid with passenger numbers. <ul style="list-style-type: none"> ➤ Action: GD: will source any diagrams and information that may help in the bid, evidence from surrounding areas. ➤ Action: JD: will share charting/diagrams in the next couple of weeks, providing details of the delays in buses and shows where the immediate problem corridors are. 	
<p>4</p>	<p>4. AOCB</p> <p>No other Business.</p>	
<p>5</p>	<p>5. Next Meeting</p> <p>Next 3 Meeting Dates: 7th December, 21st December 2020, 11th January 2021.</p>	<p>ALL</p>