

Sent by Jackie Henderson on the 30/01/2019:

Good afternoon Daniella,

Thanks for confirming that 10am on Thursday 14th February is convenient for us to meet to discuss your asset transfer request.

As agreed, please find attached a list of points/questions we would like to discuss at the meeting.

I hope this information is helpful however please do not hesitate to contact me if you have any questions.

Kind regards,

[REDACTED]

Jackie Henderson
Community Asset Team

Web: www.glasgow.gov.uk

From: Daniella Kidd [REDACTED]
Sent: 21 January 2019 11:36
To: Community Asset Transfer [REDACTED]
Cc: Jenny Reeve [REDACTED]; David Henderson [REDACTED]
Subject: Re: Asset Transfer Request - Meeting Invite 14th February 2019

Hi Jackie,

Further to your email this is to confirm that we can attend on Thursday 14th February at 10am and that David Henderson will be accompanying us.

If it was possible to forward the list of questions ahead of Jenny returning it would be appreciated as both David and I work part time so a bit of extra time would be helpful in us gaining a better understanding of what we will be asked prior to Jenny returning.

If you have any questions I am in the office today, tomorrow and Thursday of this week.

Many thanks

Daniella

Daniella Kidd
Outreach and Development Manager
Beatroute Arts
285 Wallacewell Road
Glasgow
G21 3RP

Tel: 0141-558-1387

Scottish Charity No. SC036099

Please note I work part time and therefore may not be able to respond to your email immediately.

On 17 Jan 2019, at 14:22, Community Asset Transfer

[REDACTED] wrote:

Good afternoon Jenny / Daniella,

Further to my telephone conversation with Jenny yesterday afternoon I can confirm that the proposed meeting time of **10am on Thursday 14th February** is suitable for Richard and I. Please confirm if this time is still suitable for you and your colleagues.

As requested, I will provide you with a list of questions to be discussed at the meeting and expect to have that with you when Jenny returns from leave, week commencing 4th February.

I look forward to hearing from you.

Kind regards,

[REDACTED]

Jackie Henderson
Community Asset Team

Web: www.glasgow.gov.uk

From: Jenny Reeve [REDACTED]
Sent: 16 January 2019 16:56
To: Community Asset Transfer [REDACTED]
Cc: Daniella Kidd [REDACTED]
Subject: Re: Asset Transfer Request - Meeting Invite 29th January 2019

Hi again Jackie,

Having discussed this with David from the Community Ownership Support Service, we would like to request that we meet on Tuesday the 12th of February. This gives me time to get back to work and prepare for a meeting with members of the Council. I would also like to point out to the transfer team that, if this meeting is part of due process, Beatroute Arts should have been made aware at the time of application. We would then have scheduled the meeting in advance with yourselves to fall in line with the timescales given, rather than have our decision date pushed back because-presumably-the outcome of this meeting will influence any decisions made by the Council.

With this mind, it is extremely important that Beatroute Arts are given a full agenda (including full list of questions) to be discussed at this meeting well ahead of the meeting date, and a list of Council attendees. I am uncomfortable with point 2 "Lease vs Ownership" until this has been fully explained. We would like to know exactly what this point is referring to, and whether the Council feels this point has not been fully covered in our initial application for asset transfer. It seems that it is a little late in the day to be asking for

additional information-we were under the impression that this part of the process had been concluded and the Council were satisfied with the information provided, hence the declaration of a decision date.

David Henderson will be attending the meeting with myself and colleagues. As I am off on annual leave from tomorrow, my colleague Daniella Kidd (on cc) will be picking this up in my absence and is fully informed.

Kind regards,

Jenny

Jenny Reeve
Project Manager
Beatroute Arts
285 Wallacewell Road
Glasgow
G21 3RP

0141-558-1387

Scottish Charity No. SC036099

On 16 Jan 2019, at 12:52, Community Asset Transfer
[REDACTED] wrote:

Hi Jenny,

Thanks for your email.

That's fine, we can move the meeting to the following week. I have suggested a couple of alternatives below. Please let me know which would be preferable for you.

- Tuesday 5th February (afternoon)
- Wednesday 6th February (morning)

We're aware that the current date for a decision on your asset transfer request is 2nd February and therefore we will need to discuss extending this in light of the substantive items for discussion at the meeting. These include

1. Revised decision date
2. Lease versus ownership
3. Asset valuation

I hope this is helpful but please let me know if you require any further information at this stage.

Kind regards,

[REDACTED]

Jackie Henderson
Community Asset Team

Web: www.glasgow.gov.uk

From: Jenny Reeve [REDACTED]
Sent: 15 January 2019 17:18
To: Community Asset Transfer [REDACTED]
Subject: Re: Asset Transfer Request - Meeting Invite 29th January 2019

Hi Jackie,

Unfortunately I am on annual leave on the 29th of January so won't be able to attend. I return to work on Monday the 4th of February so an alternative date after my return would be appreciated. I have various commitments after this date, but it's probably easier if you come back to us with some suitable dates from your side and we can take it from there. I am out of office from Thursday the 17th until the 4th February.

Can I also ask for an agenda for the meeting to be sent to me prior to the meeting so that myself and my colleagues can be prepared? Also a list of what documents we may need to bring with us would be appreciated.

Kind regards,

Jenny

Jenny Reeve
Project Manager
Beatroute Arts
285 Wallacewell Road
Glasgow
G21 3RP

0141-558-1387

Scottish Charity No. SC036099

On 15 Jan 2019, at 16:49, Community Asset Transfer

 wrote:

Good afternoon Jenny,

Following assessment of your Asset Transfer Request, in relation to Beatroute Arts, 285 Wallacewell Road, by officers from across the Council family, I would like to invite you to a meet with representatives from the Council at **2pm on Tuesday 29th January 2019** to discuss your Request and the timeframe for the next steps.

The meeting will be held in the **City Chambers East Building, 40 John Street, Glasgow**. Please report to reception on arrival.

Please confirm if you are able to attend this meeting, along with who will be attending, and do not hesitate to contact me if you have questions.

Kind regards,



Jackie Henderson
Community Asset Team

Web: www.glasgow.gov.uk

Glasgow - UK Council of the Year 2015

Disclaimer:

This email is from Glasgow City Council or one of its Arm's Length Organisations (ALEOs). Views expressed in this message do not necessarily reflect those of the council, or ALEO, who will not necessarily be bound by its contents. If you are not the intended recipient of this email (and any attachment), please inform the sender by return email and destroy all copies. Unauthorised access, use, disclosure, storage or copying is not permitted. Please be aware that communication by internet email is not secure as messages can be intercepted and read by someone else. Therefore, we strongly advise you not to email any information, which if disclosed to someone else, would be likely to cause you distress. If you have an enquiry of this nature then please write to us using the postal

system. If you chose to email this information to us there can be no guarantee of privacy. Any email including its content may be monitored and used by the council, or ALEO, for reasons of security and for monitoring internal compliance with the office policy on staff use. Email monitoring or blocking software may also be used. Please be aware that you have a responsibility to make sure that any email you write or forward is within the bounds of the law. Glasgow City Council, or ALEOs, cannot guarantee that this message or any attachment is virus free or has not been intercepted and amended. You should perform your own virus checks.

For further information and to view the council's Privacy Statement(s), please click on link below:

www.glasgow.gov.uk/privacy

<Mail Attachment.eml>