



**Asset Transfer Request
Reporting Template 2022/23 for Relevant Authorities**

Section 95 of the Community Empowerment (Scotland) Act 2015 requires relevant authorities to produce an annual report on Asset Transfer Request activity and publish this no later than 30 June each year.

Following stakeholder feedback and in response to asset transfer evaluations, this template has been created to help gather asset transfer data for the period 1 April 2022 to 31 March 2023. Information provided will help inform policy and practice at local and national level as the data will be collated and shared by the Scottish Government's Community Empowerment Team. However, it will be for each relevant authority to make their own annual report publicly available by 30 June 2023, whether using this template or not.

Please provide information in the sections below and email the completed template by 30 June 2023 to community.empowerment@gov.scot.

Section One – Relevant Authority Information

Organisation:	Glasgow City Council	Address:	231 George Street Glasgow G1 1RX
Completed by	Gail Fairley	Role:	Assistant Group Manager
Email:	gail.fairley@glasgow.gov.uk	Telephone:	0141 287 7557
Date of completion: 19 June 2023			
Are you the Asset Transfer Lead Contact for the organisation: Yes			
If not please provide the name, job title and email address for the lead contact for any queries:			

Section 2: Asset Transfer Data in 2022/23

2.1 Please complete the following table for the 2022/23 reporting period:

Total Applications Received	Number of successful applications determined	Number of unsuccessful applications determined	Number received and yet to be determined	Number received prior to 2022/23 and yet to be determined
0	0	0	0	1

2.2 Please provide details of Asset Transfer Requests received which resulted in transfer of ownership, lease, or rights from your relevant authority to a community transfer body in 2022/23:

Name of Community Transfer Body, or community group that will take ownership, lease, or management of the asset.	Date request was validated	Date decision was agreed to transfer the asset	Date transfer completed	Please provide further details, such as: description of the asset / area transferred / amount paid / discount given / type of ownership / purpose of the transfer.

2.3 Please provide details of Asset Transfer Requests that went to a relevant authority appeal or review which were concluded in 2022/23:

Name of Community Transfer Body	Was the Asset Transfer Appeal/Review accepted? (Y/N)	Why was the Appeal/Review accepted/refused? <i>Please provide details of the asset transfer request and reasons for your decision.</i>

2.4 Please use this space to provide any further comments relating to the above data:

Section Three – Promotion and Equality

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

The Council's website contains a range of information on Asset Transfer [here](#). This includes detail on how to apply, the assessment process, the governance arrangements and where organisations can get support. There is also a list of current requests, decisions made and requests for review. In addition, the People Make Glasgow Communities programme has been actively promoted through partners, social media and wider media outlets.

3.2 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

The council has provided much needed resources to enable organisations to come forward and deliver much needed services, very often, in extremely short timeframes. In the wake of the coronavirus pandemic, thousands of people have stepped up to support their local communities. People have helped neighbours and friends in need, supported key workers, and local groups and organisations have helped to get venues and facilities to open again. Our community planning partners in the third sector and beyond have provided assistance to organisations whether in kind or, for example, via Scottish Government financial support.

Please email the completed template by 30 June 2023 to community.empowerment@gov.scot

If you have any queries please contact Malcolm Cowie, Asset Transfer Policy Manager at Malcolm.cowie@gov.scot

Thank you!

Community Empowerment Team

Scottish Government