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## Glasgow Bus Partnership (GBP) Steering Group Meeting

### Minutes of Meeting

Monday 27<sup>th</sup> March 2023 – 2pm to 4pm

<b>Attendees:</b>	<b>Independent Chair:</b>	Joan Aitken	(JA)	
	<b>GCC:</b>	Andy Waddell	(AW)	
		Chris Paterson	(CP)	
		Christine Francis	(CF)	
		Deborah Paton	(DP)	
		Cllr Angus Millar	(CAM)	
		Lindsay Richardson	(LR)	
		Stephen Macleod	(SML)	
		Steve Gray	(SGR)	
		<b>East Dunbartonshire:</b>	Thomas McMenamin	(TM)(remote)
		<b>South Lanarkshire:</b>	Stuart Laird	(SL)
		<b>SPT:</b>	Donald Booth	(DB)
			Gordon Dickson	(GDK)
		<b>McGills:</b>	Ralph Roberts	(RR)
		<b>Stagecoach:</b>	Fiona Doherty	(FD)
		<b>West Coast Motors:</b>	Sharon Morrison	(SM)
		<b>Jacobs:</b>	Andrew Kelly	(AK)
			Calum Robertson	(CR)
		<b>Steer:</b>	John Geelan	(JG)
		<b>First Bus:</b>	Graeme Macfarlan	(GM)
			Linda Shields	(LS)
		<b>Transport Scotland:</b>	Craig Cameron	(CC)(remote)
		<b>Bus Users:</b>	Greig Mackay	(GMK)
		<b>Community Transport:</b>	Graham Dunn	(GD)
		<b>Sustrans:</b>	Matt Davis	(MD)
		<b>UCI CWC:</b>	Clare McCoubrey	(CMC)
			Josephine Watkinson	(JW)
		David Ferrier	(DF)	
	<b>Apologies:</b>	Bruce Kiloh, Strathclyde Partnership for Transport		
		Dermot McGonigle, East Renfrewshire Council		
		Duncan Cameron, First Bus		
		Fraser Smith, Stagecoach		
		Gail MacFarlane, Inverclyde/West Dunbartonshire Councils		
		Gary Wood, North Lanarkshire Council		
		Gerard Hannah, Renfrewshire Council		

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Item	Discussion/Decision	Actions
1.	<p><b>Apologies for absence and welcome to new members and guests</b></p> <ul style="list-style-type: none"> <li>• JA welcomed new attendees to the GBP Meeting including Councillor Millar on his first visit to the Steering Group.</li> </ul>	
2.	<p><b>Welcome to Councillor Angus Millar, Convenor for Climate, Glasgow Green Deal, Transport and City Centre Recovery and Councillor for Anderston/City/Yorkhill ward, Glasgow City Council</b></p> <ul style="list-style-type: none"> <li>• JA provided an overview of the GBP – history of the bid and our ambitions for bus transport for people in or coming to the City Region;</li> <li>• CAM supportive of the GBP and the work being undertaken; shared aspiration to accelerate the process in delivering bus priority; referring to GCC's route map on bus governance and where the GBP and BSIP fitted in; bus is key within Glasgow Transport Strategy; moving to a BSIP has immediate term benefits but the bus governance route map has long term options for the Council;</li> <li>• GCC formally committed to exploring BSIP; engaging with Scottish Government to acquire funding to support the development of a BSIP; CAM had written to Transport Scotland expressing frustration at the processes and absence of the regulations;</li> <li>• Points made by GBP members: Need to establish timescales on discussions around BSIP; and important that there is engagement with and support from other local authorities and operators across the Glasgow City Region</li> <li>• CC from Transport Scotland advised that Regulation Policy team will be engaging with stakeholders in April 2023 on draft regulations and guidance</li> <li>• CAM thanked the Steering Group for the discussion and emphasised his willingness to engage further with members. JA expressed appreciation for his time and interest.</li> </ul>	CC
3.	<p><b>Presentation by organisers of the Union Cycliste Internationale (UCI) Cycling World Championships, Glasgow 3-13 August 2023</b></p> <ul style="list-style-type: none"> <li>• CMC and JW presented slides to attendees on UCI World Cycling Championships</li> <li>• Inaugural event be held in Scotland in August 2023 – Glasgow host city</li> <li>• Major event with several venues and routes will impact the transport network (road closures) - some road closures continuing even on event free days;</li> <li>• Query from GBP member over compensation for bus operators due to network disruption – UCI team to take point away for consideration.</li> <li>• Spectator modelling underway. Data can be shared with bus operators when research has concluded. RR and others highlighted the importance of engaging with Traveline as bus users needed to know of disruptions to services and given bus use needed for essential journeys during the event period.</li> <li>• Query from GBP member over ensuring managing roadworks within a 2-mile radius of Glasgow City Centre and needs to be discussed with operators due to widespread impact of bus diversions anticipated. UCI team confirmed roadworks embargo already in place at key locations. RR noted that while this is good to hear, GCC need to be aware that roadworks in areas which may seem remote from venues, may still have an impact on service access and as such, operator discussions should continue.</li> <li>• JA enquired if GCC's approach to roadworks control could be considered as an element of match in kind support.</li> </ul>	CMC/JW/DF DF
4.	<p><b>Minutes of the previous Meeting dated 23<sup>rd</sup> January 2023 and matters not otherwise on the Agenda</b></p> <ul style="list-style-type: none"> <li>• The Minutes of the Previous Meeting dated 23<sup>rd</sup> January 2023 were approved and to be uploaded onto GCC webpage</li> </ul>	SML

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<p><b>5.</b></p>	<p><b>Bus Partnership Fund work</b></p> <ul style="list-style-type: none"> <li>• GBP members received copy of letter from Transport Scotland on SBC Gateway Review</li> <li>• Transport Scotland content for GBP to proceed to Outline Business Case (OBC) stage for all 5 corridors</li> <li>• Conditions in the letter relating to governance and match-in-kind – discussions with Transport Scotland will be important as part of the next stage (see below).</li> <li>• GCC is in the process of drafting a response letter – to be shared with GBP Independent Chair before it is sent to Transport Scotland</li> <li>• Aim to deliver OBCs by 23<sup>rd</sup> June 2023</li> <li>• GCC has started to look at bus vehicle standards set by other city regions/enhanced partnerships across the UK and will report to workstream C</li> <li>• GCC to draft up a routemap towards BSIP and circulate this with the wider GBP</li> <li>• There is a need to involve other bus operators as part of BSIP discussions; in-person meeting to be arranged - SPT and GlasGo Bus Alliance to assist with this.</li> <li>• Match-in-kind specifically mentioned in letter from TS on SBC Gateway Review. Transport Scotland match-in-kind guidance shared with wider GBP on 19 July 2022. Match-in-kind per workstream already collated in a table that was distributed in Autumn 2022. GBP should revisit this and look to update the match-in-kind table.</li> </ul>	<p><b>CC/AK/JG DP</b></p> <p><b>DP Operators</b></p> <p><b>All</b></p>
<p><b>6.</b></p>	<p><b>TS update – Glasgow Motorways; Fares Review</b></p> <ul style="list-style-type: none"> <li>• No further updates on Managed Motorways study. Transport Scotland can provide a written update on Fair Fares Review.</li> <li>• Good working relationship between GBP and Transport Scotland.</li> </ul>	<p><b>CC</b></p>
<p><b>7.</b></p>	<p><b>Enforcement – report by Ralph Roberts as Chair of Workstream D</b></p> <ul style="list-style-type: none"> <li>• Conclusion and recommendations set out by GBP Workstream D on enforcement measures (10 items in total)</li> <li>• Provision of enforcement cameras and additional parking attendants by GCC welcomed</li> <li>• Effectiveness of recommendations depends on sufficient funding being secured to implement these (3-5 years)</li> <li>• GBP members were asked to accept the recommendations. A copy of the report with its conclusions will be appended to the formal response to Transport Scotland on the SBC Gateway Review (item 5 above refers).</li> </ul>	<p><b>All</b></p>
<p><b>8.</b></p>	<p><b>Bus Partnership Fund Strategic Bus Network Plan and Workstream C</b></p> <ul style="list-style-type: none"> <li>• Jacobs have been working on the Strategic Bus Network Plan (SBNP)</li> <li>• A workshop on Task C Network Plan was held with Workstream C membership plus other local authorities in March 2023</li> <li>• Looking at a lot of data to generate a number of themes – now looking at these in more detail</li> <li>• Looking at identifying levels of service on different types of corridors to accommodate future bus passenger demand</li> <li>• Next step: complete Task C Network Plan and discuss with Workstream C, complete Strategic Business Case by May 2023; followed-up by Delivery Plan in June 2023</li> <li>• Bus operators will continue to be given opportunities to feedback into the SBNP (e.g. feedback already invited on outputs from Task C workshop in March) RR highlighted need to clarify level of services to Foxbar.</li> </ul>	<p><b>Operators</b></p>

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<p><b>9.</b></p>	<p><b>Glasgow Bus Alliance and operator updates including impact of TS changes to network support; services and fares; elimination of printed tickets for concessionary travel</b></p> <ul style="list-style-type: none"> <li>• FD reported that the Alliance is revisiting its Manifesto to see what has been achieved and where behind; to refresh; to look at branding; a deeper dive into its aims. DP requested that achievements feed into match-in-kind contributions and potentially elements of BSIP.</li> <li>• Support grant for bus operators ending shortly; cost-base has risen and not matched the revenue-base. Bus operators looking to tailor the bus network accordingly to protect the wider network.</li> <li>• Offer from operators to present to GBP on economics of bus service provision – to be tabled in a future GBP.</li> </ul>	<p><b>FD</b></p> <p><b>RR</b></p>
<p><b>10.</b></p>	<p><b>SPT update</b></p> <ul style="list-style-type: none"> <li>• Scoping work on Strathclyde Regional Transport Strategy ongoing; Capital programme for 2023/24 approved; Zone card work advanced;</li> <li>• Good progress being made on traffic light priority including with South Lanarkshire Council (40 junctions added).</li> </ul>	
<p><b>11.</b></p>	<p><b>Community Transport – a brief report from Graham Dunn</b></p> <ul style="list-style-type: none"> <li>• Discussion Paper shared with wider GBP. Relevant to Item 8 in particular and to the work of workstream C.</li> </ul>	<p><b>GD</b></p>
<p><b>12.</b></p>	<p><b>GCC update on consultancy work on free public transport pilot and city centre electric shuttle bus</b></p> <ul style="list-style-type: none"> <li>• Consultants appointed to scope a free public transport pilot in Glasgow and a city centre electric shuttle bus.</li> <li>• Series of case studies being looked at – UK and European context – what works well and what doesn't (lessons learned)</li> <li>• Engagement programme underway with consultants speaking to bus operators, ScotRail, SPT, Transport Scotland, other stakeholders to help design a pilot scheme.</li> <li>• Evidence base being built to identify options on the scale of the free trial (timescale, cost etc.) and inform decision-maker discussions.</li> </ul>	
<p><b>13.</b></p>	<p><b>To note dates of next meetings</b></p> <ul style="list-style-type: none"> <li>• 22<sup>nd</sup> May 2023</li> <li>• 14<sup>th</sup> August 2023</li> <li>• 9<sup>th</sup> October 2023</li> <li>• 4<sup>th</sup> December 2023</li> </ul> <p><b>Agreed that these will be in person (SPT have confirmed venue availability).</b></p>	
<p><b>14.</b></p>	<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	