

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 31 July 2018 17:49  
**To:** [REDACTED] (DRS); [REDACTED] (LES); [REDACTED] (LES); [REDACTED] (LES)  
**Cc:** [REDACTED]  
**Subject:** PEL00730 - The Rangers Football Club Ltd - 11 & 12 August

**Importance:** High

Good afternoon Folks

The above temporary public entertainment licence application will be considered at a meeting of the Licensing and Regulatory Committee to be held in Committee Room 3 on Monday 6 August at 2.00pm.

[REDACTED] can you email me a copy of your report dated 22 June so I can forward onto [REDACTED]

Thanks

[REDACTED]

[REDACTED]

Licensing Section  
Customer and Business Services  
Glasgow City Council  
City Chambers  
Glasgow  
G2 1DU  
Tel: [REDACTED]  
Fax: [REDACTED]  
Email: [REDACTED]

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 25 July 2018 14:54  
**To:** [REDACTED]  
**Subject:** PEL00730 - Rangers Fanzone, Hinshelwood Drive Report July 2018.docx (OFFICIAL)  
**Attachments:** PEL00730 - Rangers Fanzone, Hinshelwood Drive Report July 2018.docx

**OFFICIAL**

Hi All,

Please find report attached for PEL00730 - Rangers Fanzone, Hinshelwood Drive

Cheers

[REDACTED]  
Business Services - Customer and Business Services  
Land and Environmental Services  
Glasgow City Council  
231 George Street, 3rd floor  
Glasgow, G1 1RX  
☎: [REDACTED] 📧: [REDACTED]  
✉: [REDACTED]@glasgow.gov.uk  
[www.glasgow.gov.uk](http://www.glasgow.gov.uk)

 Please be environmentally friendly by not printing this email unless you need to.

**From:** [REDACTED] (LES)  
**Sent:** 24 July 2018 09:41  
**To:** [REDACTED] (LES) [REDACTED]@glasgow.gov.uk>  
**Subject:** FW: PEL00730 - Rangers Fanzone, Hinshelwood Drive Report July 2018.docx (OFFICIAL)

**OFFICIAL**

[REDACTED]  
OK to go

Thanks

[REDACTED] Environmental Health

Scientific and Regulatory Services  
Land and Environmental Services  
Glasgow City Council  
231 George Street  
Glasgow  
G1 1RX

Email: [REDACTED]@glasgow.gov.uk

Tel: [REDACTED]  
Fax: [REDACTED]  
Mob: [REDACTED]

From: [REDACTED] (LES)  
Sent: 24 July 2018 09:32  
To: [REDACTED] (LES) [REDACTED]@glasgow.gov.uk>  
Subject: PEL00730 - Rangers Fanzone, Hinshelwood Drive Report July 2018.docx (OFFICIAL)

**OFFICIAL**

[REDACTED]

Please find report attached for PEL00730 - Rangers Fanzone, Hinshelwood Drive. Please confirm if ok to send to Licensing

Cheers

[REDACTED]  
Business Support - Customer and Business Services  
Land and Environmental Services  
Glasgow City Council  
231 George Street, 3rd floor  
Glasgow, G1 1RX  
Telephone [REDACTED] Fax [REDACTED]  
Email [REDACTED]@glasgow.gov.uk

• Please don't print unless you really need to. If you do, print it double sided

**OFFICIAL**

To: The Licensing Committee Secretariat  
City Chambers  
Glasgow, G2 1DU

**CIVIC GOVERNMENT (SCOTLAND) ACT 1982**  
**APPLICATION FOR A PUBLIC ENTERTAINMENT LICENCE**  
**REPORT TO LICENSING AND REGULATORY COMMITTEE**

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Ref: PEL00730

Date Application Received: 13 June 2018

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Type of Application

- Temporary

Date of Event: 11 August 2018

- 
- A Event :**
- Address** - Ibrox Football Centre, 80 Hinshelwood Drive, Glasgow
- Applicant** - The Rangers Football Club Ltd.
- Proposal** - Fanzone with sports activities, stage, bar, food kiosks, video screens and merchandising.

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**B Location of Event**

The event will take place on the football pitch in front of the football centre building.

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**C Nearest Dwelling/Noise Sensitive Premises** **Metres Distant** 30m

1 Skene Road, Glasgow.

**Type of Dwelling/Noise Sensitive Premises**

Flats

---

**D Previous use of Locus for Similar Purpose**

No

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**E Noise**

**Complaints:-** None

**Action Taken:-** N/A

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**F Concerns/Complaints**

None

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**G Conditions**

**Health and Safety**

The licence holder **shall** ensure:

1. That all reasonably practicable steps shall be taken to ensure that they, and any person engaged by them for the purpose of the event, comply with their statutory duties in relation to the relevant Health and Safety legislation.
2. That a competent person with sufficient training, experience and knowledge shall be appointed to undertake all matters relating to health and safety.
3. That the following shall be submitted to LES Environmental Health in accordance with the timelines outlined below:

<u>DOCUMENTATION</u>	<u>SUBMISSION TIMELINE</u>
Event Management Plan	28 Days before event
Event Risk Assessment(s)	28 Days before event
Crowd Management Plan	28 Days before event
Traffic Management Plan	28 Days before event
Wind Management Plan	28 Days before event
Detail of Proposed Special Effects	28 Days before event
Detail of Proposed Animal Attractions	28 Days before event
<b><u>CERTIFICATION</u></b> <b>(for equipment/installations used during the event only)</b>	
Lifting Operations and Lifting Equipment Certification	14 Days before event
Training Certification for Operators of Forklift Truck(s)/Telehandler(s)/MEWP(s) etc.	14 Days before event
Gas Safe Certification	14 Days before event
Fixed Electrics Certification	14 Days before event
Temporary Electrical Installation Certification	Prior to the start of the event
Portable Appliance Testing Certification	14 Days before event
Generator Certification	14 Days before event
Pressure Systems Written Scheme of Examination Certification	14 Days before event
ADIPS/PIPA Certification	14 Days before event

### **Welfare**

The licence holder **shall** ensure:

4. That suitable sanitary accommodation and hand washing facilities shall be provided at the event for:
  - a) Male and Female members of the public; and,
  - b) Male and Female workers/volunteers; and,
  - c) Male and Female Food workers (**designated for their use only**)

(The provision to be agreed in advance with LES Environmental Health)
5. That all sanitary accommodation is regularly and constantly maintained, cleaned and disinfected, and in a usable state at all times whilst the public/staff are on site.
6. That suitable arrangements shall exist for the disposal of waste water produced by the welfare facilities on site.

7. That hand washing facilities shall be provided within, or in the immediate vicinity of, first aid station/posts.
8. That a constant, adequate potable supply of drinking water shall be provided at the event.
9. That the following shall be submitted to LES Environmental Health in accordance with the timelines outlined below:

<b>DOCUMENTATION</b>	<b>SUBMISSION TIMELINE</b>
Water Sample Certification (Drinking water)	14 days before event (If documentation is requested)

### **Food Safety**

The licence holder **shall** ensure:

10. That they appoint a competent person to undertake matters relating to food safety and ensure Food Business operators at the event :-
  - a) Comply with Regulation (EC) No. 852/2004, The Food Hygiene (Scotland) Regulations 2006, The Food Safety Act 1990 and appropriate legislation.
  - b) Implement a fully documented Food Safety Management System (HACCP) in respect of any catering provision and that monitoring and verification records are kept in respect of any implemented system. These records shall to be made available to LES Environmental Health on request.
  - c) Ensure that all food handlers employed by them are supervised, instructed and/or trained in food hygiene matters appropriate to their work activity.
  - d) Adhere to The Food Standards Agency guidance on the Control of Cross-Contamination in respect of any catering provision.
  - e) Provide suitable and sufficient hand washing facilities.
  - f) Provide suitable and sufficient sinks for the purposes of cleaning and disinfecting work surfaces, equipment and utensils.
  - g) Provide a potable water supply for use in any catering provision at the event.
  - h) Provide a suitable means of waste water disposal.
11. That the following shall be submitted to LES Environmental Health in accordance with the timelines outlined below:

<b>DOCUMENTATION</b>	<b>SUBMISSION TIMELINE</b>
Full Details of the Proposed Catering Provision	28 days before event (If documentation is requested)
Food Safety Management System(s)	28 days before event (If documentation is requested)
Water Sample Certification	14 days before event (If documentation is requested)

### **Noise**

The licence holder **shall** ensure:

12. That the promoter, the sound system supplier, and all individual sound engineers shall be informed of the sound control limits and that any instruction from the noise control consultant and/or LES Environmental Health staff regarding noise levels shall be implemented.

13. That they shall take all reasonably practicable steps to ensure that the installation and operation of any plant, machinery or equipment associated with the event shall not give rise to a noise level, assessed with windows open, within any dwelling or noise sensitive building in excess of that equivalent to Noise Rating Curve 25 between the hours of 23:00 and 07:00 and Noise Rating Curve 35 at all other times.
14. That the start time of the event shall not be not prior to 11:00 hours and the finish time not after 18:00 hours unless permission has been authorised by LES Environmental Health.
15. That any rehearsal or sound check to take place prior to the event shall take place between 08:00 hours and 20:00hours, Monday to Saturday, and 10:00 hours and 20:00 hours on Sunday, unless permission has been authorised by LES Environmental Health to undertake this work out with these hours.
16. That all works associated with the erection and dismantling of any structure, including fencing, associated with the event shall take place between 08:00 hours and 20:00 hours, Monday to Saturday and 10:00 hours and 20:00 hours on Sunday, unless permission has been authorised by LES Environmental Health to undertake this work out with these hours. Best Practicable Means shall be employed at all times to keep noise to a minimum.
17. That the  $L_{eq}$  of the Music Noise Level (MNL) shall not exceed 65dB(A) over a 15minute period 1 metre from the façade of any noise sensitive premises for events held between the hours of 09:00 and 23:00 at Urban Venues.

**General**

The licence holder **shall** ensure:

18. That all waste materials generated from the event shall be uplifted and disposed of by a registered waste contractor.
19. That they shall refrain from advertising the event by fly-posting methods.
20. That the site shall be left in a clean and tidy condition at the end of the event.

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**H Observations on Proposals:**

No adverse comment subject to compliance with conditions.

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Reporting Officers:

██████████

██████████

██████████ (Noise)

████████████████████

Group:

Environmental Health

Date:

24 July 2018

<b>ENVIRONMENTAL HEALTH MANAGER</b>  ████████████████████	<b>DATE ISSUED</b>  24 July 2018
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**SECTION 9: PREVIOUS CONVICTIONS****Read Note G**

For any individuals named in Sections 2, 3 and 4 of the application form, you must provide details below of **all** current convictions (including road traffic offences) recorded against them. Provide details of all convictions **not** considered spent under the Rehabilitation of Offenders Act 1974.

If you are declaring no such convictions please write "None".

Name	Date	Court	Offence	Penalty
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**SECTION 10: CHECKLIST**

I confirm that I have enclosed the following:

All Applicants	Please Tick
<ul style="list-style-type: none"> <li>The relevant Application Fee</li> </ul>	<input checked="" type="checkbox"/>
<b>All Applicants for Grant or Temporary Licence</b> <ul style="list-style-type: none"> <li>6 Copies of Detailed Layout Plans of the Premises/Event Space</li> </ul>	<input checked="" type="checkbox"/>

**SECTION 11: AGENT****Read Note**

Please Tick One Box Only

Is this application lodged by an Agent? YES  NO

If you have answered 'Yes', please complete the sections below

Specify your capacity to act as an Agent :	Solicitor	<input checked="" type="checkbox"/>
	Accountant	<input type="checkbox"/>
	Business Consultant	<input type="checkbox"/>
	Other (Please Specify)	<input type="checkbox"/>

Full Name and Address of Agent

TLT LLP  
140 West George Street

Post Town	GLASGOW	Postcode	G2 2HG
Phone No.		Fax No.	
[Redacted]		[Redacted]	
Email Address	[Redacted]@tltsolicitors.com		
Contact Name	[Redacted]		



**SECTION 12: DECLARATION BY APPLICANT**

I hereby make my application to Glasgow City Council and confirm that (a) the particulars given by me on this form are true to the best of my knowledge and belief; (b) I have read the attached guidance and notes; and (c) the appropriate fee is enclosed.

Only the Applicant or the Agent named in Section 10 can sign or amend this application form

SIGNATURE



8/5/18

PLEASE NOTE

Any person who knowingly makes any statement which he knows to be false, or recklessly makes any statement which is false in a material particular, shall be guilty of an offence and liable on summary conviction to a fine not exceeding level four on the standard scale.

**NOTES**

**A** The information which you provide on this form will be processed by Glasgow City Council (which is the "data controller" for purposes of the Data Protection Act 1988) in order to process your application for the attached licence. The Council is under an obligation to properly manage public funds. Accordingly, information that you have provided on this form may be used to prevent and detect fraud, and may also be shared for the same purposes with other public bodies or other organisations that handle public funds.

**B** If completing section 3 you must specify the legal status of your Business or Organisation.

- A sole trader is regarded as business owned by one person without any special legal structure.
- If applying as a Limited Company you must provide your Company Registration Number.
- If applying as a Charity please provide your Charity Registration Number in the Company Registration section.

**C** All current convictions, including road traffic and other fixed penalties, incurred in the UK and abroad must be declared. This applies to every individual named in Section 2, Section 3 and Section 4 of the application form.

If you are uncertain as to the details/dates of any crimes or offences you should contact Disclosure (Scotland), PO Box No 250, Glasgow, G2 4JS (Phone: 0870 609 6006). Alternatively you can also call at any police office and pick up the appropriate Data Protection Form, requesting 'subject access' to your record. There is a cost for this search.

**FOR OFFICE USE ONLY**

<b>Date Lodged</b>	<b>Receipt No.</b>	<b>Plans Provided</b>		
11/6/18	2164418	<input checked="" type="radio"/> YES	<input type="radio"/> NO	£697
<b>Current Licence No.</b>	<b>Expiry Date</b>	<b>Suspended</b>		<b>Prev. Refused</b>
		<input type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> YES <input type="radio"/> NO
<b>Date of Decision</b>	<b>Decision</b>			<b>Licence Issued</b>

emailed to Police }  
 EH }  
 BC }  
 AHE } 12/6/18

[REDACTED]

---

**From:** [REDACTED] (LES)  
**Sent:** 13 June 2018 15:08  
**To:** [REDACTED] (LES); [REDACTED] (LES); [REDACTED] (LES); [REDACTED] (LES); [REDACTED] (LES)  
**Subject:** PEL00730 - Hinshelwood Drive (OFFICIAL)

**OFFICIAL**

PEL00730 - Hinselwood Drive Plan June 2018.pdf  
<https://edrms/Livelink/llisapi.dll/link/97631530>

PEL00730 - Hinshelwood Drive Application June 2018  
<https://edrms/Livelink/llisapi.dll/link/97635204>

**OFFICIAL**







**SECTION 3. APPLICATION BY BUSINESS OR ORGANISATION**

**READ NOTE B**

**3.1 Specify the Legal Status of the Business or Organisation:**

*Please Tick One Box Only*

<input type="checkbox"/> Sole Trader	<input type="checkbox"/> Partnership	<input type="checkbox"/> Private Limited Company
<input checked="" type="checkbox"/> Public Limited Company	<input type="checkbox"/> Charity or Association	<input type="checkbox"/> Public Body

**3.2 Provide details of the Business or Organisation**

Full Name of the Business or Organisation

The Rangers Football Club Limited

Full Address of the Principal or Registered Office

Ibrox Stadium  
150 Edmiston Drive

Post Town	Glasgow	Postcode	G51 2XD
Company Registration No.	Phone No.	Fax No.	
SC425159			
Email Address			

**3.3 Provide the Personal Details of any Directors or Partners responsible for the management of the business or organisation.**

Surname		First Name(s)	
[REDACTED]		[REDACTED]	
Date of Birth	[REDACTED]	Place of Birth	UK

Home Address (Include flat position, house name etc)

[REDACTED]

Post Town	[REDACTED]	Postcode	[REDACTED]
Position within Business or Organisation		Director	

Surname		First Name(s)	
[REDACTED]		[REDACTED]	
Date of Birth	[REDACTED]	Place of Birth	UK

Home Address (Include flat position, house name etc)

[REDACTED]

Post Town	[REDACTED]	Postcode	[REDACTED]
Position within Business or Organisation		Director	



CC - Ibrox & Cessnock

RANGERS Groundzone

11 AUGUST 2018

W - S Govan

\*TEMPORARY\* Hinshelwood DE

DEL00.730

## Application Form for Grant or Renewal of Public Entertainment Licence

This is an application to apply for the Grant or Renewal of a Public Entertainment Licence made in term of Section 41 of the Civic Government (Scotland) Act 1982



Before completing this form please read the guidance and notes that are attached. If you are completing this form by hand please write legibly in block capitals.

### SECTION 1: NATURE OF APPLICANT AND TYPE OF LICENCE

1.1 Specify the nature of the application:

	<i>Please Tick One Box Only</i>
Application by an Individual <b>Complete Section 2 do not complete Section 3</b>	<input type="checkbox"/>
Application by a Business or Organisation (including a Sole Trader) <b>Complete Section 3 do not complete Section 2</b>	<input checked="" type="checkbox"/>

1.2 Specify the type and duration of licence you are applying for:

	<i>Please Tick One Box Only</i>	
	Temporary	3 Years
Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Renewal	N/A	<input type="checkbox"/>

### SECTION 2. APPLICATION BY INDIVIDUAL

2.1 Please provide your Personal Details:

Surname		First Name(s)	
Date of Birth		Place of Birth	
Home Address (Include flat position, house name etc)			
Post Town		Postcode	
Daytime Phone No.	Evening Phone No.	Mobile Phone No.	
Email Address			

2.2 Day to day management of the business:

	<i>Please Tick One Box Only</i>	
Do you intend to carry out the day to day management of the business?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have answered NO you must complete Section 4 of the Application form



Surname		First Name(s)	
Date of Birth		Place of Birth	
Home Address (Include flat position, house name etc)			
Post Town		Postcode	
Position within Business or Organisation			
Surname		First Name(s)	
Date of Birth		Place of Birth	
Home Address (Include flat position, house name etc)			
Post Town		Postcode	
Position within Business or Organisation			

CONTINUE ON A SEPARATE SHEET IF NECESSARY

SECTION 4. DAY TO DAY MANAGER			
<b>4.1 Please provide Personal Details for the individual that will be responsible for the day to day management of the business:</b>			
Surname		First Name(s)	
[REDACTED]		[REDACTED]	
Date of Birth	[REDACTED]	Place of Birth	UK
Home Address (Include flat position, house name etc)			
[REDACTED]			
Post Town	[REDACTED]	Postcode	[REDACTED]
Daytime Phone No.	[REDACTED]	Evening Phone No.	[REDACTED]
Email Address		[REDACTED]@rangers.co.uk	

**SECTION 5: DETAILS OF ENTERTAINMENT**

**5.1 Provide details on any proposed Participatory Entertainment:**

<input type="checkbox"/>	Health, Fitness & Beauty	<p><i>Please tick each box that applies</i></p> <input type="checkbox"/> Gymnasium <input type="checkbox"/> Sauna <input type="checkbox"/> Sunbed <input type="checkbox"/> Massage
<b>Complete Section 6</b>		
<input type="checkbox"/>	Fairground	
<input type="checkbox"/>	Other Entertainment	<p><i>Please tick each box that applies</i></p> <input type="checkbox"/> Premises providing facilities for the purposes of Dancing <input type="checkbox"/> Ice Rink <input type="checkbox"/> Snooker, Billiards and Pool <input type="checkbox"/> Indoor / Outdoor Go-Karting Track

**5.2 Provide details of any proposed Spectator based Entertainment:**

<input checked="" type="checkbox"/>	Performance	<p><i>Please tick each box that applies</i></p> <input type="checkbox"/> Dance <input checked="" type="checkbox"/> Live Music <input checked="" type="checkbox"/> Recorded Music <input type="checkbox"/> Play
<input checked="" type="checkbox"/>	Exhibition	
<input checked="" type="checkbox"/>	Public Show	

**5.3 Provide further of the proposed Entertainment:**

Provide further details of the type of Entertainment to be provided:	Please see attached
Specify the days and hours that Entertainment will be provided:	11 August 2018 11 <sup>am</sup> until 6pm
Specify the maximum number of persons to be admitted to the Premises/Event Space at any one time:	2,500



**SECTION 6: DETAILS OF HEALTH, FITNESS & BEAUTY ENTERTAINMENT**

**Complete this section only if you have indicated in section 5.1 that Health, Fitness & Beauty Entertainment is to be provided**

Specify the precise nature of the services/facilities to be provided including the exact number of rooms, cubicles, screened areas, saunas, sunbeds, Jacuzzis, baths, gymnasium equipment etc.

--

Provide details of any relevant qualifications (e.g. physiotherapy/massage) and membership of any profession organisations for all those detailed in sections 2, 3 and 4.

*Please be specific and provide the level of qualification and name & address of the organisation which provided the training and/or awarded the qualification.*

If necessary continue onto a separate page of provide supporting documentation

--

Provide details of any previous management experience or management training held by all those detailed in sections 2, 3 and 4.

*Please be specific and provide the level of qualification and name & address of the organisation which provided the training and/or awarded the qualification.*

If necessary continue onto a separate page of provide supporting documentation

--

Further to section 5.3, provided details of the maximum number of staff and members of the public permitted to the premises at any one time:	No. of Staff	
	No. of Members of the Public	

**SECTION 7: DETAILS OF PREMISES / EVENT SPACE****7.1 Provide details of the Premises to be licensed**

Name of the Premises (If any)

Rangers FC Fanzone

Full Address of the Premises

Ibrox Football Centre  
80 Hinshelwood Drive

Post Town

Glasgow

Postcode

G51 2XP

**7.2 Complete this sub-section only if you have indicated in section 5.1 that Health, Fitness & Beauty Entertainment is to be provided**

Provide details of the Owner / Landlord of the Premises

Post Town

Postcode

**SECTION 8: PUBLIC NOTICE**

Specify if a Public Notice will be displayed at the Premises:

I will display a Public Notice providing all the required information at or near the Premises so that it can be conveniently read by the public and I will take reasonable steps to replace the Public Notice should it be removed or defaced

*Please Tick*

I am unable to display a Public Notice at the Premises because I do not have the necessary rights of access

I am applying for a Temporary Licence and do not have to display a Public Notice

If you do not have the necessary access rights to the Premises, please detail below the steps that you taken to acquire the access rights:

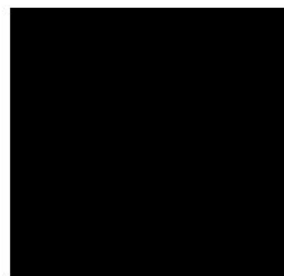
PE00731

**QUESTION 5.3**

**Provide further details of the type of Entertainment to be provided:**

To be read in conjunction with layout plan.

- ✓ • 1 x mobile stage unit with PA system
- ✓ • Matchday MC to host recorded/live music and player question & answer sessions (situated on stage)
- ✓ • 2 x display screens with rolling Club archive footage and advertising (shown on layout plan as LED screens)
- ✓ • 3 x Club Mascots (mobile)
- ✓ • 10 x food and beverage vendors offering a variety of food and non-alcoholic drinks (as shown on layout plan)
- ✓ • 7 x gazebo tents to house various organisations (no entertainment just provision of information etc)
- ✓ • 7 x Soccer Activity:
  - 1 x Inflatable Foot Darts Board (layout plan ref "a")
  - 1 x Inflatable PowerSave (layout plan ref "b")
  - 1 x Inflatable TargetCage (layout plan ref "c")
  - 1 x Inflatable Speed Cage (layout plan ref "d")
  - 1 x Footpool Table (layout plan ref "e")
  - 1 x Footgolf Hole (layout plan ref "f")
  - 1 x Hexagol interactive soccer drill (layout plan ref "g")
  - 1 x Street Soccer pitch (layout plan ref "h")
- ✓ • Photo Props:
  - 1 x Giant 3D Rangers Crest
  - 2 x Giant Deck Chairs
- Marquee/Bar:
  - 1 x marquee to house bar subject to requisite permissions being approved. Should an occasional licence not be granted, the marquee will house a range of family entertainment including but not limited to; giant jenga, magician, giant buzz wire, facepainter, arts & crafts, foosball table, and reaction floor as well as table and chairs.



[Redacted]  
[Redacted]

Solicitor  
TLT LLP  
140 West George Street, Glasgow G2 2HG

[Redacted]  
[Redacted] solicitors.com