

**PRO-FORMA FOR ASSESSING THE RELEVANCE OF
FUNCTIONS/POLICIES TO THE GENERAL DUTIES UNDER THE
EQUALITY ACT 2010**

This form is to be completed by all service to assess whether a function, policy and operation has the potential for a negative or positive impact in relation to the general duties as per the Equality Act 2010.

Function/Policy Name:	Critical Incident Plan
Brief Description/Aims:	The plan will assist CSG respond to a critical incident
Date of Assessment:	August 2015
Service:	Corporate Services
Assessment Officer:	David Wilson

SECTION (1) EQUALITY COMPLIANCE

1.1 Which of the parts of the general duty is relevant to the function or policy:
(delivering equality between people who share a protected characteristic and those that do not)

	Duty	Relevance (high, medium, low)	Details
1	Eliminate discrimination, harassment and victimisation	L	The Critical Incident Plan is a response measure to ensure that a duty of care is afforded to all involved, both victims and support services.
2	Advance equality of opportunity	L	
3	Foster good relations	L	

1.2 Is there any evidence or reason to believe that individuals/groups with protected characteristics could be affected?
(e.g. higher or lower uptake of services, barriers to equality in access ?)

Protected Characteristic	Positive impact	Negative Impact
Age	X	
Religion & Belief	X	
Sexual Orientation	X	
Gender	X	
Disability	X	
Gender Reassignment	X	
Pregnancy & Maternity	X	
Any other information or group that may be affected?	The CIP delivers an emergency response to a critical incident. The protected characteristic of the individual is taken into consideration in providing an duty of care where possible, however, the primary response would be on a triage basis as per emergency care and support as appropriate to the incident in question.	

SECTION (2)

EVIDENCE OF IMPACT

2.1 In coming to the above decision, with whom have you consulted and/or what information was gathered? *(Sources include the Household Survey, consultation, research reports, equality monitoring, customer feedback forms, complaints)*

No.	Consulted with / Research	Details of when / how	Outcome from consultation/research
	x		

2.2 How much evidence have you collected?

None	A little	Some	(A lot)
	X		

2.3 Is there any public concern that functions/policies are being operated in a discriminatory manner? *(e.g. expressed in the media, research reports, the Household Survey, customer feedback forms or complaints)*

None	A little	Some	(A lot)
X			

Please specify:	The CIP is a proactive approach to ensure CSG is prepared and able to assist in a critical incident if required.
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SECTION (3)

ANY OTHER INFORMATION

A critical incident, by its nature is unpredictable and impacts citizens from all the protected characteristics. The CIP provides the guidance by which to provide an emergency response equally to all those affected. The duty to deliver equality is embedded within the emergency approach and overall duty of care.

SECTION (4)

ASSESSMENT

Given the information above is a full EIA required?	No
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SECTION (5)

AUTHORISATION OF EIA

EIA Screening are to be completed by the service and forwarded to the Equality Team in Policy for assessment.

Responsibility	Name	Signature	Date
Officer Carrying Out Assessment	Dave Wilson		
Equality Officer Assisting	Nazim Hamid		
Head of Service <i>(Approved for publication)</i>	Eileen Marshall		