

**PRO-FORMA FOR ASSESSING THE RELEVANCE OF
FUNCTIONS/POLICIES TO THE GENERAL DUTIES UNDER THE
EQUALITY ACT 2010**

This form is to be completed by all service to assess whether a function, policy and operation has the potential for a negative or positive impact in relation to the general duties as per the Equality Act 2010.

Function/Policy Name:	Fundraising Procedure
Brief Description/Aims:	To set out procedures that ensure a co-ordinated approach to the pursuit of grants and other external funding opportunities which support strategic objectives and maximise income for CSG. To set out monitoring arrangements to ensure that external funds are being drawn down and used in accordance with grant conditions.
Date of Assessment:	01.01.15
Service:	Corporate Support
Assessment Officer:	Iain Paterson

SECTION (1)

EQUALITY COMPLIANCE

1.1 Which of the parts of the general duty is relevant to the function or policy:
(delivering equality between people who share a protected characteristic and those that do not)

	Duty	Relevance (high, medium, low)	Details
1	Eliminate discrimination, harassment and victimisation	H	Increased revenue streams through the successful acquisition of grant funding can support CSG services to protect vulnerable people across the protected characteristics in communities. Core services such as TARA are grant funded and seek to eliminate discrimination on the grounds of gender.
2	Advance equality of opportunity	H	Increased revenue streams through the successful acquisition of grant funding can support excluded groups into the mainstream e.g. funding for digital inclusion services
3	Foster good relations	L	

1.2 Is there any evidence or reason to believe that individuals/groups with protected characteristics could be affected?
(e.g. higher or lower uptake of services, barriers to equality in access ?)

Protected Characteristic	Positive impact	Negative Impact
Age	X	
Religion & Belief	X	

EQUALITY IMPACT ASSESSMENT SCREENING FORM

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Sexual Orientation	X	
Gender	X	
Disability	X	
Gender Reassignment	X	
Pregnancy & Maternity		
Any other information or group that may be affected?		

SECTION (2) EVIDENCE OF IMPACT

2.1 In coming to the above decision, with whom have you consulted and/or what information was gathered? (Sources include the Household Survey, consultation, research reports, equality monitoring, customer feedback forms, complaints)

No.	Consulted with / Research	Details of when / how	Outcome from consultation/research

2.2 How much evidence have you collected?

None	A little	Some	(A lot)
	X		

2.3 Is there any public concern that functions/policies are being operated in a discriminatory manner? (e.g. expressed in the media, research reports, the Household Survey, customer feedback forms or complaints)

None	A little	Some	(A lot)
X			

Please specify:

SECTION (3) ANY OTHER INFORMATION

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SECTION (4) ASSESSEMENT

Given the information above is a full EIA required?	No
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SECTION (5) AUTHORISATION OF EIA

EIA Screening are to be completed by the service and forwarded to the Equality Team in Policy for assessment.

Responsibility	Name	Signature	Date
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**EQUALITY IMPACT ASSESSMENT
SCREENING FORM**

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Officer Carrying Out Assessment			
Equality Officer Assisting			
Head of Service <i>(Approved for publication)</i>			