

**PRO-FORMA FOR ASSESSING THE RELEVANCE OF  
FUNCTIONS/POLICIES TO THE GENERAL DUTIES UNDER THE  
EQUALITY ACT 2010**

This form is to be completed by all service to assess whether a function, policy and operation has the potential for a negative or positive impact in relation to the general duties as per the Equality Act 2010.

<b>Function/Policy Name:</b>	Lone Working Policy
<b>Brief Description/Aims:</b>	Set out Community Safety Glasgow's responsibilities in relation to Lone Working.
<b>Date of Assessment:</b>	10.02.15
<b>Service:</b>	Corporate Services
<b>Assessment Officer:</b>	David Wilson

**SECTION (1)**

**EQUALITY COMPLIANCE**

**1.1 Which of the parts of the general duty is relevant to the function or policy:**  
*(delivering equality between people who share a protected characteristic and those that do not)*

	Duty	Relevance (high, medium, low)	Details
1	Eliminate discrimination, harassment and victimisation	M	The purpose of this policy is to provide a safe system of work, uphold a duty of care and enhance the safety and protection of CSG staff in lone working situations. It will also outline the applicable roles and responsibilities and ensure compliance with legislation.
2	Advance equality of opportunity	L	
3	Foster good relations	L	

**1.2 Is there any evidence or reason to believe that individuals/groups with protected characteristics could be affected?**  
*(e.g. higher or lower uptake of services, barriers to equality in access ?)*

Protected Characteristic	Positive impact	Negative Impact
Age	X	
Religion & Belief	X	
Sexual Orientation	X	
Gender	X	
Disability	X	
Gender Reassignment	X	
Pregnancy & Maternity	X	
Any other information or group that may be affected?		

**SECTION (2) EVIDENCE OF IMPACT**

**2.1 In coming to the above decision, with whom have you consulted and/or what information was gathered?** *(Sources include the Household Survey, consultation, research reports, equality monitoring, customer feedback forms, complaints)*

No.	Consulted with / Research	Details of when / how	Outcome from consultation/research

**2.2 How much evidence have you collected?**

None	A little	Some	(A lot)
	X		

**2.3 Is there any public concern that functions/policies are being operated in a discriminatory manner?** *(e.g. expressed in the media, research reports, the Household Survey, customer feedback forms or complaints)*

None	A little	Some	(A lot)
X			

**Please specify:**

**SECTION (3) ANY OTHER INFORMATION**

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**SECTION (4) ASSESSEMENT**

Given the information above is a full EIA required?	No
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**SECTION (5) AUTHORISATION OF EIA**

EIA Screening are to be completed by the service and forwarded to the Equality Team in Policy for assessment.

Responsibility	Name	Signature	Date
<b>Officer Carrying Out Assessment</b>	David Wilson	David Wilson	11/02/15
<b>Equality Officer Assisting</b>			
<b>Head of Service</b> <i>(Approved for publication)</i>			