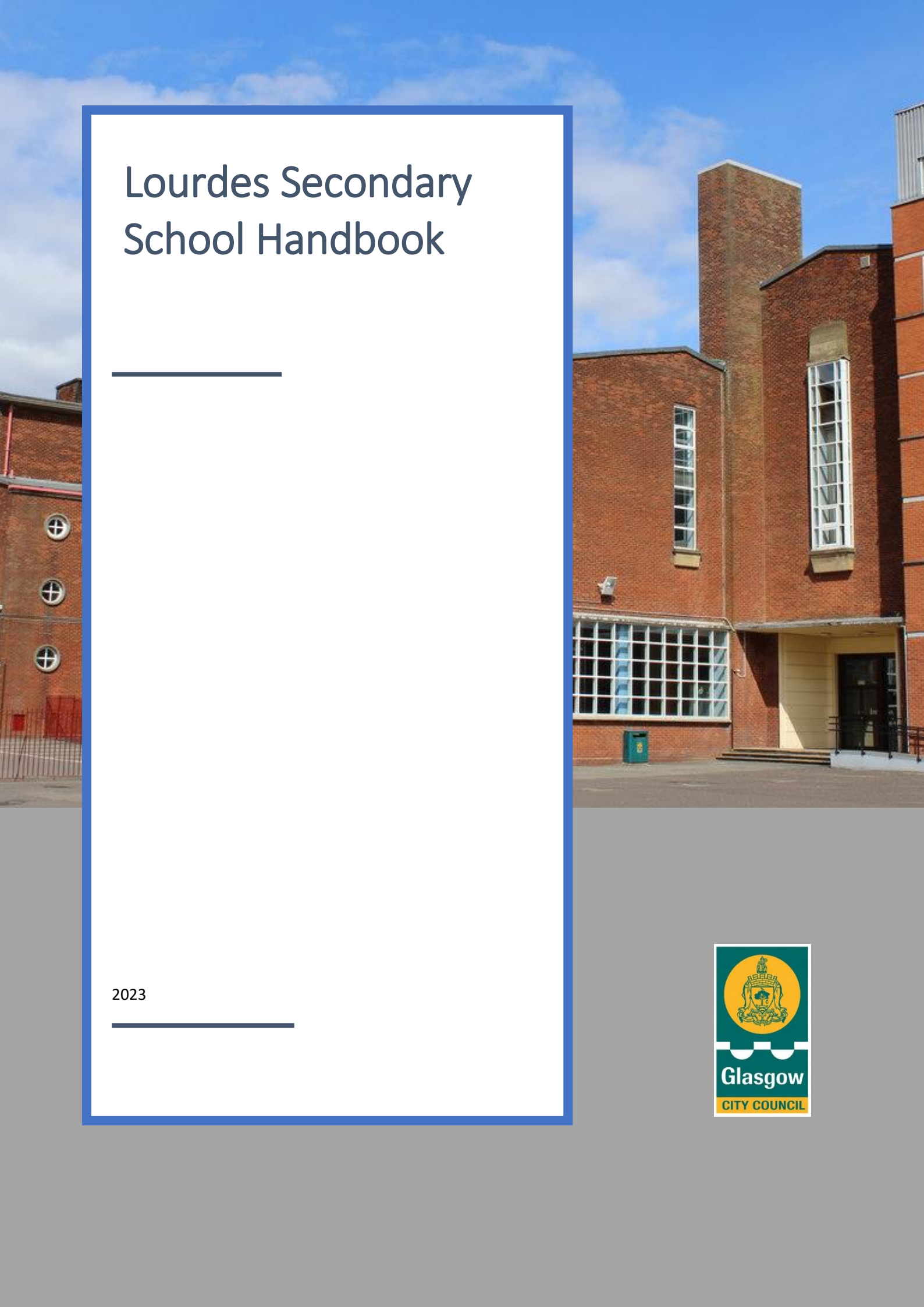


# Lourdes Secondary School Handbook

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2023

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## CONTENTS

<b>Welcome from our Head Teacher</b>	<b>3</b>
<b>Contact Details</b>	<b>4</b>
<b>School Vision, Value and Aims</b>	<b>5</b>
Improvement Drive to '25	6
<b>A Charter for Catholic Schools</b>	<b>7</b>
<b>Senior Leadership Team</b>	<b>8</b>
<b>The School Day</b>	<b>9</b>
Pupil Absence	9
School Term Dates	10
Medical and Healthcare	10
Emergencies	10
Data Protection	10
<b>School Dress Code</b>	<b>12</b>
PE Kit	12
Clothing Grants	12
<b>School Meals</b>	<b>13</b>
<b>Transport</b>	<b>13</b>
<b>Transitions</b>	<b>14</b>
Moving from Primary to Secondary School	14
<b>Engaging with Parents</b>	<b>15</b>
Parent Council	15
<b>Communication</b>	<b>16</b>
School App	16
Twitter	16
School Website	16
Text Messaging	17
<b>Pupil Support</b>	<b>18</b>
Pupils with Additional Support Needs	18
<b>Curriculum</b>	<b>20</b>
The BGE	20
Senior Phase	21
Supporting our Young People	23
Pupil Council	24
<b>Wider Achievements</b>	<b>25</b>
Extra Curricular Clubs	25
Charity Work	25
Caritas Award	26
Trips/Excursions	26
Curricular Opportunities for Wider Achievement	27
<b>School Certification</b>	<b>27</b>
Our Digital School	27
Our ECO School	27
Our Fair Trade School	27
<b>Useful Contacts</b>	<b>28</b>
<b>Comments and Complaints</b>	<b>29</b>

## Welcome from the Headteacher



Hello and welcome to Lourdes Secondary,

This handbook contains a range of information that you might find helpful. Please do not hesitate to contact the school or check the school website if you need further information.

Our school is very proud of the high levels of support given to our young people, the range of personal achievement opportunities we offer and the academic successes of our young people.

At Lourdes Secondary School we have high expectations of all our pupils. As a Catholic school, Gospel values underpin our work and focus and we promise to love, teach and care for your child/ren at all stages of their life in Lourdes Secondary.

I hope that this handbook gives you a glimpse of life at Lourdes Secondary School. We look forward to having you and your child work with us and hope that this will be the start of a strong partnership.

Yours,

Paul Monaghan

Head Teacher

## CONTACT DETAILS

Lourdes Secondary School  
 47 Kirriemuir Avenue  
 Glasgow  
 G52 3DF

**Telephone:** 0141 582 0180

**Fax:** 0141 582 0180

**Website:** <https://blogs.glowscotland.org.uk/gc/LourdesSecondarySchool>

**School Office Opening Hours:** 0845 – 1630

**Head Teacher:** Paul Monaghan - [headteacher@lourdes-sec.glasgow.sch.uk](mailto:headteacher@lourdes-sec.glasgow.sch.uk)

Lourdes Secondary school is a comprehensive Catholic school for S1-S6 pupils. Lourdes serves a large catchment area in the southside of Glasgow. The school roll is currently 1462 pupils, with approximately 69% of our young people from deciles 1-3. We have a strong track record of meeting our learners needs and this is reflected in a strong pattern of continuous improvements in outcomes for all.

Our learning community consists of seven feeder primary schools:

Lourdes Primary, Our Lady of the Rosary Primary, St Constantine's Primary, St George's Primary, St Marnock's Primary, St Monica's Primary and St Saviour's Primary.

**SCHOOL VISION, VALUES AND AIMS**

**Vision**

Lourdes Secondary is a community where the love of Christ directs our words, our actions and our relationships to reflect and promote School and Gospel Values.

Our commitment to our pupils is:

**We will love, teach and care for you as your parents and carers do.**

**We Value**

- Love
- Opportunity
- Understanding
- Respect
- Diversity
- Equity
- Support



**Aims**

Our aims for our pupils focus on two key areas:

- Improvements in Academic Outcomes
- Improvements in Personal Outcomes



“Teaching is a beautiful job, as it allows you to see growth, day by day, of people entrusted to your care. It is a little like being parents, at least spiritually. It is a great responsibility.

Remember that no teacher is ever alone, his or her work is shared with other colleagues and with all the education community to which they belong.”

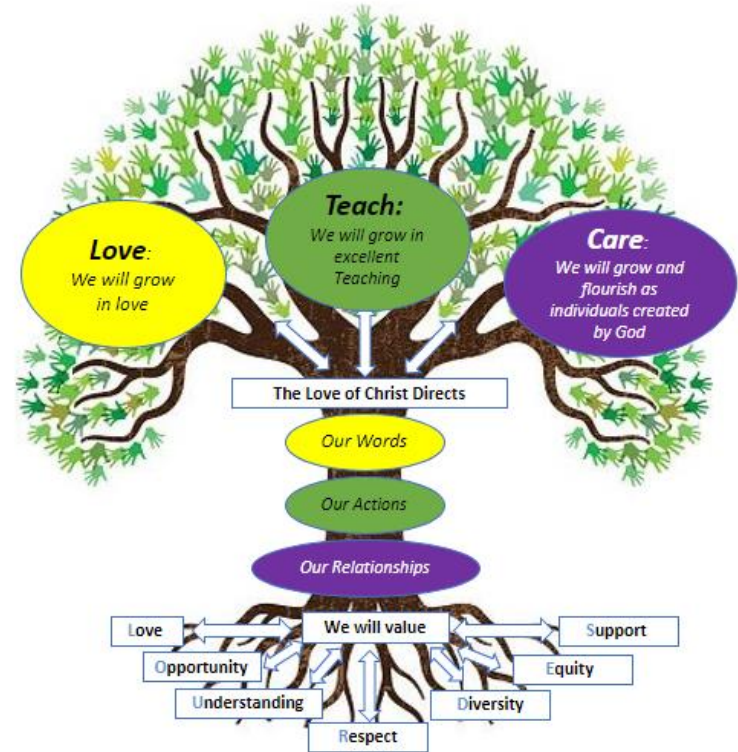
– Pope Francis

### IMPROVEMENT DRIVE TO '25

Lourdes Secondary is a Catholic community committed to a journey of Continuous Improvement



to support the highest possible personal and academic outcomes for our learners



## A CHARTER for CATHOLIC SCHOOLS in SCOTLAND

The mission of the Catholic school is to develop as a community of faith and learning, providing the highest quality of education, and offering formation through the promotion of Gospel values, through celebration and worship, and through service to the common good.

All Catholic schools in Scotland, in honouring Jesus Christ as the Way, the Truth and the Life, will feature the following characteristics:

- ✱ a commitment to the integrated education and formation of the whole person, in close partnership with parents as the first educators of their children;
- ✱ an inclusive ethos which aims to honour the life, dignity and voice of each person, made in the image of God;
- ✱ a commitment to the search for wisdom in life and to the pursuit of excellence, through the development of each person's unique God-given talents;
- ✱ a commitment to the spiritual formation of the school community, through the shared experience of prayer and liturgy, and in partnership with local parishes;
- ✱ the provision of religious education programmes which will enable young people to develop their understanding of Gospel values and of how to apply them to life;
- ✱ a commitment to uphold the moral teaching, faith tradition and sacramental life of the Catholic Church;
- ✱ a commitment to communicate Catholic social teaching and thereby to promote social justice and opportunity for all;
- ✱ a commitment to ecumenical action and the unity of Christians;
- ✱ the promotion of respect for different beliefs and cultures and for inter-faith dialogue;
- ✱ a commitment to support the continuing professional and spiritual development of staff.

All staff appointed to a Catholic school are expected to support and promote the aims, mission, values and ethos of the school, as illustrated in this Charter.

Lourdes Secondary works closely with local Catholic churches. Our linked parish is Our Lady of Lourdes Parish Church. We hold masses for all interested parties on Thursday mornings at 8.30 in our school Oratory with Father David. We also hold masses for special events on a regular basis.

**SENIOR LEADERSHIP TEAM**



**Mr L Kerr**  
Depute HT S1 and S2



**Mr J Carroll**  
Depute HT S3 and S4



**Mrs E Cairney**  
Depute HT S5 and S6



**Ms F Gaughan**  
Depute HT Pastoral Care



**Mrs J Delaney**  
Depute HT Learning and Teaching



## THE SCHOOL DAY

THE SCHOOL DAY	
Period 1	08.50-09.45
Period 2	09.45-10.40
INTERVAL	10.40-10.55
Period 3	10.55-11.50
Period 4	11.50-12.45
LUNCH	12.45-13.25
Period 5	13.25-14.20
Period 6	14.20-15.15

### Pupil Absence

To ensure the best possible experience of learning, and to improve attainment for all our pupils, it is important that young people maintain excellent records of attendance and timekeeping. We work in partnership with parents to ensure that our pupils achieve the best they can from their time in school, and actively engage your support in maintaining good attendance.

We recognise that from time to time pupils will be absent, and it is important that parents contact the **Pupil Absence Reporting Telephone line** (0141 287 0039). The line is open between 08.00-15.30 Monday to Friday, to advise if their child is unwell and unable to attend school. Alternatively, you can use the online form on the Glasgow City Council website at <https://www.glasgow.gov.uk/index.aspx?articleid=18832>.

Parents are asked to advise if their son or daughter is going to be absent. This should be done as early as possible on the first day of absence. If the young person is going to be absent for some time, it would be helpful to know at the earliest opportunity.

The school uses daily text messaging to inform parents and carers of a young person's absence if no contact is made. All unexplained absence is investigated by the school and appropriate action taken.

We ask that Pastoral Care staffs are advised of any planned absences, such as doctors' appointments etc., prior to them happening in order that your child can be marked with permission.

Excellent timekeeping is also essential for good attainment. Again, whilst we recognise that emergencies do occur, it is important that pupils make every effort to get to school on time to avoid interrupting teaching and learning. Pupils who arrive in school after 9:15am will receive a text home informing parents of their late coming.

The school very much appreciates parental support in ensuring all young people develop excellent time-keeping habits as they are so important in their future adult life.

### **School Term Dates**

Details of holiday dates are available on the Glasgow City Council website:

<https://www.glasgow.gov.uk/index.aspx?articleid=17024>

### **Medical and Healthcare**

The school nurse visits at various times during the year for routine health checks, vaccinations and medical examinations. Parents and carers are kept informed by letter.

If a young person becomes ill during the course of the school day, he/she may require to be sent home. Please ensure that you keep the school informed of all contact details.

Parents and carers should inform the school of any medical requirements relating to their child. If a young person requires medication during the school day, parents must complete the appropriate medical form. This is available on request from the school office.

### **Emergencies**

We make every effort to maintain a full educational service, but on some occasions, circumstances arise which lead to disruption. Schools may be affected by, for example, severe weather, temporary interruption of transport, power failures or difficulties of fuel supply.

In such cases, we shall do all we can to let you know about the details of our closure or re-opening by using letters, texts and the local media etc.

### **Data Protection**

Use of information about children and young people and parents/carers

We collect information about children and young people attending school (and also about parents/carers, emergency contacts etc. provided in the annual data check) to allow us to carry out the Council's functions as the education authority for the City of Glasgow. This

may sometimes involve releasing personal information to other agencies and other parts of the Council, particularly in relation to child protection issues or criminal investigations, and it may also be used for research purposes (see the link below for more details regarding this).

Information held by the school is, in legal terms, processed by Glasgow City Council. The Council is registered as a data controller under the Data Protection Act 2018 and all personal data is treated as confidential and used only in accordance with the Data Protection Act, the General Data Protection Regulations, and the Information Use and Privacy Policy approved by the City Council.

For more information on how we use personal information, or to see a copy of the Information Use and Privacy Policy, see

<https://www.glasgow.gov.uk/index.aspx?articleid=18010>

Education specific privacy statements can be accessed at:

<https://www.glasgow.gov.uk/index.aspx?articleid=22069> .

## OUR SCHOOL DRESS CODE

Our school uniform promotes a real sense of school identity, shared values, self-confidence and a shared sense of community. The uniform is actively supported by our pupils, parents and the Parent Council, and is of great benefit to our young people.

Our uniform in Lourdes Secondary is:

- White shirt
- Black dress trousers / regular length skirt
- Black v-neck jumper
- Black shoes or all black trainers (no logos)
- School tie
- School blazer
- Black outdoor jacket

Our school tie is available from the school office, and blazers can be purchased from local stores or through our blazer supplier. More information about the school blazer is available at the P7 Parents' Information Evening and from the appropriate Year Group Head.



## PE KIT

It is important that our pupils come prepared to learn, and for PE this requires bringing appropriate PE kit. Pupils who are not participating in PE for whatever reason should still bring their PE kit to allow them to assist in the lesson by refereeing, keeping scores, or assisting with the distribution of equipment. This ensures they are still able to take part in some way in the work of the class, and do not miss out on the knowledge and understanding of the course.

There are forms of dress which are unacceptable in school, such as items of clothing which could:

- Potentially encourage factions (such as football colours)
- Cause offence (such as anti-religious symbolism or political slogans)
- Cause health and safety difficulties, such as loose fitting clothing, dangling earrings
- Cause damage to flooring
- Carry advertising, particularly for alcohol or tobacco

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- Carry advertising, particularly for alcohol or tobacco
- be used to inflict damage on other pupils or be used by others to do so Items of clothing which fall into these categories should not be worn to school.
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## Clothing & Footwear Grants

Parents/Carers receiving Income Support, Job Seekers Allowance (Income Based), Working Tax Credit (check link below for thresholds) Housing Benefit, Council Tax Benefit or Universal Credit (check link below for thresholds) will normally be entitled to monetary grants for footwear and clothing for their children. Information and application forms may be obtained from schools and at <https://www.glasgow.gov.uk/index.aspx?articleid=17885>

### School Meals

Our school provides a lunch service which offers a variety of meals and snacks within The Fuel Zone. A breakfast and mid-morning service is also available within The Fuel Zone. Special diets for children with medical requirements can be provided. Please inform the school office.

Young people who prefer to bring packed lunches are accommodated in the dining hall.

Children and young people of parents/carers receiving Income Support, income-based Job Seekers Allowance, Working Tax Credit (check link below for thresholds), Child Tax Credit only (check link below for thresholds), Universal Credit (check link below for thresholds) and income-related Employment and Support Allowance are entitled to a free midday meal. Information and application forms for free school meals may be obtained from schools and at <https://www.glasgow.gov.uk/index.aspx?articleid=17885>

### Transport

The education authority has a policy of providing free transport to all young people who live out with a certain radius from their local school by the recognised shortest walking route. This means that the provision of transport could be reviewed at any time. Parents/Carers who consider they are eligible should obtain an application form from the school or at <https://www.glasgow.gov.uk/index.aspx?articleid=17882>

## **TRANSITIONS**

### **Moving from Primary to Secondary School**

At Lourdes Secondary, we recognise that the move from primary to secondary is a very important event for young people. We have a close and effective partnership with each of our 7 partner primary schools. This ensures that the move from primary to secondary is as smooth as possible for young people.

P7 pupils make a planned series of visits to Lourdes Secondary throughout the year which culminates in a major Induction Programme each May, giving the children an invaluable and enjoyable first-hand experience of Lourdes Secondary.

Regular meetings between staff in Lourdes Secondary and our partner Primaries inform the transfer of attainment and achievement information which, within the framework of Curriculum for Excellence, supports progression for all pupils in S1. This ensures your son/daughter will be well placed to continue learning which ensures effective progress when they start at Lourdes Secondary.

Our positive working relationship with parents is a very important part of our transition programme, and is an important feature of our school, and one which we are continually working to improve.

Our annual Open Evening in November and Information Evening in May provide an excellent opportunity for parents and pupils in P7 to gain a further insight into the school and into their child's learning. Parents who wish to contact us during the course of the year are most welcome to do so.

### **Placing Requests**

We welcome families from out with our area. Families living out with the school catchment area are welcome to make a placing request to attend Glasgow Secondary. Prospective parents are welcome to visit the school and should contact the school office.

***Further information is available on***

<https://www.glasgow.gov.uk/index.aspx?articleid=18426>

## **ENGAGING WITH PARENTS/CARERS**

We wish to work in partnership with our parents and carers. All parents/carers will receive tracking reports on their child's progress and steps for further learning. Parents/Carers will also be given opportunities across the academic year to meet with and talk to teachers about your child/children's progress and next steps. Appointments for these are made via our Parents Evening booking website and the procedure for this will be sent out prior to each event.

**We have an open-door policy in the school and welcome parents/carers to approach us at any stage if you have concerns or worries about your child's personal or academic progress. If this is the case, please do not hesitate to contact their Pastoral Care teacher/Year Head in the first place, via the school office.**

We offer a variety of opportunities for parents to come in to school and to undertake various activities, in the format of coffee mornings, parental workshops, health and wellbeing evenings, parental surveys and volunteering opportunities. Please keep an eye on the school app/twitter for publicising of these events. All parents/carers are welcome and invited to attend.

Parental surveys will go out at various points across the year. These surveys are primarily to help us, as a school to improve and to ensure we are meeting our learners' needs. Please take the time to complete these and ensure that your voice and opinions are heard.

### **Parent Council**


We have an active Parent Council who are always happy to have new members. They meet roughly every six weeks and all meetings are advertised on our school app. Our Parent Council chair is Mandie Running. Parent Council meeting minutes can be accessed on the School App.

If you wish to contact our parent council you can do so at: [lourdesparentspc@yahoo.co.uk](mailto:lourdesparentspc@yahoo.co.uk) or via our school office.

## COMMUNICATION

We have a number of methods of communication that we use to ensure that parents are kept informed at all times.

### School App





**Lourdes App**

**GETTING THE APP**  
To get the App download the **Piota** App from your App Store and type in **Lourdes**

**App Contents**  
On the App you will find: Alerts, Departmental Curriculum Information, Contacts, Events, News & School Information.

**Getting Alerts**  
All parents will receive Urgent alerts but in order to get additional more general alerts for your child you must subscribe to their year group. This can be found in the side menu in **Settings** then **Channels**.

Our main means of communication with parents is through our school app.

Through this, we are able to have a constant line of communication with parents, alerting you to important information and regular updates about school life. These alerts can be easily managed, and stored for your convenience on the app. You can also access information about contacting the school and our most up to date policies about holidays, attendance and tracking.

**Please ensure to download this and subscribe to your child's yeargroup in order to receive the appropriate messages.**

### Twitter

We have a live and active school Twitter account, which is regularly updated throughout each school day to share the wide and varied activities our young people undertake daily. This is also used as a means to share appropriate information and reminders to parents/carers. Find us at: @lourdessec



### School Website



You can access further curricular information, newsletters and all of our school policies on our school website. Visit us at: [Welcome | Lourdes Secondary School \(glowscotland.org.uk\)](https://www.glowscotland.org.uk)

### **Text Messaging**

Like our app, our text message system is an instant form of communication which is used frequently. Please ensure that any changes in your contact details are passed on to the school office, to ensure that you receive all relevant information.

#### **Other ways in which we communicate with parents/carers include:**

- The issue of regular Tracking reports which provide high quality information on individual pupil's progress
- All parents are encouraged to play a full and rewarding part in the partnership with the school which seeks to deliver the very best education to their children. Our Parent Council is actively involved and always keen to have new members.
- Termly newsletters are sent out (via text message, school app and on the website) showcasing the many activities undertaken in school, across all years groups. This is also an excellent forum for celebrating pupil achievements and notifying parents/carers of important dates coming up.

## PUPIL SUPPORT

### Key aims of Pupil Support:

- ensure that each individual pupil is known well and supported throughout their school years.
- assist each pupil in achieving her/his potential and to provide help in overcoming any obstacle to that achievement
- ensure that each pupil is prepared for, and assisted through, the appropriate stages of development and choice throughout her/his school career.

Pupil Support in Lourdes Secondary is designed to provide an integrated and planned approach in ensuring each pupil is safe, happy and achieving their potential. Pupil Support is led by a Depute Headteacher. Each year is looked after by a Principal Teacher who is concerned with all aspects of the pupil's well-being and liaises regularly with teachers, parents and where necessary appropriate agencies from the wider community.

Lourdes Secondary is strongly committed to high quality partnership with parents. There are formal opportunities at Parents' Evenings to talk with Pupil Support teachers, and other staff. However, if you have any concerns about your child's welfare please contact the Pupil Support team who will arrange a convenient time to discuss the issue

Pupil support teachers plan the personal support programme which all pupils participate in from S1 to S6. Learning and teaching in this class provides insight in to a wide range of contemporary issues and is concerned with developing life skills. In this context, pupils are encouraged to give their own opinions and to listen to those of others. During the class, pupils participate in and experience a range of themes. Pupils are familiar with the three themes, which are:

- 1. My Self**
- 2. My Learning**
- 3. My Journey**

During this time the pupils learn about, discuss and reflect on wider issues of their learning and living in the 21<sup>st</sup> Century.

### **Pupils with Additional Support Needs**

Acquiring new skills brings challenges to everyone and some young people require extra support in meeting these challenges. All teachers have a role in this area, but we also have a dedicated Support for Learning Department as well as a Nurture Base within the school, who provide dedicated and tailored care for those of our learners who require additional support. The Support for Learning Team – teachers and pupil support assistants – work closely with parents and staff to ensure that extra support is available when needed. Some pupils may require extra help and the Support for Learning Team work with them in smaller groups, providing targeted support to help them become more confident in their learning and able to make progress.

Support for Learning staff also offer staff and parents advice and assessment of individual learning needs. Pupils who require additional support for SQA examinations will also be advised and supported by the Support for Learning staff.

We are fully committed to meeting the needs of all our pupils. We hold regular meetings at which we plan for those pupils who might benefit from additional support, whether from classroom teachers, group work or support from other agencies such as psychological services, sensory support and so on. All our strategies are discussed and agreed with parents.

### **Glasgow City Council’s policy in relation to provision for additional support needs:**

Glasgow City Council has a duty, as outlined in the Standards in Scotland’s Schools 2000 Act, to ensure that your child achieves their potential. Glasgow’s Education Services is committed to the inclusion of all children and young people with additional support needs, where possible, within mainstream schools. This is in accordance with the statutory requirement in the 2000 Act. It is also part of Glasgow’s policy to maintain a range of special educational establishments. This recognises the key role to be played by specialist provisions in addressing severe low incidence disabilities. The authority recognises that there are a wide range of factors, which may act as a barrier to your child’s learning. We are committed to working closely with parents and carers to ensure that you are fully involved in overcoming barriers to learning. Additional support needs may be linked to a learning difficulty or disability but could also apply to a child or young person suffering from bereavement who requires pastoral support, a more able child/young person or those with a particular talent, which needs to be fully developed. The policy requires all establishments to provide an environment where children and young people with additional support needs are actively encouraged to be effective learners and benefit from their school education.

Any parent/carer seeking further advice regarding this policy should contact the Headteacher in the first instance.

Further information relating to Additional Support Needs is also available on the Glasgow City Council website . [www.glasgow.gov.uk/index.aspx?articleid=8627](http://www.glasgow.gov.uk/index.aspx?articleid=8627)

## CURRICULUM

The school currently has 12 Faculty Heads/Principal Teachers of Curriculum. The Pupil Support Team includes six Principal Teachers of Pastoral Care, six Pupil Equity Funded (PEF) Principal Teachers, a Principal Teacher of Employability & Wider Achievement, Support for Learning staff, English as an Additional Language staff, Learning Zone staff and a team of partners from across our school community and from across Glasgow. We also have a DYW Coordinator and MCR Co-ordinator.



### Broad General Education (BGE)

The curriculum for S1, S2 and S3 aims to fulfil this definition from Curriculum for Excellence documentation:

***“The curriculum reflects what we value as a nation and what we seek for our young people. It is designed to convey knowledge which is considered to be important and to promote the development of values, understanding and capabilities. It is concerned with what is to be learned and how it is taught.”***

Learning in the Broad, General Education from S1-S3, young people experience all eight curriculum areas of Curriculum for Excellence:

- Language – English / French
- Mathematics
- Social Studies – History / Geography / Modern Studies
- Science
- Technology – IT / Technical
- Expressive Arts – Art & Design / Music / Drama
- Health & Well Being – Personal Support / PE
- RE/RC – Religious Education

There is also a focus on developing literacy and numeracy skills across every subject area as well as Skills for Learning, Life and Work, as young people prepare for their adult lives.

In addition, learning also takes place in the following areas of our school life:

- Inter-disciplinary experiences (working across a range of subjects to link learning)
- Learning through the ethos and life of the school
- Opportunities for personal achievement

Pupils in S3 will continue to learn within the Third and Fourth levels of the Broad, General Education moving on at an appropriate stage in S3 to leading learning to National Qualifications in the Senior Phase.

In our implementation of the curriculum, we aim to ensure all our young people are well-qualified, skilled and self-confident, able to contribute to their own and the wider community. Lourdes Secondary offers young people opportunities to try new things, develop new skills, experience success and enjoy learning.

**Curriculum for Excellence, at all stages, aims to:**

- Prepare all young people for lifelong learning
- Build confidence and success in learning
- Develop citizenship awareness and participation
- Improve health and well-being in all our young people

### The Senior Phase—S4 to S6

The Senior Phase offers opportunities for further specialisation leading to qualifications. Young people aged 15+ will have a wide range of opportunities to experience learning and achieve qualifications to the highest possible level during their Senior Phase in Lourdes Secondary.

#### We enable specialism, depth and rigour:

- Prepare pupils for achieving their academic qualifications to the highest level of which they are capable
- Develop skills for learning, life and work
- Provide a range of activities which enable pupils to become successful learners, confident individuals, effective contributors and responsible citizens.
- Support our pupils as they move on to a positive destination when they leave school.

As an inclusive school we aim to meet the needs of all pupils in S4, S5 and S6. We have strong partnerships with local colleges and education providers, including our partner college, Glasgow Clyde College. Strong links have also been made with Glasgow University in the last four years.



In fourth, fifth and sixth year it is extremely important that students set and achieve challenging and realistic targets. In view of this, Lourdes Secondary offers a rigorous Options Programme to support and inform student choice. Parent/Carer involvement, at this stage, is of utmost importance and parents/carers are involved in the options process.

Opportunities for personal development continue within, and beyond, the taught curriculum. S6 in particular offers senior pupils a range of opportunities to build leadership, communication and team-working skills through involvement in a number of events in the school and wider community. Currently, a full range of National Courses are available for S4 to S6 at National 3 to National 5 levels and



also Higher and Advanced Higher.

Young people in Lourdes Secondary have a very positive experience in SQA exams and we look forward to this continuing to improve over the coming years.

Encouraging Excellence is central to our aspirations and expectations for all our young people.

For further National information relating to Curriculum you can access:

- ParentZone - [www.educationscotland.gov.uk/parentzone/index.asp](http://www.educationscotland.gov.uk/parentzone/index.asp)
- SQA - [Scottish Qualifications Authority - SQA](http://www.sqa.org.uk)

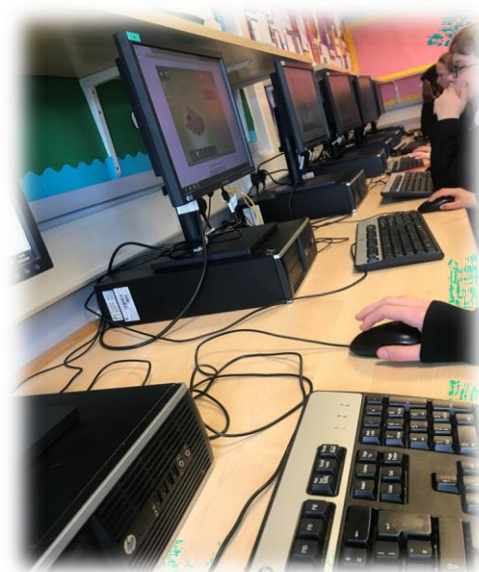
### **Supporting our Young People**

In Lourdes Secondary our key aims are to support all our young people in their learning but also to challenge them to be the very best and do the very best they can. Encouraging excellence is our constant focus. The school has an impressive track record in ensuring our young people go on to university, college, training for work and university entrants are amongst the highest in the city.

Learning is experienced through a wide range of approaches including active learning, use of ICT, research, and personal study. The enjoyment of learning is also important. In addition, our Wider Achievement opportunities have brought a richness to the pupil experience and so many young people are now experiencing success both within the classroom and beyond.

The Broad, General Education has brought an important focus on deeper learning, challenging learning and independent thinking. This benefits all pupils but it has particular benefits for young people who are able to grasp ideas quickly and who are keen to learn more deeply. Our wide range of learning approaches offers high quality opportunities for this.

Our range of courses in the senior phase has also been reviewed and revised and we currently offer multiple choices, including



specialist areas such as Enterprise and Employability, Travel and Tourism, Laboratory Science and Creative Digital Media.

### **Pupil Council**

The voice and opinions of our pupils are central to the school as a community. While the young people are always encouraged to give their views, celebrate successes and voice opinions in a range of different ways, it is important to provide a formal opportunity to give their views and this is provided through our Pupil Councils. Each Year group has Councils. Each Year group has its own Pupil Council drawn from two pupils elected from each personal support class.

Regular meetings are held, chaired by the Year Head. Pupils can raise items for the agenda through their personal support classes. Year councils are asked for their views on learning and teaching, and on whole school proposals. Minutes are published on Year Group noticeboards, and feedback is given by pupil council representatives during personal support classes.



## WIDER ACHIEVEMENTS

Recognising achievement is an integral part of the Curriculum for Excellence. This is important as it can increase self-esteem, improve motivation and keep young people engaged in learning. Lourdes Secondary School offers all young people opportunities for academic attainment and a wide range of opportunities to experience success and achievement. These wider achievements can include gaining skills required for the world of work and extra-curricular activities both in and out of school. All of our pupils are encouraged to pursue extra-curricular and wider interests as part of their balanced education.

There are rich opportunities for wider achievement at Lourdes Secondary School through participation in sport, community activities, performing arts or one of the many clubs or programmes on offer. Detailed below are just of the many recreational, cultural and educational activities currently enjoyed by our young people.

### Extra Curricular Clubs on offer, include:

- Choirs (Junior and Senior)
- Sports clubs inc. football, basketball and gymnastics
- Blue Sky Writers Club
- School Orchestra and smaller instrumental groups, inc, Guitar, Percussion and Brass.
- Drama Club
- Games Club
- Arts and Crafts Clubs



### Charity Work

As a Catholic school, our Gospel values are at the heart of our community. Our young people are encouraged to help and support those less fortunate than themselves. Indeed, our young people have proved themselves to be tireless in their work for others.

Our Advent and Lenten charity campaigns have proved to be most successful every year. In addition, the young people of Lourdes Secondary continue to work in partnership with a number of charitable organisations throughout the school year to raise awareness and support their fundraising. Their outstanding efforts have provided support for CHAS, SCIAF, the Brick by Brick Appeal, Breast Cancer Awareness, Hazelwood School, Nazareth House, Macmillan



Cancer Support, the Prince and Princess of Wales Hospice, the British Heart Foundation and Yorkhill Hospital – to name a few.

### **Caritas award**

The Pope Benedict XV1 Caritas Award was introduced by the Bishops of Scotland to encourage young people as they develop on their faith journey. This new award celebrates the faith witness which young people can give within their local communities, and in its inaugural year several of our S6 pupils achieved this award, and were presented with it at a high-profile event in the Clyde Auditorium.

The number of S6 pupils enrolling for the Caritas Award continues to grow. Our Caritas nominees have been involved in a wide range of activities such as assisting with Children’s Liturgy, serving at Mass, distributing the Eucharist during school Masses, fundraising for SCIAF, the local food bank and volunteer work in the wider community.

### **Trips/Excursions**

Many highly successful trips have taken place both abroad and in the UK. Our young people have recently enjoyed trips to France, China, Spain, New York and London. Each year a number of S6 pupils are selected to accompany HCPT and the Saint Margaret of Scotland Youth Group on their annual pilgrimages with the sick to Lourdes in France. Our yearly treat for lower school to Blackpool is always hugely popular as well.

### **Curricular Opportunities for Wider Achievement**

As a school community, we are committed to developing and enabling our young people to achieve and attain to their fullest potential. A number of Curricular Wider Achievement activities have been planned to ensure that all of our young people experience opportunities to develop their skills for learning, life and work including:

- Duke of Edinburgh Awards
- Sports and Recreation Awards
- Youth Philanthropy Initiative
- SQA Leadership Awards
- Caritas Award
- Participative Democracy Certificate



## SCHOOL CERTIFICATION

### OUR DIGITAL SCHOOL

In February 2019, Lourdes Secondary was the first school in Glasgow to earn The Special Recognition Badge for Cyber Resilience and Internet Safety. As a school, we demonstrated a strategic approach to cyber resilience and online presence and are able to help pupils safely navigate the digital world with all of the resources and support they require.

Digital technology is used every day in the classrooms in Lourdes to enhance Learning and Teaching. This badge is confirmation that our school is making positive advancements in delivering the curriculum, through a variety of innovative mediums, that are affective to pupil progression.



### OUR ECO SCHOOL

The school achieved its first Green Flag, awarded by Eco Schools Scotland in 2008 and currently we have three Green Flags. Students from first to sixth year represent their peers on the Eco Committee and have improved the local environment through activities such as litter picks, often working in partnership with local primaries and Rosshall Academy. Lourdes Secondary was the inaugural winner of Best School category in the Evening Times – *Clean Glasgow Awards*. The school is very active in the *Neighbourhood Volunteer Improvement Programme* and also participates in the *South West Environment Project* to improve the local area.

We recycle paper, plastic bottles, printer cartridges, and so on and we also have two compost bins for food waste. Students have helped to raise funds for the school by selling recycled pens, pencils and rulers with a strong eco message.

### OUR FAIR TRADE SCHOOL

Lourdes Secondary is proud to be the first school in Glasgow to achieve *Fairtrade School* status in 2006. Senior student members of the Justice and Peace group have been involved in a wide range of activities and events, including the innovative Human Vending Machine, running Fairtrade Fayres in partnership with local Fairtrade businesses and organising Fairtrade tea and coffee mornings. Fairtrade Christmas products are regularly sold by students to staff and parents. Lourdes Secondary is one of the top donating schools to *SCIAF* and has raised over £30,000 through a variety of school events such as charity football matches and sponsored fasts. The school is also an active supporter of *Mary's Meals*, the *Brick by Brick Appeal* and many other charities.



## USEFUL CONTACTS

- **Parent Zone**

Parentzone Scotland is a unique website for parents and carers in Scotland, from early years to beyond school. The website provides up-to-date information about learning in Scotland, and practical advice and ideas to support children's learning at home in literacy, numeracy, health and wellbeing and science. Information is also available on Parentzone Scotland regarding additional support needs, how parents can get involved in their child's school and education. Furthermore, the website has details about schools including performance data for school leavers from S4-S6; and links to the national, and local authority and school level data on the achievement of Curriculum for Excellence levels.

[www.educationscotland.gov.uk/parentzone/index.asp](http://www.educationscotland.gov.uk/parentzone/index.asp)

- **Education Scotland** - [www.education.gov.scot](http://www.education.gov.scot)

- **Curriculum for Excellence** - [www.curriculumforexcellencescotland.gov.uk](http://www.curriculumforexcellencescotland.gov.uk)

- **Connect** - Connect is a national organisation that provides advice and resources for parents and carers. – [www.connect.scot](http://www.connect.scot)

- **National Parent Forum of Scotland** – [www.npfs.org.uk](http://www.npfs.org.uk)

- **Glasgow City Council**

Education Services

City Chambers East

40 John Street

Glasgow

G1 1JL

Tel: 0141 287 2000

[www.glasgow.gov.uk](http://www.glasgow.gov.uk)

- **The Additional Support for Learning (Sources of Information) (Scotland) Amendment Order 2011**

- Enquire - [www.enquire.org.uk](http://www.enquire.org.uk)
- Scottish Independent Advocacy Alliance - [Home - Scottish Independent Advocacy Alliance \(siao.org.uk\)](http://Home - Scottish Independent Advocacy Alliance (siao.org.uk))
- Scottish Child Law Centre - [Free Expert Legal Advice | Scottish Child Law Centre \(sclc.org.uk\)](http://Free Expert Legal Advice | Scottish Child Law Centre (sclc.org.uk))

## COMMENTS AND COMPLAINTS

In Glasgow Secondary School we aim to have positive relationships across our school community. However, if you have a comment or complaint about any aspect of school life, please contact the Headteacher in the first instance.

Glasgow City Council complaints procedures are available here:

<https://www.glasgow.gov.uk/complaints>

Customer Care Team  
 Customer & Business Services  
 Glasgow City Council  
 City Chambers  
 Glasgow G2 1DU

Tel: 0141 287 0900

e-mail: [customercare@glasgow.gov.uk](mailto:customercare@glasgow.gov.uk) or [education.customerservices@glasgow.gov.uk](mailto:education.customerservices@glasgow.gov.uk)

The above website also includes information on data protection and freedom of information.

*Disclaimer: All information and links correct at time of publishing, May 2023. Any inaccuracies should be passed on to the school who will endeavour to amend as necessary.*